

JOB APPLICATION

Victory Christian Academy
600 W. Mulberry St, Decatur, Texas 76234
940-626-4730

Please fill out all the sections below:

Applicant Information

Applicant Name: _____
Maiden Name: _____
Date of Birth: _____ Social Security #: _____
Address: _____
City, State and Zip Code: _____
Telephone Number: _____
Email Address: _____
Date of Application: _____

Employment Position

Position (s) applying for: _____
How did you hear about this position? _____
On what date can you start working if you are hired? _____

Personal Information

Have you ever applied to or worked for Victory Christian Academy, Victory Church, Victory Kids Care? Yes No
If yes, when? _____

Do you have any friends, relatives, or acquaintances working for Victory Christian Academy, Victory Church, Victory Kids Care? Yes No
If yes, state name & relationship _____

Are you a U.S. citizen or approved to work in the United States? Yes No

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No
If yes, please state the nature of the crime(s), when and where convicted and disposition of the case: _____

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

Education and Training

High School

Name	Location (City,State)	Year Graduated	Degree Earned

College/University

Name	Location (City,State)	Year Graduated	Degree Earned

Certification

Type of Certification	Date Issued	Expiration Date

Previous Employment

Employer Name:

Job Title: _____

Supervisor Name: _____

Employer Address: _____

City, State, and Zip Code: _____

Employer Telephone: _____

Dates Employed: _____

Reason for Leaving: _____

Employer Name:

Job Title: _____

Supervisor Name: _____

Employer Address: _____

City, State, and Zip Code: _____

Employer Telephone: _____

Dates Employed: _____

Reason for Leaving: _____

Employer Name:

Job Title: _____

Supervisor Name: _____

Employer Address: _____

City, State, and Zip Code: _____

Employer Telephone: _____

Dates Employed: _____

Reason for Leaving: _____

References

Please provide 3 personal and professional reference(s) below:

Reference	Relationship	Contact Information

Additional Information:

Where do you attend church? _____

Briefly share with us your relationship with God?

Why would you like to work at VCA?



Background Check Information

Your Name: _____
Last First Middle

List any former names used: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Date of Birth (MM/DD/YY): _____

DL#: _____ **DL State:** _____

I hereby authorize Victory Christian Academy to submit the above information to complete a Background Check. The stated information will not be used for any other purpose. I certify that the statements made by me on this form are true, complete, and correct to the best of my knowledge and belief and are made in good faith.

SIGNATURE: _____ **DATE:** _____

Pre-Employment Affidavit for Applicant

For purposes of this affidavit:

Adjudication and **conviction** refer to a conviction, plea of guilty or no contest (*nolo contendere*), probation, suspension, or deferred adjudication.

Charge refers to a formal criminal charge as documented by a primary charging instrument (a complaint, information, or indictment) under the Texas Code of Criminal Procedure.

Inappropriate relationship refers to the crime of improper relationship between educator and student in Texas Penal Code section 21.12, and any other inappropriate relationship as determined by the State Board for Educator Certification.

I declare the following:

- I have never been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor.
- I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **false**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction:
_____.

- I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **true**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction:
_____.

Declaration of Applicant

The following affidavit is offered to satisfy the requirement of Texas Education Code section 21.009 for a pre-employment affidavit, in accordance with Texas Civil Practices and Remedies Code section 132.001. An applicant who is offered employment will be asked to complete a notarized affidavit attesting to the same.

I declare under penalty of perjury that the foregoing is true and correct.

_____ Name (First, Middle, Last)

_____ Address (Street, City, State, Zip Code)

_____ Date of Birth _____ County

Executed in _____ County, State of _____, on the _____ day of _____, _____.
County State Date Month Year

_____ (Signature of Declarant)

*I understand that the date of birth I am providing will not be used to determine eligibility for employment but will be used solely for the purpose of this unsworn declaration.**

*This form will be processed separately and not shared with the hiring manager. Approved by the Texas Commissioner of Education, October 2017.