

Latest Update ~ 7/21/25

Secondary Student Handbook

**AMBASSADORS FOR CHRIST
ENGAGED IN KINGDOM LIVING**



NEW HOPE CHRISTIAN SCHOOL

“We are therefore Christ’s ambassadors, as though God were making His appeal through us. We implore you on Christ’s behalf: Be reconciled to God.”

II Corinthians 5:20

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Pre-K - 12th Accredited through Cognia

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FOUNDATIONAL STATEMENTS

Basis of Authority

1. The Bible, as the only inspired, infallible, authoritative Word of God, is the sole and final source of authority for all matters of truth, faith, doctrine, morality, conduct, and any other matter pertaining to NHCS.
2. For the purposes of all NHCS's beliefs, practices, and policies, our School Board of Directors is NHCS's final interpretive authority on the Bible's meaning and application.

Mission Statement

Ambassadors for Christ Engaged in Kingdom Living

Mission Distinctives

Living the Gospel of Christ (Rom. 1:16)

Living the righteousness of Christ (Phil. 1:11, 3:9)

Living the mind of Christ (Rom. 12:2, 1 Cor. 2:16)

Living with one another to represent Christ (1 Thess. 5:11, Heb. 3:13)

Statement of Faith

(In summary form; complete form available on our website or in the school office)

We believe the Bible to be inspired, the only infallible, authoritative Word of God.

We believe in the historical reliability of the Bible, including the literal six-day creation, fall of man, and the global Genesis flood.

We believe in the Trinity - God the Father, the Son, and the Holy Spirit.

We believe in the deity of Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death, His resurrection from the dead, His ascension to the right hand of the Father, and His imminent, personal return in power and glory.

We believe in the necessity of repentance and regeneration by the Holy Spirit for salvation, and that because of the sinfulness of human nature, men are justified on the single ground of faith in the shed blood of Christ. Only by God's grace and through faith are we saved.

We believe in the resurrection of both the saved and the lost - the saved to the resurrection of life and the lost to damnation.

We believe in the present ministry of the Holy Spirit, by Whose indwelling the Christian is enabled to live a Godly life.

Christian School Role Model and Moral Requirements

It is a privilege to be a Christian school staff member or "role model volunteer" helping to form lifelong attitudes and character. As a vital part of NHCS's program, we anticipate that all staff and volunteers will live a life that is reflecting Godly character, filled with the fruit of the Spirit (Gal. 5:22-26), and in obedience to the Bible. In addition, all staff and volunteers are to dress in a manner conforming to one's biological sex and use restrooms, locker rooms, and changing rooms conforming with one's biological sex.

Gender Identity Statement:

NHCS continues to recognize and teach that, from the beginning, God created a man and a woman distinct from one another, yet equal in His image and likeness. (Gen. 1:26, 27) As a result, because every man and woman reflects God uniquely and differently from the other, God intends each male and each female to remain in their same gender (biological form) throughout life. NHCS teaches that a human's DNA communicates God's original design and gender

(biological form) for each person. All other choices made outside of one's specific DNA gender (biological form) is therefore considered against God's original design. Such choices prohibit any person from employment, board membership, administrative, and any role-model staff or non-staff position since these roles place them in a position of influence to New Hope students. (Ps. 139:13-16; Mk. 10:6; Matt. 19:4)

Marriage and Sexuality Statement:

NHCS continues to recognize and teach that God instituted marriage after creating one man and one woman distinct, yet equal, in His image. (Gen. 1:27; Mt. 19:5-6; Mk. 10:6-9) God therefore intends that marriage be defined as: "One man and one woman, equal in essence, brought together by God to display Him in a loving, one-flesh (conjugal) union, making this a comprehensive relationship made possible by distinct forms with distinct, yet equally valuable functions. Because of their distinct conjugal designs, procreation is made possible and therefore serves the good of the potential children, the good of the spouses, and the common good of society." (Gen. 2:24) God declares this union of one man and one woman "very good!" (Gen. 1:31) Those involved in non-Biblical unions and/or any sexual relationships outside of marriage are prohibited from employment, board membership, administrative, and any role-model staff or non-staff position since these roles place them in a position of influence to New Hope students. (Gen. 19:4-7; Lev. 18:22, 20:13; Jud. 19:22-23; Rom. 1:22-32; 1 Cor. 6:9-11; 1 Tim. 1:9-10)

We believe God's plan for human sexuality and sexual activity is to be expressed only within the context of marriage, that God created man and woman as unique biological persons made to complement each other. God instituted monogamous marriage between male and female as the foundation of the family and the basic structure of human society. For this reason, we believe that marriage is exclusively the union of one genetic male and one genetic female. (Gen. 2:24; Matt. 19:5-6; Mk. 10:6-9; Rom. 1:26-27; 1 Cor. 6:9) (Adapted from Samaritan's Purse)

Sanctity of Human Life Statement:

We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. Because we are called to defend, protect, and value all human life (Ps. 139), we cannot participate in nor support any activity that does not embrace the sanctity of human life.

We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (Acts 3:19-21; Rom. 10:9-10; 1 Cor. 6:9-11) We also believe that every person must be afforded compassion, love, kindness, respect, and dignity. (Mk. 12:28-31; Lk. 6:31) Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the policies of NHCS.

SCHOOL INFORMATION

Cooperation within the Body of Christ

We have many denominations represented in our staff and our student body and have experienced great unity at NHCS. We strive to place Jesus Christ as the focal point of all we do. We cannot compromise on the central doctrines of the Word of God. We, who belong to the body of believers, have some differences that are specific to our churches and/or denominations. When these issues are raised, we refer the student to his/her parents and local church for guidance and answers.

Board of Directors School Organization

A Board of Directors governs New Hope Christian Schools, Inc., as set forth in its 1960

Articles of Incorporation. The Board of Directors, under God and in conformity to the school's Articles of Incorporation and applicable civil laws, is the determining body in all matters relating to itself and the corporation. Its by-laws regulate all policies and ministries of the school.

Accreditation

Kindergarten through 12th grade is accredited through Cognia.

School Memberships

- Association of Christian Schools International (ACSI)
- Oregon School Activities Association (OSAA)
- Southern Oregon Middle School Athletic Conference (SOMSAC)

ADMISSIONS

Application Process

The enrollment process includes, but is not limited to, the following:

1. Complete the Online Application at www.newhopechristian.net.
2. Submit immunization records, the student's most recent report card, and the results of any achievement testing by uploading to the application or bringing hard copies to the school office.
3. Entrance evaluation/testing of student applicant.
4. Both a Family and a Student Interview with a member of administration to ensure that:
 - A. The parent/guardian desires a Christian education for their student.
 - B. The parent/guardian and student express a desire to be a part of NHCS and agree to live in harmony with the standards of the school.

The interviews are a time to get acquainted and to ask and answer several questions. A tour of the school facilities may also be conducted for families who have not already had one.

5. The parent/guardian will be informed about acceptance.
6. Upon acceptance, the parent/guardian creates a FACTS Family Portal account and completes the online Enrollment Packet, including setting up the tuition account payment plan.
7. Enrollment is finalized after the enrollment fee has been paid. This fee is non-refundable after an acceptance agreement has been made.

Acceptance Guidelines

New Hope Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at this school. We do not discriminate on the basis of biological sex, race, color, national and ethnic origin in the administration of our educational policies, admissions policies, financial aid program, and athletic and other school-administered programs. NHCS reserves the right to select students on the basis of academic performance, behavioral record, and personal qualifications, including a willingness to cooperate with the Foundational Statements, goals, and purposes of New Hope Christian School and abide by our policies.

Students applying to NHCS must be academically capable of being educated at this school. They must show through formal or informal tests, prior grades, and other recommendations that they can perform within the scope of our academic offerings.

Students who have had behavior problems in other schools must first give evidence of having solved the problems before admission into NHCS. Success is attained only when

students seek to maintain a positive attitude toward the school, the staff, and fellow students.

Finances

As a private school, New Hope does not receive any state funding. Our operations are supported by tuition, fees, and donations.

- **Enrollment Fee:** Due at time of student enrollment and non-refundable.
- **Registration Fee:** Covers Curriculum, Security, Student Insurance, MAP Testing, ACSI and Cognia memberships, and a school t-shirt. This fee is non-refundable.
 - * Students enrolling during 2nd semester will be charged a reduced registration fee.
- **Tuition:** Covers the yearly operational costs for each student. We offer payment plans to break tuition into equal monthly installments, but monthly amounts do not necessarily reflect the number of school days in that month.
 - * Tuition fees will be prorated for students enrolling late or withdrawing early. There will also be an Early Withdrawal Fee of \$100 charged.
- **School Supply Fee (6th grade):** This fee is non-refundable if withdrawing early.
- **Graduation Fee (12th grade):** Covers cap/gown/tassel, diploma and cover, facility use, flowers, speaker honorarium, etc. - \$125

Accepting an offer of enrollment at New Hope is entering into an agreement to fulfill all financial responsibilities listed on the yearly Fee Sheet.

Introductory Period

There is a provisional introductory period for all new students during their first quarter of enrollment. At any time during this introductory period, the parent/guardian and/or New Hope may choose to dissolve their association for any reason, including, but not limited to, academic or behavior issues.

New Family Orientation

New families will be required to attend an orientation before the student's attendance in school. (See the yearly school calendar for date and time.)

Parent / Guardian Support

The staff desires a harmonious relationship with parents.

Parent/Guardian support is an essential part of the educational process. If, in the sole discretion of the administration, a parent/guardian has failed to cooperate with an administrator, school staff member, or the standards articulated in this handbook, the administration reserves the right to deny the student continued enrollment in the school.

Re-Enrollment

Students are not automatically re-enrolled for the next school year. An online re-enrollment application form must be filled out, and the re-enrollment fee must be paid to be considered re-enrolled for the next school year. Account must be current and kept current through the end of the school year. If there is any question regarding the student's ability to be a growing and productive member of the school, re-enrollment must be approved by the administration.

Standard of Conduct

A student may be dismissed or expelled from NHCS, or asked not to return the following year, if he/she does not comply with the Foundational Statements and/or policies of New Hope Christian School, whether on or off the school property, at the sole discretion of the administration. See Discipline Policies for re-admission consideration.

INSTRUCTIONAL PROGRAM

Academic Standard

NHCS is committed to offering an excellent education to those students willing to commit themselves to responsible academic achievement. The school maintains that with few exceptions, it is possible for students to maintain a grade average of at least a 2.0. A student receiving less than a 2.0 GPA is considered to be on academic probation for the following quarter. If a student is on probation for two successive quarters, the faculty and administration may review to determine if further accommodations are necessary.

Achievement Testing

The PSAT is administered to the sophomores in the fall. MAP testing will be administered to 6th-11th grades twice a year (in the fall and in the spring). The SAT and ACT tests are college entrance tests that high school students are also encouraged to take.

Advancement Requirements for Math

Starting with Pre Algebra, the semester grade must be a 70% or above for a student to advance to the next semester and/or a higher math course. If a student receives a D or F, that semester will receive no credit and will need to be taken again before advancing.

Bible Memorization

Bible memorization is a key to Christian strength; therefore, passages are assigned to students in all grade levels.

Bible Text (Required)

We understand that there are many good Bible translations, but for the sake of uniformity please have students bring an ESV translation (reference edition) Since the Bible is the textbook that is used in our Bible classes, the students are required to bring it to class. When students do not have their Bible in class, they will receive an unprepared slip and lose participation points for the day.

Chapel

Parents are invited to attend chapels. Please contact the office for day and time information.

Class Change Policy

All class changes need to be completed during the first two weeks of a semester. To request a class change, the student is to obtain a change of class form, acquire all necessary signatures, and return the form to the office. If a change is requested after the second week of a semester, the student will not receive credit for the dropped class and may have to audit the new class until the end of the semester. (Exceptions may be granted if necessary.)

Curriculum

The Bible is central to our curriculum. Our purpose is to direct young people to the Lord Jesus Christ and to His fulfilling style of life through the Bible and supporting materials. We seek to use the best available texts, both Christian and secular, in our traditional classes.

In order to ensure an adequate and credible academic program for all of our students, the following courses and requirements have been established:

Grades 6-8 (Courses may not be offered every year)

Bible	Math	Electives:
English	◇ Math 6	Academic Tutorial
◇ Spelling	◇ Fundamental of Math	Art
◇ Writing	◇ Prealgebra	Drama
◇ Grammar	◇ Algebra 1 (advanced placement)	Guitar
◇ Literature		Home Economics
Social Studies	Science	Leadership
◇ World History	◇ Life	Math Lab
◇ U.S. History	◇ Earth	Moon Mission
		Photography

Grades 9-12 (Courses may not be offered every year)

Bible	Social Studies	Electives:
◇ Bible Study Methods	◇ World History	Agriculture
◇ Bible Doctrines	◇ U.S. History	Anatomy & Physiology
◇ Biblical Worldview	◇ Government/Economics	Art
◇ Ethics/Apologetics	Science	Drama
English	◇ Physical Science	Guitar
◇ English 9	◇ Biology	Home Economics
◇ English 10	◇ Chemistry	Internship
◇ American Literature	◇ Physics	Leadership
◇ British Literature	Health	Moon Mission
◇ AP English (online)	Spanish 1 & 2	Photography
Math	Careers & Giftings	Publications
◇ Algebra 1 & 2	College & Career Readiness	Teacher Aide
◇ Geometry	Service Learning	Robotics
◇ Precalculus		
◇ Business Math		

Diploma Credit Requirements

COLLEGE PREP DIPLOMA

(All required classes must be high school level)

Credits		Credits	
Bible	4 ¹	Computer 1.....	0.5
English.....	4	Physical Education.....	1 ³
Math	4	Health.....	1
Social Studies.....	3	Spanish 1 & 2.....	2 ⁴
Science.....	4 ²	Service Learning.....	0.5
Career Learning.....	1	Additional Electives.....	2

Minimum Credits for Graduation.....27

- Notes: ¹ One Bible credit required for each year at NHCS
² Must be Physical Science, Biology, and either Physics or Chemistry; the other credit can be a science elective class.
³ Participation in 2 seasons of high school sports = maximum 1 high school PE credit for graduation
⁴ Must take the traditional Spanish classes offered here

GENERAL DIPLOMA

Credits		Credits	
Bible	4 ¹	Health.....	1
English.....	4	Computer 1.....	0.5
Math	3	Physical Education.....	1 ²
Social Studies	3	Foreign Language.....	1-2 ³
Science	3	Service Learning.....	0.5
Career Learning.....	1	Additional Electives.....	4-5

Minimum Credits for Graduation.....26

- Notes: ¹ One Bible credit required for each year at NHCS
² Participation in 2 seasons of high school sports = maximum 1 high school PE credit for graduation
³ Minimum of one year required; two years recommended

Early College Courses - Available Options

1. Early College—High school students may take college classes on campus at RCC and receive a 30% tuition discount at RCC. The Student/Parent must inform NHCS of intent to enroll at RCC in order to receive the discount. It is the responsibility of the student/parent to complete all college application and course enrollment requirements. Students/Parents are also responsible to pay the college tuition and purchase any required textbooks. If the student is wishing to receive dual credit for the class(es), approval must be received from the NH administration prior to beginning the class(es) to ensure that the class(es) will meet our graduation requirements. For these classes to be added to their New Hope high school transcript, it is the student's responsibility to give a copy of their college transcript and the transfer fee of \$125 per course to the school office. (NOTE: a 3 or 4 credit college course = a New Hope semester credit.) No dual credit will be given for classes offered at NHCS without administrator approval.
2. New Hope has also partnered with Corban University to offer select online early college classes. Registration will be facilitated by NHCS, and students must inform NHCS of their intent to enroll. Students/parents are responsible for Corban tuition and any textbook requirements. Elective credit will be given for these classes. There is no NH discounted tuition offered students who participate.

3. *Early Release of Students* Often upper classmen have completed enough credits where they could be released from 1 or more class periods a day and still have enough credits to graduate. We believe that when students are gone for two or more classes a day there sometimes becomes a disconnect from school and peers. We want to strike a balance where we reward student hard work, but also maintain the engagement and school culture we all desire. Therefore, junior year students will only be eligible for early release of 1 class period, and only if they come into junior year with 15 credits. Seniors will be eligible for early release 1 class period first semester, and 2 class periods second semester. All early student release requires administrator approval.
4. *Part-Time Student Tuition* Occasionally, students attend New Hope on a part-time basis. In these cases, the student's NH tuition and materials/book fee will be prorated based on the number of periods the student is on campus (including off campus apprenticeship class, if applicable). Students taking four or more classes will be charged full tuition.

Eligibility for Participation in Extracurricular Activities

In order to participate in sports and other extracurricular activities, the following requirements must be met:

- ◇ Tuition payments are to be current unless prior arrangements are made with the school.
- ◇ Sports fee must be paid in full prior to participating in any practices, games, meets, etc.
- ◇ A current sports physical must be on file in the office before participating in any practices, games, meets, etc. (Physicals are good for 2 years.)
- ◇ The Sports Permission Form and Concussion Form must be on file in the office before participating in any practices, games, meets, etc.
- ◇ In order to participate in OSAA-sponsored activities (our high school sports program), OSAA has 2 requirements:
 - Students are to be making satisfactory progress toward graduation according to the chart on 8.1.2 of the OSAA Handbook.
 - Students are to be currently enrolled in and passing a minimum of 5 classes.
- ◇ In addition to the OSAA requirements, New Hope requires that students must pass six of seven classes (or five of six classes) and have a GPA of 2.0 or above to participate in sports. Eligibility/ineligibility will be established according to the preceding report card and/or the present progress report/report card grades. If a student becomes ineligible, eligibility may be regained with progress report grades.
- ◇ To participate in any practices, games, meets, contests, etc., the student must be at school the entire day of the activity. (Exception will be granted for a medical or dental appointment upon receipt of note from doctor or dentist office.)
- ◇ Student Government leaders must maintain a 2.75 GPA with no failing grade(s). All students running for election to a Student Government position must have a 2.75 GPA for the two quarters preceding the election.

Coaches (with the help of the Athletic Director) are responsible for monitoring the eligibility status of each participant on their teams.

Teachers will not be permitted to give special tests, projects, or assignments to students who are failing in order to help them become eligible.

Failing of Classes

High school students earning an F for their semester grade in any class do not receive credit for that class. If it is a class that is required for graduation, the student must retake and pass the class to receive credit.

Grading

Grading is based on the following letter grades and corresponding percentages:

A	90 - 100	Superior
B	80 - 89	Above Average
C	70 - 79	Average
D	60 - 69	Below Average
F	0 - 59	Failure

Homework / Assignments

Class homework and assignments are expected to be completed by the date due. When they are not turned in on time, students can still complete the assignment for partial credit before the third day after the due date. If not turned in by the third day after the date due, it will receive no credit.

Assignments will not be assigned to be done specifically during Thanksgiving, Christmas, or spring break vacations. Project-type assignments may be due after these breaks, but the completion of the project will be feasible without consideration of the break. Therefore, it is the student's choice to work on the project during the break.

All homework and assignments will be expected to list the student's name, date, teacher's name, and class in the top left corner of their paper. Assignments turned in that are not done to the teacher's specifications will not be accepted or will receive a grade deduction.

Honor Roll

Each quarter, the secondary honor roll list of students who have achieved a 3.5 and up grade point average (GPA) will be compiled and published. The GPA is computed by adding grade points (A = 4 pts; B = 3 pts; C = 2 pts; D = 1 pt; F & I = 0 pts) for each class and dividing by the number of classes.

The grade points for college preparatory high school courses (Chemistry, Physics, and Pre-calculus) and Early College credit courses (100 level and above) are given additional weight and are multiplied by 1.25. Senior transcripts will show both weighted and unweighted GPAs.

Make-up Work

Teachers may assist students in making up work. However, it is the student's responsibility to determine what work has been missed by getting assignments from the FACTS Family Portal, the office, or classmates, and to see that it is made up and turned in on time. Scheduled tests and pre-assigned written projects shall be due on the date of the student's return to class. The teacher and/or administration may grant added time for extenuating circumstances.

Students are not permitted to miss regularly scheduled classes in order to do make-up work for another class unless agreed to by both teachers. Students may be required to attend extra study times either before school, during lunch, or after school. If assistance is needed, an Academic Tutorial class may be an available option.

No make-up work will be accepted after the end of the quarter unless prior agreement was made between the student and teacher. Acceptable reasons will be unavoidable situations, such as extended illness.

When feasible, make-up work should be done in advance of pre-planned absences. Scheduled tests and pre-assigned written projects shall be due on the date of the student's return to class. The teacher and/or administration may grant added time for extenuating circumstances.

Middle School Transcript

Middle school students will earn a middle school credit for the year in Bible, English, Science, History, and Math when earning a passing grade. In any core class not receiving a

passing grade, the student must complete credit recovery or repeat the class.

Parent-Teacher Conferences

Frequent communication between parents and teachers concerning the student's school activities and progress is encouraged. At any time, appointments for special conferences with individual teachers may be made.

Parent-teacher conferences are scheduled following the end of the first quarter. This time is set aside to discuss the report card, as well as to share insights and/or encouragement. Specific goals for the student may also be discussed.

Prayer

Students are encouraged to make their requests known to God and are given opportunities for prayer throughout the school day.

Principal's List

Students who are on the Honor Roll (3.5 or higher) all four quarters of the school year will be on the end-of-the-year Principal's List.

Progress Reports

At any time, parents may view grades on FACTS Family Portal or have their student print a copy at school to be taken home.

Report Cards

Report card grades are posted to the FACTS Family Portal as soon as possible after each quarter. An email with a link to the report card will also be sent out when each quarter's report card is ready. The link is only active for 2 weeks. Report cards may also be viewed through the Family Portal.

Student Record Files

Records on each student are kept at school. These permanent records include grades, immunization records, testing results, and school applications. They may also include deficiency reports or disciplinary notices. These records are open to the student's parent(s). Please call ahead if you wish to view these files.

Textbooks

Non-consumable textbooks are school property and must be covered (do not use contact paper). Lost or excessively damaged books will result in a replacement fee charge.

Students taking early college courses at NH will be required to purchase their own textbook (s) for the class(es).

Students who withdraw from NHCS must check in all textbooks or a replacement fee will be charged.

High School Transcript Requests

Requests for transcripts must be turned in at least three days before they are needed and are to include the following information:

1. Complete name and address of the school or email address to which the transcript is to be sent.
2. The date that the transcript must be in hand or at the receiving school.

Written requests for overall accumulative GPAs or class rankings need to be given to the office two days prior to the date needed.

ATTENDANCE

Excused Absence

Parents should call the office or email lindsey@newhopechristian.net by the morning of the day their student will be absent. Excused absences are granted for things such as illness, medical/dental appointments, and school-sponsored activities. An excused absence will be given for certain parent-requested absences only if the office receives a parent call or parent note, preferably prior to the day or before school begins on the morning of the day absent.

Unexcused Absence

All absences, even for illness or medical appointments, are marked unexcused if the office does not receive notification via parent phone call or email lindsey@newhopechristian.net on the day of the absence.

If it is determined that an absence is due to skipping school or cutting class(es), the student will receive a "0" for all work missed, a pink slip, and possibly an additional consequence.

Excessive Absences

When a student exceeds 10 days of absences in a semester (excused and unexcused combined), the student will be placed on the following attendance probation:

- * No unexcused absences will be allowed for the rest of the semester.
- * Excused absences will be given only for signed notes from a medical or dental office.
- * A maximum of two excused absences will be allowed for the rest of the semester. (At the administration's discretion, exceptions may be granted for verified chronic medical issues.)
- * While on attendance probation, if the student exceeds two additional excused/unexcused absences in that semester, the student will receive no class credit for the entire semester. In order to receive credit, classes will need to be made up in summer school or a fifth year of high school.

Excessive tardies/partial-day absences (excused and unexcused) in a particular class(es) could result in no semester credit for that class(es).

Early Dismissal

Students who need to leave campus during school hours (for illness, appointments, etc.) must first obtain approval from the office. For liability and safety reasons, all students must sign out in the office before leaving. If returning during school hours on the same day, he/she must sign back in at the office.

Seniors may leave after their last scheduled period (if taking less than 7 classes) if a parent-written note giving permission to leave early for the entire school year is on file in the office. These seniors will be required to attend chapels and class meetings. After checking out in the office, they must leave campus and may not return until after school (unless permission is obtained from the office).

NOTE: Any student who leaves without signing out will receive discipline consequences.

Release of Student

For the protection of your student(s), no student will be released at any time during school hours to anyone other than a parent (or someone the parent has authorized in writing).

Tardiness / Unprepared for Class

- Students arriving late to school will need to ring the buzzer to be admitted and then sign in at the office before going to class.

- First thing each morning and every period throughout the day, students not in their assigned seat when the tardy bell rings are to be sent to the office to receive a tardy slip.
- If students are unprepared for class and need to get a book, assignment, etc., from their locker or car, they will be sent to the office to receive an unprepared slip.
- Only two excused tardies will be accepted each quarter with a parent phone call.
- For every unexcused tardy or unprepared slip, students will lose participation points for that class.
- Per quarter, beginning with the 2nd unexcused tardy and/or unprepared slip, students will receive a detention. Beginning with the 6th, a suspension or other disciplinary action may be given.

BEHAVIOR AND CONDUCT EXPECTATIONS

1. Public displays of affection (PDAs) are limited to short “friendship” hugs (grades 6-12) and holding hands (grades 9-12).
 - High school students are not to have boy/girl relationships with middle school students.
 - In keeping with our Foundational Statements, same-sex relationships are not permitted for NH students. Disregard for this policy will lead to serious discipline and could result in expulsion.
 - Sexual activity is not permitted for any NH student. Disregard for this policy will lead to serious discipline and could result in expulsion.
 - Based on our religious convictions about what the Bible teaches, New Hope retains the right to refuse enrollment/re-enrollment to and/or to expel any student who engages in sexual immorality; this includes, but is not limited to, any student who practices a homosexual/bisexual/transgender lifestyle, as well as any student who participates in or otherwise promotes any sexual activity outside of a “one man-one woman” marriage covenant. (Lev. 20:13, Rom. 1:27, Heb. 13:4, Gal. 5:19-21).
2. Sexual harassment is unwanted verbal, visual, or physical conduct of a sexual nature. Examples of conduct that would violate school policy would include:
 - Unwanted sexual advances or propositions
 - Making or threatening reprisals after a negative response to sexual advance
 - Visual conduct (leering, making sexual gestures, displaying/texting suggestive objects or pictures, sexting, etc.)
 - Verbal conduct (making/using derogatory comments, slurs, jokes, etc.)
 - Suggestive/obscene letters, notes, invitations, etc.
 - Physical conduct such as touching, assaulting, or blocking movement
3. Students are not to take that which does not belong to them. Taking an item without the owner’s permission will be regarded as stealing.
4. The following objects are forbidden on campus and at all school activities: laser pointers, knives, fireworks, matches, guns, and any other object that falls into the category of a weapon. Disregard for this policy will lead to serious consequences and could result in expulsion from NHCS.
5. Students are to refrain from using language that dishonors the Lord or that is unbecoming to a Christian.
6. Use or possession of alcohol, tobacco, vape pens, marijuana, or any other non-prescribed drug is not permitted. Disregard for this policy will lead to serious discipline and could result in expulsion.
7. Students are to enter and use only the restrooms, locker rooms, and changing facilities conforming with their biological sex.

Discipline Policies

Minor Infractions

Student behavior occurring at school that requires a Conduct 1 to notify parents of the infraction - including but not limited to the following:

- Talking out in class/unwarranted outbursts
- Not paying attention
- Mild disruption and disturbances
- Lying
- Dress code violations after warning
- Not following staff member's directions

When a student's behavior in the classroom results in repeated disruptions, the student will be given a Conduct 1 by their teacher. A Conduct 1 can also be given by any staff member for a school rules violation occurring outside of the classroom. Once five Conduct 1s have been issued, Pink Slips will be issued for each additional infraction. Once three Pink Slips have been issued, the student will be placed on a Behavior Contract.

Major Infractions

Student behavior requiring discipline which involves more serious infractions - including but not limited to the following:

- Cheating, plagiarism, AI usage
- Disrespect – including name calling of staff or students
- Inappropriate comments – sexual jokes or comments, racial jokes or comments, any foul language (including sexting, texting, and social media)
- Sexual contact of any kind
- Bullying or harassing
- Vandalism
- Stealing of any kind

When any of the above occurs, the student will receive a Pink Slip. A Pink Slip may be given by any staff member when warranted by the student behavior. Administration reserves the right to issue a Pink Slip or other disciplinary measures regardless of the student's previous infractions.

Discipline Procedures

All staff and faculty members have the authority to discipline students.

Conduct 1

A Conduct 1 form is primarily given for behaviors such as talking during class without permission, dress code violation, etc. An additional consequence may also be assigned. The Conduct 1 form must be signed by a parent/guardian and returned to the box in the office the next school day. If not returned by the next day, another Conduct 1 form and a detention will be given.

If a consequence is assigned on any Conduct 1 form, and the student is non-compliant with that consequence, a Conduct Referral may be given.

Conduct Referral

A conduct referral (pink slip) is given for behaviors such as willful defiance, foul language, attitude problems, repeated offenses, etc. Discipline for conduct referrals could include community service, detention, suspension, etc.

The original pink copy is sent home with the student for the parent's signature. The signed

pink copy must be returned to the box in the office the next school day. Failure to return it on time may result in a Conduct 1 form and additional consequence(s).

Behavior Contract

Three Pink Slips for any reason will result in a Behavior Contract. Parents and students will be required to sign this contract. This contract will include student specific expectations. Any additional infractions (including minor infractions) beyond the limits of the behavior contract will result in student expulsion from New Hope Christian School.

Carryover of a Behavior Contract to the following school year is at the Administration's discretion.

If a student withdraws at the time of being issued the contract or at any time while on the contract, or is dismissed from New Hope per the Behavior Contract guidelines, eligibility for enrollment for the following year will be at the discretion of the Student Dean and Administration.

Suspension

The school maintains the authority to suspend a student. Behaviors which could give cause for suspension include, but are not limited to, the following:

- Deliberate disobedience/disrespect
- Bullying or harassment in any manner
- A rebellious spirit which is unchanged after effort by the school staff
- A continued negative attitude and/or bad influence upon other students
- A significant breach of conduct (on or off the school grounds) that violates NH's Foundational Statements and/or that may have an adverse effect on other students or on the purpose and testimony of the school.

Suspension does not affect a student's academic grades **if** the student keeps up with their work while on suspension. However, students do lose participation points for the days they are suspended. Assignments given before suspension and due during the suspended days must be turned in on the first day of return. Assignments given during suspension must be done and turned in on the due date, including day of return if the assignment is due then. Quizzes/tests are to be taken on day of return, unless otherwise arranged with the teacher.

Expulsion

A student may be expelled for the following:

- A significant breach of conduct (on or off the school grounds) that violates NH's Foundational Statements and/or that may have an adverse effect on other students or on the purpose and testimony of the school.
- Repeated problems with attitude or behavior.
- Failure of the student or parent to be in accord with the disciplinary procedures or policies of the school.

In the case of such an offense, the matter will be referred to the Dean and Administration Team, which makes determination of expulsion. An expelled student may request an appeal to the school board through the administration. During the time of review, the student will be suspended from school.

Causes for Immediate Expulsion may include, but are not limited to, the following:

- Weapons
- Threats against the school - even if made off campus
- Physical Violence of any kind
- Illegal activity on or off campus

If a student is dismissed from New Hope, the student is ineligible for enrollment at New Hope for the rest of the present year and the next full school year. Documentation of improved

behavior will need to be presented at time of re-enrollment. Re-enrollment will be dependent on administration approval.

Bullying / Assault / Sexual Harassment Policy

The Bullying/Assault/Sexual Harassment Policy encompasses all school activities (both on and off campus), including all school-sponsored events (sports, dances, programs, etc). Depending on the severity of the infraction, the student will be suspended from New Hope for a period of 1-7 days. During the suspension, the following requirements need to be completed in order to return to school:

- Do a personal Bible study on pre-selected Scriptures, including a written response to this question for each Scripture...“How will my understanding of these Scriptures influence the way I treat others from now on?”
- Write a letter of apology to the student(s) bullied, harassed, or assaulted.
- Receive professional counseling (at Head of School discretion).

Dress Code

The length of dresses, skirts, and shorts is to be no shorter than mid-thigh. (Mid-thigh is halfway between the top of the leg and the top of the knee.)

- Girls’ tank tops may be worn as long as they are at least 1 inch at top of shoulder.
- Boys’ tank tops are not to expose sides or chest areas.
- Undergarments, midriff, or cleavage should not be exposed or visible at any time.
- No piercings other than the ears and/or a small nose piercing are allowed.
- For jeans and pants with holes, the top of the hole may not be above mid-thigh unless bike shorts/leggings are worn underneath.
- Leggings may be worn as long as a garment covers the entirety of the student’s backside at all times including when bending over or raising arms. This also applies to P.E. and athletics practice/competition.
- Lounge wear and pajama-type apparel, including blankets, are not allowed.
- Wearing of hoods in classrooms or during chapel is not allowed.
- Clothing with designs, lettering, or pictures that do not depict our school's core beliefs are not permitted.
- No costume attire is to be worn unless it is an approved Spirit Day theme or has been approved by your teacher ahead of time.

Consequences for violations of the school’s dress code

- * For the first violation, the student will receive a Conduct 1, and they will be issued a school shirt/pants to wear for the remainder of the school day. After changing, they will bring the clothing in question to the office. At the end of the day, the student may pick up their clothing from the office. The school-issued clothing must be washed and returned to the office, or the parent account will be charged. This is not meant to embarrass or shame students in any way. Rather, it is our aim to offer students clothing to wear with the least impact on the student’s attendance in their classes.
- * For additional violations: A lunch detention will be added to the consequences listed above.

Please bear in mind that students not in compliance with the dress code during school activities and field trips will not be allowed to participate in the activities and trips.

Parent Helpers and Volunteers: When helping at any activity/event, please be observant of the school’s dress code.

Suicide Policy

Consistent with the NHCS mandatory reporting policy, any and all threats or serious consideration about suicide or self-harm will be immediately reported to parents. The complicated and serious nature of these issues may require time away from school, ongoing counseling and/or professional risk assessment before re-admittance, at administrative discretion.

HEALTH SERVICES

Health Care

Oregon's Compulsory School Immunization Law requires that school children be immunized. The proper immunization forms must be on file in the school office.

Blood-borne Pathogens

All body-fluid spills, such as blood, must always be treated as potential Hepatitis B or HIV contaminants. In no case is a student allowed to continue in an activity until all body-fluid spills have been eliminated.

All body-fluid spills must be cleaned up using one of the blood spill kits located in classrooms, office, cafeteria, and gym. The law mandates the use of gloves and that all instructions in the kit are followed.

Illness

The control of communicable disease is imperative to the health and education of every student and family. A student should be kept at home if he/she:

- ◇ Lacks energy and appears overly tired or sleepy
- ◇ Shows any symptom of a communicable disease, such as Covid-related, flu, measles, strep throat, chicken pox, scarlet fever, pink eye, etc.
- ◇ Has a rash that has not been identified
- ◇ Has any evidence of lice
- ◇ Is running a fever

Due to the risk of spreading an illness, your student may be sent home if he/she displays any of the above-listed symptoms. Students should remain home until symptoms are improving and at least 24 hours after temperature returns to normal, without fever-reducing medications.

Medicines

Medicines (prescription and over-the-counter) in the original containers with expiration dates and dosage instructions can be dispensed to students if a *Request to Dispense* form is on file in the office. Parents should bring the form and the medicine to the office. No other medicines (aspirin and Tylenol included) will be dispensed, even if requested by phone or written note from parents. No medicines can be kept in lockers, backpacks, purses, etc., unless the student and parent have completed and signed the *STUDENT SELF-MEDICATION AGREEMENT* (available in the office).

Insurance

Carpool Insurance

Families cooperating in a carpool arrangement are encouraged to review their insurance coverage for passengers. Significant increases in coverage might be made at a nominal cost.

Student Insurance

NHCS carries limited medical coverage for all daytime activities, field trips, and sports. Additional student insurance is an option for parents to purchase.

AHERA - Asbestos

Our school seeks to be in compliance with AHERA. (AHERA refers to rules regarding asbestos located in school building materials.) The school AHERA management plan may be viewed in our main office.

MISCELLANEOUS INFORMATION AND POLICIES

“After Graduation” Senior Events

School policy states that, upon graduation, all seniors are released from school authority. Whatever plans seniors make for “after graduation trips or celebrations” rests solely with them and their parents. The school’s insurance carrier has confirmed that the school is not covered for post-graduation events. Therefore, the school cannot take responsibility nor liability for any event or activity that takes place after students have graduated.

Class Funds

On occasion, classes are permitted to earn money for class projects and field study trips. The class representative is to give all class funds to the office and keep good written records of receipts and expenditures.

Withdrawals are to be requested in writing (include the purpose of withdrawal) at least two days in advance of needed withdrawal.

For legal reasons, class funds can only be used for school-sponsored events. Therefore, fundraising for non school-sponsored events, such as a senior post-graduation trip, must be done separately from the school.

Closed Campus

NHCS is a closed campus. Gates will be locked from 8am-3pm. Students are not permitted to leave campus during school hours without permission from a parent/guardian and the school office.

The parking lots are off limits for students except for their arrival to and departure from school.

Communications Home

Please be aware that our primary method of communications to the parents is via email through FACTS.

Computer-Use Policy

Any use of the school network or internet is for school purposes only. Only school Chrome-books and iPads are to be used for class assignments/projects, and they will be monitored using GoGuardian. Using the school network or internet for personal or entertainment purposes without approval or permission is prohibited. A user of the network will be held accountable use can result in restriction or cancellation of access privileges, in addition to disciplinary and possible legal action. The full policy is included in the online Enrollment Packet.

All student Google Classroom logins need to be the student’s school email address.

Conflict Resolution

Staff/Parent Interaction: As a Christian school, we have the expectation that if you have concerns or problems, you will address them with the appropriate staff member, rather than with those not directly involved with the issue.

Parent/Student Interaction: Any and all correction and/or discipline of any student should be run through the teacher and/or administration. Parents are not to approach (call, text, email, in person, etc.) or address any students who are not their own for any correction and/or discipline of any kind. Additionally, parents are not to approach (call, text, email, in person, etc.) other parents regarding discipline of students not their own. Please bring any mediation requests to administration.

Failure to adhere to these policies may result in dismissal from enrollment at New Hope.

Electronic Devices

1. Electronic devices (cell phones, smart watches, iPods, iPads, translators, ear buds, etc.) may not be used between the hours of 7:55am and 3:20pm.
2. During the school day, all electronics are to be turned off and kept in the student's locker.
3. During class time, they are not to be used for any reason (EG: as calculators, to text message, as clocks, etc.), unless the teacher has given the student specific permission to use them.
4. During the school day, students must have permission from the office if they need to call/text/email parents for any reason, including permission to leave early.
4. Students having an electronic device out and/or using it for any reason during class time (or using it inappropriately at any time), will have that device confiscated and given to the office, where it will stay until student picks it up at the end of the day.
6. If device is confiscated a second time, the device will stay in the office until a parent/guardian picks it up.
7. If device is confiscated a third time, the student must check it into the office upon arrival to school and keep it there until leaving at the end of the day for the remainder of the school year.
8. The school reserves the right to search and examine digital data in a student's electronic device (cell phones, iPads, etc.) if there is a reasonable basis to believe that the student has violated an NHCS conduct standard and the electronic device may contain emails, texts, or photos that would substantiate the belief, or if the student has used the electronic device in violation of the school's use policy.
9. In the event that an electronic device needs to be searched, the school will first obtain parent permission. The student will then be required to provide the password, unlock the device, and grant access to the school. If student refuses, the phone will be kept in the office until a parent can meet with administration.

Emergency Drills

Fire, earthquake, and lockdown drills will be conducted. From any area of the school facility, students will learn to quietly and safely evacuate when required. Evacuation plan drawings and guidelines are posted in every classroom.

Family Partnership Commitment

The purpose of this commitment is to keep tuition costs lower. Any hours that parents, grandparents, and children (minimum 14 years old due to legal work age) work for their family's partnership commitment should be logged into the notebook in the office to receive credit. (See the Fee Sheet for complete details.)

Field Trips and Off-Campus Activities

Field trips are usually related to students' course of learning. It is expected that students are in school attendance for any class periods before and/or after field trip/activity takes place, if applicable. Permission forms will be sent home for parent signature giving permission for the student to participate in the specific field trip/activity. Students who do not return the form will not be allowed to participate.

Parent help is always welcome to assist with field trips and off-campus activities, especially in regards to transportation. Log your hours into the notebook in the office to receive credit towards your family partnership commitment.

Drivers must have a copy of their current proof of insurance on file in the school office before transporting students for field trips, sporting events, etc.

Parents may only request their own child to ride with them. Teachers will assign all other student seating. Teachers will also give a list of drivers (with phone numbers) and passengers to the office prior to the day of field trip/activity.

Students who are not in compliance with the dress code during field trips/activities may not be allowed to participate in the field trip/activity.

No siblings allowed on field trips. NHCS students who are not in the grade/classes that are going on a field trip may not attend.

Financial Aid

A limited amount of financial aid is available each year. Applications for financial aid are made through FACTS Grant & Aid Assessment, a need-based online financial aid analysis service. To apply, fill out and submit the application at www.factsmgt.com/aid. There is a \$40 nonrefundable application fee required by FACTS at the time of application submission. When the application process is complete, FACTS will make their recommendations. New Hope's Financial Aid Committee will then make the final award determination and notify the applicant.

Food / Drink in the Classrooms

Food is allowed in classrooms at teachers discretion since they are responsible for the cleanliness of the room.

Students are only allowed to bring water, coffee, sodas, smoothies, etc., in closed containers. Drinks not in closed containers are not to be kept on the student's desk, but are to be put on a designated shelf or table for the duration of the class.

Fundraisers

Each year, there are several school fundraisers. The success of these events is dependent on your help, which is greatly appreciated. Approval must be obtained from the administration 2-3 weeks in advance for any fundraising events, including those for classes, sports teams, extracurricular clubs, etc.

Students are not allowed to fundraise or sell any products or services on campus or at any school event without approval by administration. In general, individual student fundraisers will not be allowed, but requests will be considered.

Gifts

There are many cases in which students would like to come to New Hope, but the lack of funds restricts them. We are very appreciative for all gifts given to benefit our financial aid program.

NHCS is classified as a non-profit organization under federal tax law. Gifts are tax-deductible. Non-designated gifts are entered into our general budget; all designated gifts will be applied as requested.

High School Homecoming / Prom Court

Prior to making the names public, nominees for Homecoming / Prom Court must be approved by the Head of School. Students who have been suspended during the current school year are not eligible.

Lockers

Students in grades 7-12 will be issued a school locker. At the end of the school year, a \$20 clean-up fee may be charged to anyone whose locker is not cleaned out and all stickers, posters, pictures, etc., removed. Given reasonable cause, lockers may be searched by administration and/or security.

Lost and Found

Massive amounts of lost and found articles accumulate throughout the school year. Regular checking of these items is encouraged.

Periodically, we will have a lost and found sale. Whatever is left will then be bagged up and donated to the Gospel Rescue Mission or other charitable organization.

Lunch Program

Monthly lunch menus and costs will be available on the school website. Some snacks, milk, juices, etc., will also be sold. Money can be added to your student's lunch account through the FACTS Family Portal, or cash/check can be brought into the office.

Music

Staff or coaches are to operate the sound system in the gym or supervise the person operating the system.

Music guidelines: No profanity, drug/alcohol reference, or anything not in keeping with our Foundational Statements.

Office Phone

With secretary approval, an office phone is available for students to use.

Parties

For non-school sponsored parties and events hosted by families, invitations (verbal and written) that are given during school hours must be given to the entire class (or to all the girls or to all the boys, as appropriate).

If a student or parent wants to invite only certain classmates, such invitations must be done outside of school time and off school property.

Project Needs

A campus as large as ours always has project needs. NHCS values the services of our parents and volunteers. Building, electrical, plumbing, and other materials are also always needed to use on the projects. Many opportunities exist to become involved. Please contact the office for more information.

Safety Issues

- **Use the Hidden Valley Rd. parking lot when dropping off secondary students and picking them up after school.**
- We do not provide supervision or assume responsibility for students dropped off at school before 7:45.
- High school students are to park their cars in the Hidden Valley Rd parking lot for all school activities.
- Breezeways and other exits/fire lanes must be kept clear of all backpacks and other obstructions AT ALL TIMES.
- Skateboards, inline skates, and roller blades are not to be used on campus.
- No running on breezeways and sidewalks.
- Bicycles are not to be ridden on the breezeways or down the steps. During the school day, bicycles should be parked in the bicycle stand.

School Closures / Delays

Occasionally, due to things like inclement weather or a power outage, it becomes necessary to close school or announce a 2-hr delay. We will take weather-related delay and closure decisions of the Three Rivers School District into consideration when making our decision. In the event of a delay or closure, we will communicate to our families via text, email, Facebook,

and the school website.

We do understand that we have families living in rural or remote areas in Josephine or Jackson County. Therefore, parents should make the final decision if weather/road safety is a concern.

School Hours

8:00am - 3:20pm (Mondays-Thursdays) / 8:00am - 1:00pm (Fridays)

School Office

The school office hours are 7:30am to 4:00pm. If you have any questions or would like to schedule an appointment with an administrator or a teacher, please feel free to email or call the school office. If you need to get a message, PE clothes, lunch, etc., to your student, please contact the office, and a secretary will assist you.

Semester Finals (High School Only)

High school Bible, English, history, science, math, and Spanish classes will give finals at the end of first and second semester. Freshman and sophomore class finals are 10% of the semester grade. Junior and senior class finals are 15% of the semester grade. Please arrange your schedule to ensure that your student will be present for his/her finals. Students who do not take their finals will receive a zero grade on them.

Sick / Injured People on Campus

If a student, staff, or any person “gets sick” or is injured on campus, and there is not a staff member assisting, someone must immediately get the nearest adult staff member to assist. The staff member will provide assistance, take the sick/injured person to the office for examination, and fill out the necessary paperwork.

Social Activities

All school-sponsored activities must have school-designated chaperones throughout the course of the event. The school assumes no responsibility for students after the activity is over. Transportation must be arranged by the home.

At all school-sponsored activities, it is expected that students and chaperones maintain the dress and behavioral standards of NHCS.

Spectators at Sports Events

1. Courtesy, thoughtfulness, and compliance with OSAA guidelines is expected from all spectators at both home and away venues.
2. All students must be in the gym (volleyball and basketball) or on the field (cross country and track) supporting our teams. Loitering or playing around on the school grounds or in restrooms is not allowed. (Playing on the playground and/or basketball courts is allowed only if there is an adult present and supervising. The school does not provide supervision of the school grounds during home games.)
3. Children should not play around the bleachers or go into the locker rooms.
4. All spectators are required to park in the lower parking lot off of Hidden Valley Rd.

Student Driver Policy

For insurance reasons, we do not allow students (other than siblings) to ride with student drivers during school hours or to go with student drivers to/from school activities.

Exception: For some activities, students can ride together if both driver and passenger(s) have turned in permission notes from parents.

Student Government Sponsored Banquets and Dances

Student Government is responsible for planning extracurricular banquets and dances for the junior high and high school students. Students who have been expelled from NHCS during the current school year, or who are on suspension at the time of the activity, will not be allowed to attend.

Visitors

All visitors must obtain a pass from the school office before visiting students or classes. Adult visitors are welcome at the school. Call ahead of time to indicate the class(es) to be visited.

Parents and youth pastors/church workers are encouraged to eat lunch with students on campus during the normal lunchtime period. (Lunch is provided free of charge to visiting pastors and youth pastors.)

Students may have visitors during lunchtime if pre-approval is obtained from the office at least 24 hours in advance. If a visitor is a prospective student and wants to observe classes, pre-approval is to be obtained from the administration at least 48 hours in advance in order to give notice to the teachers.

Students who are on suspension, have withdrawn while on suspension, or have been expelled, are not permitted to visit or freely roam the school campus during the school day. If personal items are left behind and are needing to be retrieved, the student and a family member must check in to the school office. A staff member will then escort the student and family member to retrieve the personal items.

HANDBOOK DISCLAIMERS

1. No handbook serves to contractually bind the school in any way.
2. Handbooks are subject to change at any time throughout the year. Changes will be posted on our website and communicated via email.

SCHOOL MASCOT

Warriors

SCHOOL COLORS

Red, White, & Black