

Minutes of the Papakaio Board of Trustees Meeting

Held at the School, 15th May 2023.

Present: E Finlay, C Henderson, F Nelson, D Brown, L Ferguson, S Butson, J Wright

In attendance: P Kranz (Minutes Secretary)

Apologies: None

Meeting opened at: 7.00 pm



Meeting opened with Karakia from Logan

ADMINISTRATION MATTERS	
	Action Required
<p>Declaration of Interests None declared</p> <p>Confirmation of Minutes. Moved: That the minutes of the Board meeting held on the 3rd of April 2023 be accepted as a true and correct record. F Nelson / L Ferguson Agreed</p> <p>Matters Arising From the Minutes None</p> <p>Correspondence.</p> <p><u>In</u> None</p> <p><u>Out</u> None</p>	
REPORTS	
<p>Principal's Report Report tabled as read.</p> <p>Maths Report In addition to the tabled report Damian added:</p> <p>The school can be pleased that it has a solid consistent approach, with the informal data showing the results at this point consistent with those at this time last year. As well as getting</p>	

<p>good result the pupils seem happy about doing maths.</p> <p>He is seeing is a clear relationship between literacy and maths performance. Which means the structured literacy approach should also help lift performance in maths</p> <p>He and some of the teaching staff will be visiting a school in Timaru that is currently using the Prime approach to maths teaching, which Papakaio is considering using next year.</p> <p>Financial Report Damian said the school was in a good position, with a healthy bank balance. There is, though, a certain amount of front loading with funding, so that balance will reduce over the year.</p> <p>Only a couple of areas exceeded their budgeted spending, but there were good reasons for this and did not come as a surprise or raise concerns.</p> <p>Health & Safety Report No RAMS to approve. There is the usual round May sicknesses, but nothing out of the ordinary.</p> <p>Schools needs to do an earthquake and lock-down drill before the next meeting.</p> <p>Moved: That the above reports as tabled be accepted. J Wright / F Nelson</p> <p>Agreed</p>	<p>Damian to action.</p>
<p style="text-align: center;">GENERAL BUSINESS</p>	
<p>Strategic Plan The report had been distributed to Board members before the meeting. Damain added that:</p> <p>The Visible Learning Curriculum is being revised by Denique to make it more approachable to students.</p>	

The Concept-based curriculum working well and was also still being improved.

PLD application for Damian was with the Ministry, and he is waiting to hear from them.

There was a discussion about the use of AI (Artificial Intelligence) by both teachers and students in and outside of the classroom.

The central theme was that it needs to be used skillfully, and that this need to be taught.

It was noted that parents need to be included in any policy and parameter development in this area.

School Docs – Physical Restraint Policy

All teaching staff are automatically authorized to restrain children under the policy, but outside of that decisions about who is authorised to do need to be made.

It was agreed that Fiona Stuart also be authorised to restrain children under that policy.

All those authorised undertake the relevant training.

Moved that the School Doc restraint policy be accepted as written.

E Finlay / L Ferguson
Agreed

Papakaio Trust

There are positions as Trustees currently open, and after a brief discussion Stacy and Jess expressed their willingness to join.

Moved that Jess Wright and Stacy Butson be appointed as trustees to the Papakio Trust.

E Finlay / F Nelson
Agreed

Whare Iti Teacher – Term Four

Moved that the school advertise for a fixed term position for a Whare Iti teacher for term four.

Damian to action.

<p>C Henderson / J Wright Agreed</p> <p>Agreed that Cat, Stacy, Ed, and Logan be on appointments committee.</p> <p>.</p>	
<p style="text-align: center;">MEETING DATES</p>	
<p>Next Home & School meeting</p> <p>Monday 22nd May.</p> <p>Next Board meeting</p> <p>Monday 26th June, School Staffroom.</p> <p>Next meeting Karakia - Cat</p>	

Meeting closed: 8.20 pm

Signed: **Date:**.....