

Minutes of the Papakaio Board of Trustees Meeting

Held at the School, 12th December 2022.

Present: J Wright, E Finlay, C Henderson, F Nelson, D Brown, L Ferguson, S Butson.

In attendance: P Kranz (Minutes Secretary)

Apologies: None

Meeting opened: 6.50pm



Meeting opened with a Karakia from Jess

ADMINISTRATION MATTERS	
	Action Required
<p>Declaration of Interests None declared</p> <p>Confirmation of Minutes. Moved: That the minutes of the Board meeting held on the 7th of November 2022 be accepted as a true and correct record. J Wright / F Nelson Agreed</p> <p>Correspondence <u>In</u> Letter from the District Council re road safety, seeking feedback on their proposals.</p> <p>There was a brief discussion with Damian to email in the feedback.</p> <p>Noted that Board members can also add feedback after the meeting to: roading@waitaki.govt.nz</p> <p><u>Out</u> None</p> <p>Matters Arising From the Minutes None</p>	<p>Damian to email.</p>
REPORTS	
<p>Principal's Report In addition to his tabled report Damian mentioned:</p>	

The groundskeeper /maintenance position has been filled.

Financial Report

In addition to the tabled report Damian added:

Accountants

The school uses will be changing from Jan 1st, 2023. Jess will join Damian and meet with them on Friday.

Both expenditure and income were more than anticipated, and in the end the school ended up ahead of where it expected to be.

Bank Staffing.

Damian is in negotiation with the Ministry of Education around some of the costings.

Property

The Ministry will move the 'whirligig". Half of the new furniture has arrived and the rest is due soon.

Fencing.

Ed will follow up on this.

Principal Appraisal

Shifting to use Megan Gallagher for this, as well as having her work on getting funding for PLD and curriculum design.

Health and Safety Report

Nothing to note.

Staffing

The staff, as to be expected, are very ready for their holidays.

Achievement and Target Action Reports

Damian took questions on these tabled reports.

He noted that:

Reading was the least successful area, so this will be targeted next year as goal number one.

He said a major reason for the lack of success was a thirty-seven percent increase in students since mid-year, many of whom need significant input and have had less time to reach the achievement levels of the other students.

<p>Damian said he expected to see the payoff from using the structured literacy approach by end of next year.</p> <p>The results for writing, which was the focus of the school's efforts this year, were extremely good. Especially as students started at a level well below where the school wanted them to be. Damian said everyone, he and the teachers, and students, had worked hard on this and had gotten the result.</p> <p>Given that this focus worked with writing Damian said he was hopeful of similar progress when the focus moved to reading next year.</p> <p>Maths results continue to be very good, perhaps a result of the established school culture in this area.</p> <p>The was a discussion on attendance and possible reward/motivation strategies to incentivize attendance.</p> <p>STEM Report The Board expressed its appreciation for the report, and its gladness that the STEM program will be continued.</p> <p>Moved: That the above reports as tabled be accepted. J Wright / F Nelson Agreed</p>	
<p>GENERAL BUSINESS</p>	
<p>Strategic Plan 2023</p> <p><u>Goals</u> Reading to be prioritized in the plan, using the same approach as had been used for writing this year, with targets and tracking.</p> <p><u>Localised Curriculum</u> Damian said the Ministry of Education was in the process of making national-level changes in curriculum, but the timeframe of changes was uncertain.</p>	

Meeting closed: 8.45.pm

Signed: **Date:**.....