

INTERNATIONAL/OUT OF PROVINCE INFORMATION HANDBOOK 2026 – 2027



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INTERNATIONAL/OUT OF PROVINCE STUDENT

APPLICATION AND ACCEPTANCE PROCESS

APPLICATION

Please note that the process of obtaining a Study Permit to study in Canada and the process of being accepted as a student at Steinbach Christian School can take more than 3 months. The SCS office is closed for the months of July and August. It is recommended that the application process be started in April or earlier if a September start date is desired.

To Apply To Steinbach Christian School, You Must Submit The Following Items:

- Completed SCS Application Form (in English)
- Recent Report Card from your current school (in English)
- Letter of reference from your current school's Principal (in English)
- Recent photograph of yourself
- Copy of your passport or other proof of citizenship
- \$150 Application Fee (non refundable)

ACCEPTANCE

Upon review of the application, the Principal of SCS will decide if the applicant will be accepted to attend SCS.

If the applicant is accepted, full payment of tuition and home stay fees will be required. Contact the SCS Finance Office at finance@SteinbachChristian.ca in order to receive instructions regarding payment of tuition.

Once the SCS Finance Department verifies that the appropriate funds have been received in Canada, SCS will send you an Acceptance Letter and confirmation showing tuition has been paid. These two items are required to obtain a Study Permit (*Details on how to obtain a Study permit can be found on the following Website:* <http://www.cic.gc.ca/english/study/study.asp>)

Please ensure that you have sufficient medical insurance to cover you during your travel time and the first month of your studies here. Medical insurance can be purchased at a reasonable rate, through Steinbach Christian School. You will need to connect with the SCS office once you arrive to make those arrangements.

Upon receiving your Study Permit, please inform SCS and update us regarding your travel arrangements.

FINANCIAL INFORMATION

TUITION AND FEES

Tuition (Non-Manitoba Residents) \$16,410.00

TUITION INCLUDES

- Damage deposits
- Science lab fees
- Computer lab fees
- Student council fees (including yearbook)
- Graduation fees
- Required school clothing
- Fees for most activity days and field trips, except fees identified below.

TUITION DOES NOT INCLUDE

- Application Fee (Non-Manitoba Residents) \$150.00
- Music Tour (optional) Based on music tour travel costs
- Extra costs for (optional) sports trips such as hotel accommodations Based on type of trip
- Instrument rental for band students (optional) Arranged with Music Department
- Medical Insurance Inquire at the SCS Office
- Students will be charged for unreturned textbooks or locks as well as for any outstanding library fines.

INTERNATIONAL STUDENT TUITION PROCESS

PAYMENT

Arrangements must be made with the Steinbach Christian School Finance Office for funds transfer.

finance@SteinbachChristian.ca

New Non-Manitoba students must submit payment in full for tuition before full acceptance.

Returning Non-Manitoba students must submit 50% of the following year's tuition fees by the end of March.

ACCOUNT BALANCES OR CREDITS

Unpaid account balances must be settled by the end of the school year. Credit balances may be refunded or applied to the next year's tuition if the student plans to continue at SCS.

REFUNDS

In the case of withdrawal before the end of the school year, the tuition fee will be refunded equal to every full month remaining in the school year after the student has withdrawn from SCS. Special fees or charges are not refundable.

PRIVACY

Information collected in the application process or through any payment agreements entered into with SCS is held in the strictest confidence and is used solely to provide a quality education for the student. Information is not distributed to other parties without the express written authorization of the parent or guardian.

Parents/guardians may apply in writing to request that the information on file be destroyed. This can be done no earlier than two years after the student graduates or departs from SCS.

DOCUMENTS REQUIRED TO ENTER CANADA

- Please make yourself very familiar with all the requirements to enter Canada. This website will have current information. <http://www.cic.gc.ca/english/study/study.asp>

REQUIREMENTS FOR GRADUATION

An international or non-Manitoba student **may** be able to graduate from Steinbach Christian School with an official Manitoba High School Diploma. The following criteria must be met:

- Student must be enrolled at Steinbach Christian School for a minimum of four semesters (two school years)
- Student must earn the following specific credits while attending SCS
 - English Language Arts 30S (Grade 11)
 - English Language Arts 40S (Grade 12)
 - Mathematics 40S (Grade 12)
 - Physical Education 40F (Grade 12)
 - Canadian History 30F (Grade 11)
- Student must earn a minimum of six Grade 12 credits at Steinbach Christian School to graduate from Steinbach Christian School.
- A total of 30 credits are required for graduation.
 - **When enrolling at SCS at a Grade 11 level** – *students will be granted 16 credits for previous studies.*
 - **When enrolling at SCS at a Grade 10 level** – *students will be granted 8 credits for previous studies.*

WHERE IN THE WORLD AM I?

Steinbach is located 45 minutes south east of Winnipeg which is Manitoba's capital city. Manitoba is a province in the centre of Canada. For more information on Steinbach, Winnipeg and Manitoba, check out these websites:

- <http://www.SteinbachChristian.ca>
- <http://www.steinbachonline.com>
- <http://www.mywinnipeg.com>