

Minutes of the Papakaio Board of Trustees Meeting

Held at the School, 21 September, 2021.

Present: J Wright, E Finlay, E. Fisher, L Ferguson, F Nelson, I Elliott, D Brown.

Apologies: Cat Cochrane

Meeting opened: 7.05pm



Meeting opened with a Karakia from Damian

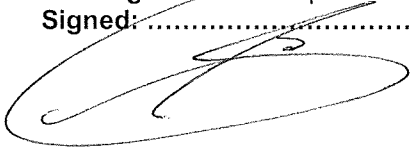
ADMINISTRATION MATTERS	
	Action Required
<p>Declaration of Interests</p> <p>No new interests</p> <p>Confirmation of Minutes True and Correct Moved: Logan, Jess, Seconded Agreed</p> <p>Matters Arising from the Minutes Building. Discussion of some changes to the building design for new classroom. Septic tank has to move for the classroom. Need access to bring the classroom in.</p> <p>Correspondence <u>In</u> None</p> <p><u>Out</u> None</p>	<p>Damian to contact builders as regards to roofing. Also, to get a price to extend all the way to where it.</p> <p>Damian also to discuss route for building delivery and construction access.</p>
REPORTS	
<p>Principal's Report Damien had already distributed his report before the meeting. Reasonably satisfied with engagement during the lockdown period. 71% engaged with on-line at least 2 or 3 times a week. Banked staffing adjustment to be made by payroll system. Principal appraisal/mentor, further options to be explored. A figure was agreed upon for a gift for Sam Growcott. Agreement for the installation of Te Reo Maori signage around the school.</p>	

<p>Health & Safety Report No report</p> <p>Financial Report Damian had distributed the report.</p> <p>Discussion held on the Home and School donations and how they show in the budget.</p> <p>Principals and financial reports moved for approval</p> <p>Moved Jess, Seconded Fiona approved</p>	
GENERAL BUSINESS	
<p>Policy Reviews 400 Resources Policy 100 Student achievement policy 101 Planning EOTC Procedure</p> <p>Moved: That the above policies be adopted as tabled. I Elliott / E Findlay Agreed.</p> <p>Huaroa?</p> <p>Te Whare Tapa wha, accelerating maori success</p> <p>Strategic Plan Damian presented a draft Strategic Plan. Discussion was held regarding Strategic Goals, annual goals and intended outcomes. Board expressed support for the draft plan to date.</p>	<p>This is an initiative that will begin in T4 this year looking at a total health model (tinana-body, hinengaro- mind, wairua- spirit and whanau- family and social connections) We will work as a staff to make these things explicit with staff and students. Staff meeting in the holidays will focus on how this can be done within the school.</p> <p>Damian to complete draft for next board meeting and to begin the budgeting that reflects the plan.</p>
MEETING DATES	
<p>Next Board of Trustees Meeting Tuesday 9th November 7.00 pm. Staffroom</p> <p>Next meeting Karakia: Cat.</p>	

Home & School: Wednesday 22 September	
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Meeting closed: 9.33.pm

Signed:



Date: 19/11/21.....