



# Southbridge

## COMMUNITY CHURCH

### **Associate Pastor**

We exist to glorify God by developing disciples of Jesus. Our mission is to cultivate disciple making environments where students can find a relationship with Jesus, others, and the world.

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#### **Position**

To assist the Lead Pastor through developing leaders, assimilating members, and shepherding the flock.

#### **Responsibilities**

- Maintain a close, intimate, and growing relationship with Christ through personal devotions, prayer, and spiritual accountability.
- Meet with, train, equip, and oversee Bridge Group leaders so they are equipped to make disciples who make disciples.
- Assist the Lead Pastor in developing church staff regarding spiritual growth, professionalism, and leadership.
- Strategize and oversee plans for member assimilation, including: first time guest communication, coordinating Discover Class for membership, encouraging volunteer opportunities, planning development seminars or retreats, and leadership training opportunities.
- Coordinate recruitment, training, and scheduling of the Welcome Team and other volunteer teams.
- Create and oversee a facilities use process and system to ensure facilities are being utilized in a safe, clean and organized manner. This includes addressing necessary repairs and maintenance.
- Strategize and participate in a church planting vision for our church.
- Develop and manage a financial plan and budget for the fiscal year.
- Participate as an Elder in guiding the overall vision and direction of the church.
- Preach occasionally in coordination with the Lead Pastor and Elders.
- Attend and participate in staff meetings, church functions and ministry events to build and foster community.
- Regularly attend and encourage the team to attend conferences and events to develop spiritual life, spiritual gifts, and leadership skills in the areas of Next Gen.

#### **Required Qualifications**

- Bachelor's degree
- Motivation, enthusiasm, and attention to detail
- Self-starter, professionalism, and willingness to learn
- Effective written and verbal communication skills
- Effective organization and leadership skills
- Attend weekly staff meetings
- Maintain God ordained priorities in your life
- Dedicate personal time for spiritual growth
- Successfully complete a background check

#### **Preferred Qualifications**

- Ordained or seeking ordination to gospel ministry
- Five years of ministry experience
- Master's degree

Please submit questions and resumes to [admin@southbridge.cc](mailto:admin@southbridge.cc).