

August 11, 2025

12:00 PM CT

PeADD BOARD OF DIRECTORS MEETING AGENDA

Call to Order

Judge Todd Mansfield, PeADD Board Chair

Pledge of Allegiance & Invocation

Approval of Minutes

Financial Report

Mr. Lee Wilson, PeADD Board Treasurer

Federal & State Reports

Staff Reports

- | | |
|-------------------------------------|---|
| 1. Community & Economic Development | Ms. Amy Frogue, CED Director |
| 2. Health & Family Services | Ms. Jill Collins, HFS Director |
| 3. West Kentucky Workforce Board | Ms. Sheila Clark, WKWB Executive Director |

New Business

- | | |
|----------------------------------|---|
| 1. Monthly Code of Ethics Report | Judge Todd Mansfield, PeADD Board Chair |
| 2. Guest Speaker | Mr. Jeremy Slinker, FEMA FCO |
| 3. Director's Report | Mr. Jason Vincent, PeADD Executive Director |

Other Business

Adjournment

July 14, 2025

PeADD BOARD MEETING MINUTES

Board Members Present – Ms. Diane Alder (representing Mayor J.R. Knight), Ms. Crissy Carter, Mayor Kevin Cotton, Ms. Amanda Davenport, Ms. Diane Ford-Benningfield, Mr. Bart Frazer, Judge Jerry Gilliam, Mayor Arthur Green, Judge Todd Mansfield, Mr. Randy McCarty, Judge Mack McGehee, Judge Perry Newcom, Ms. Tara Rascoe, Judge Jaime Smith, Mr. Michael Smith, Ms. Beth Sumner, Mr. Andy Swansey, Mayor Brock Thomas, Mr. Lee Wilson, Mr. Dan Wood, Judge William “Kota” Young.

Call to Order – PeADD Board Chair, Ms. Crissy Carter, called the meeting to order at 12:01 pm with a quorum present. The meeting was conducted in-person at Pennyrile Area Development District and virtually via Zoom.

Pledge of Allegiance & Invocation – Judge Kota Young led the pledge and Judge Mack McGehee led the invocation.

Approval of Minutes – The May 12, 2025, Board of Directors Meeting Minutes were presented for review and approval.

MOTION – Judge Jerry Gilliam made a **MOTION** to approve the minutes as presented. Judge Kota Young seconded the motion. With no questions or comments on the floor, the motion carried.

Financial Report – Ms. Alisha Sutton, PeADD Chief Financial Officer, presented the Monthly Financial Report as of June 30, 2025, for review and approval, noting that 76% of revenues and 83.45% of expenditures had been invoiced, with revenues expected to exceed expenditures after accruals.

MOTION – Judge Jaime Smith made a **MOTION** to approve the Monthly Financial Report as presented. Ms. Amanda Davenport seconded the motion. With no questions or comments on the floor, the motion carried.

Federal & State Reports – Legislative updates were provided by Mr. Austin Wetherington, Field Rep. for Congressman Comer's office, Mr. Greg Meredith, Field Rep. for Department for Local Government, Mr. Chris Woodlridge and Ms. Shannon Slate, Murray State University, Mr. Josh Tubbs, Tennessee Valley Authority, and Ms. Amanda Davenport, KLC Economic Development Accelerator Program.

Staff Reports -

1. **Community & Economic Development** – Ms. Amy Frogue, Director of Community & Economic Development (CED), presented the department's FY26 work plan, highlighting its current projects, which total \$500 million across 310 projects, with a focus on economic development, community development, and infrastructure investment. The department, operating on a \$1.2 million budget with 8 full-time and 1 part-time staff, plans to expand drone services for emergency management and mapping, while continuing to support local governments with comprehensive planning and disaster resilience initiatives. Ms. Frogue mentioned available funding opportunities through the Delta Regional Authority and Economic Development Administration for interested communities. She stated that the Kentucky Transportation Cabinet is conducting a rural consultation survey to gather feedback on transportation needs in rural Kentucky, which is open until October 1st. Ms. Frogue introduced Lexi Pendleton, the newest member of the CED team, who comes from Christian County with a background in public health education.
2. **Health & Family Services** – Ms. Jill Collins, Health and Family Services Director, discussed the work plan for the Health & Family Services (HFS) department. She discussed the department's role as the Area Agency on Aging, highlighting their services for older adults and individuals with disabilities, including home care, senior centers, and nutrition programs. The department serves over 10,000 individuals annually with a budget of \$31.6 million and is experiencing high demand for some of its services, particularly in-home care and caregiver services. The HFS department has undergone organizational changes and expansion. Ms. Collins also introduced new staff members, Tammy Meredith and Jessica Davis.
3. **West Kentucky Workforce Board** – Ms. Sheila Clark, Director, West Kentucky Workforce Board, presented an overview of workforce activities and emergency disaster grants, highlighting the Kentucky Storms Grant, which

received \$1 million and will provide the local area over \$1 million over three years for storm cleanup and layoff assistance.

4. **Administration** – Ms. Alisha Sutton, Chief Financial Officer, reported on the Finance and Administration Department's growth, noting they now manage \$13.5 million in individual budgets for veterans directed care and home community-based waiver programs, with plans to implement new software to better manage data and streamline processes.

New Business

1. **Monthly Code of Ethics Report** – Ms. Crissy Carter, stated that there had been no Code of Ethics issues or violations reported since the last meeting.
2. **Installation of New Officers/Oath of Office** – Mayor Arthur Green, PeADD Nominating Committee, presented the new slate of officers from the committee's July 11, 2025 meeting as follows: Judge Todd Mansfield (Board Chair), Judge Kota Young (Board Vice Chair), Mayor Kevin Cotton (Board Secretary), Mr. Lee Wilson (Board Treasurer).

MOTION – With no other nominations on the floor, Mayor Arthur Green made the MOTION on behalf of the Nominating Committee, to instate the slate of officers as presented. Judge Perry Newcom seconded the motion. With no questions or comments on the floor, the motion carried. Mayor Arthur Green administered the Oath of Office to swear in the new officers. Judge Todd Mansfield presented Ms. Crissy Carter with a plaque of appreciation for her service as Chairman of the Board.

3. **Fiscal Year 2026 Budget Approval** – Ms. Alisha Sutton, presented to the board the FY 26 Budget for review and approval showing projected revenue by funding source, which is federal, state, and local, as well as a breakdown of what the service budget is, to include funds that are passed through to other entities, and then also the operating budget, which is used to support the district's direct operations. Projections show total revenue of \$37.3 million, an increase of \$5.1 million over the previous year, with expenditures of \$35.6 million. Ms. Sutton stated that revenues exceed expenditures by \$1.78 million, which represents 4.6% of our total budget. This surplus allows us to maintain flexibility as we move into the new fiscal year and positions us to manage any unexpected costs or any funding shifts. She stated that the Executive Committee met on June 25, 2025, to review the budget line by line with the management team.

MOTION – Judge Kota Young made a **MOTION** to accept the FY '26 Budget as presented. Judge Todd Mansfield seconded the motion. With no questions or comments on the floor, the motion carried.

4. **Director's Report** – Mr. Jason Vincent welcomed the new board members, including Karen Solise of Hopkins County and Randy McCarty and Andy Swansey, both of Muhlenberg County.

Corporate Resolution – Mr. Vincent presented a Corporate Resolution to change the signatures on the PeADD's bank accounts.

MOTION – Ms. Amanda Devenport made a **MOTION** to accept the Corporate Resolution as presented. Mayor Arthur Green seconded the motion. With no questions or comments on the floor, the motion carried.

Mr. Vincent the upcoming NADO Annual Training Conference and asked that anyone planning to attend let staff know. He thanked everyone for their time and attendance.

Other Business – There was no other business.

300 Hammond Drive | Hopkinsville, KY 42240 | 270-886-9484 | www.peadd.org

Adjourn – With no further business, Judge Kota Young made a **MOTION** to adjourn the meeting at 1:15 pm. Judge Perry Newcom seconded the motion.

Todd Mansfield, Board Chair

Mayor Kevin Cotton, Secretary

DRAFT

Pennyrile Area Development District
Financial Report
July 1, 2025 to June 30, 2026

	Revenue Budget	YTD	% Budget	YTD	% Budgeted Revenue
	<u>FY 2025</u>	<u>Revenue</u>	<u>Received</u>	<u>Expenses</u>	<u>Expended</u>
Area Agency on Aging & Independent Living	\$ 31,661,732.00	\$ 165,269.02	1%	\$ 1,468,009.00	5%
Training & Workforce Development	3,841,048.00	-	0%	73,572.70	2%
Community & Economic Development	1,686,009.00	10,559.48	1%	64,732.32	4%
Local Projects	211,204.00	100,344.35	48%	18,109.12	9%
Shared cost not yet applied	-	-	0%	61,535.38	0%
Total	\$ 37,399,993.00	\$ 276,172.85	1%	\$ 1,685,958.52	5%

PENNYRILE AREA DEVELOPMENT DISTRICT
Monthly Expenditure Report
as of
July 31, 2025

	<u>Annual Budget</u>	<u>This Month</u>	<u>Year To Date</u>	<u>% Expended</u>
PERSONNEL				
Total Salaries	2,951,551.00	218,511.99	218,511.99	7.40%
Total Benefits	1,669,570.00	129,846.74	129,846.74	7.78%
TOTAL PERSONNEL	4,621,121.00	348,358.73	348,358.73	7.54%
TRAVEL				
Staff Travel	165,000.00	10,124.32	10,124.32	6.14%
Board Travel	65,000.00	1,500.00	1,500.00	2.31%
TOTAL TRAVEL	230,000.00	11,624.32	11,624.32	5.05%
OPERATING EXPENSES				
Operating Expense	1,094,943.00	49,971.33	49,971.33	4.56%
Service Expense	29,677,006.00	1,276,004.14	1,276,004.14	4.30%
TOTAL OPERATING EXPENSES	30,771,949.00	1,325,975.47	1,325,975.47	4.31%
GRAND TOTALS	35,623,070.00	1,685,958.52	1,685,958.52	4.73%

SUBJECT TO AUDIT



300 Hammond Drive | Hopkinsville, KY 42240 | 270-886-9484 | www.peadd.org

To: Pennyrile ADD Judge Executives & Mayors
From: Amy Frogue, Director of Community & Economic Development
RE: Current Funding Opportunities –August 2025

Kentucky Infrastructure Authority KYWWATERS Program

Kentucky WWATERS program was created by House Bill 563 of the 2024 Regular Session of the Kentucky General Assembly to provide a funding application and evaluation process for troubled or economically restrained public water and wastewater systems to seek funding from the General Assembly. Types of assistance available: grants, loans, no-interest loans, or forgivable loans. Financing proceeds may be used for capital and non-capital expenditures; emergency funding available for projects relating solely to restoring or avoiding imminent interruption of utility service provided by a public water or wastewater system. Loan terms and repayment will be structured to meet the payment ability of the system. Project must have a project profile listed in the Water Resource Information System (WRIS) Portal.

Application deadline: August 29, 2025

Delta Regional Authority States Economic Development Assistance Program (SEDAP)

Program provides funding for projects related to basic public infrastructure, transportation infrastructure for the purpose of facilitating economic development, business development, and job training or employment-related education with an emphasis on the use of existing public educational institutions located in the region.

Application deadline: August 25, 2025

Match: 10% unless infrastructure project in a distressed county

Delta Regional Authority Community Infrastructure Fund (CIF)

Program provides funding for projects related to basic public infrastructure such as water/wastewater system improvements and electrical infrastructure, transportation infrastructure for the purpose of economic development, and flood control projects such as building or reinforcing levees and/or installing drainage systems.

Application deadline: application period will be closing August 30, 2025

Application Minimum: \$500,000 Maximum \$2,000,000

Match: 10% for non-distressed communities; non-federal match encouraged

G.R.A.N.T. – Government Resources Accelerating Needed Transformation

State funded matching program to help Kentucky counties, cities, non-profits and public service providers secure and implement federal grant projects. Project must be tied to a federal grant requiring a local match, or a DRA project where match enhances competitiveness. Acceptable uses include infrastructure, economic revitalization, utilities, broadband, recreation, tourism, childcare, and more public-benefit activities.

Application deadline: applications accepted on a rolling monthly basis, due the 1st of each month

Match: varies by county population density: between 1-5% of requested GRANT funds

A REGIONAL PLANNING & DEVELOPMENT AGENCY

Caldwell Christian Crittenden Hopkins Livingston Lyon Muhlenberg Todd Trigg

Economic Development Administration – FY2025 Disaster Supplemental Program

Program provides funding for projects that transform local economies after disasters, with an emphasis on improving communities' economic outcomes and resilience to future disasters. Funding opportunity encourages broad-based local engagement and places special emphasis on projects that involve private industry in disaster recovery and economic renewal to ensure the maximum impact for taxpayer funding to support communities. Applicants can choose from three funding pathways based on their recovery stage, capacity, and long-term development vision.

Readiness Path

Non-construction projects to build local capacity and prepare for future implementation projects. Readiness projects include funding for recovery strategies, disaster recovery coordinators or other capacity building activities, and pre-development expenses.

Anticipated award amounts: \$250,000 - \$500,000

Application deadline: applications accepted on a rolling basis until funds are extinguished

Match: 20% (cash)

Implementation Path

Standalone construction and non-construction projects that help communities recover from major disasters and advance recovery and growth, improving economic outcomes.

Anticipated award amounts: \$2-\$20 million for construction; \$100,000-\$5 million for non-construction

Application deadline: applications accepted on a rolling basis until funds are extinguished

Match: 20% (cash)

Industry Transformation Path

Coalition-led, multi-project portfolios that transform regional economies through industry development. These grants can be a mix of construction and non-construction projects.

Anticipated award amounts: \$20-\$50 million

Application deadline: March 3, 2026

Match: 20% (cash)

Community Development Block Grant

Program provides assistance to communities in revitalizing neighborhoods, expanding affordable housing and economic opportunities, infrastructure improvements, and providing and/or improving community facilities and services.

Application deadline: September 1, 2025 (can vary by category)

Match: 10-50% based on category of application

Economic Development Administration – Economic Adjustment Assistance Program

Program provides investments that support a wide range of non-construction and construction activities in regions experiencing severe economic dislocations. EDA supports bottom-up strategies that build on regional assets to spur economic growth and resiliency.

Application deadline: applications accepted on a rolling basis

Match: 20% (cash)

Kentucky Department of Libraries and Archives Local Records Program

Program assists local governments with records management, including scanning/digitization, microfilming of records, equipment purchases for projects related to the records management of permanent records, salary support, and records conservation. All local government agencies are eligible to apply.

Application deadline: Quarterly (March 15, June 15, September 15, December 31)

Match: none

Litter Abatement Grant Program

Program for litter cleanup for counties in compliance with their five-year solid waste management plans and for incorporated cities that, by solid waste ordinance or other means, provide municipal solid waste collection service. Funds can be used for direct expenses incurred in the 2026 calendar year associated with litter control programs, litter cleanup on public roads, and other requirements established in KRS 224.43-345. The amount of funding each entity is eligible to receive will be determined after the submission deadline and will be calculated in accordance with statutory requirements.

Application deadline: November 3, 2025

Match: none

Illegal Open Dump Cleanup Program

Program for cleanup of illegal dumps by counties compliant with their five-year solid waste management plan. Funds can be used for direct expenses incurred in the cleanup of illegal dump sites. Grant awards may be prioritized on several factors, including location of the dump relative to sensitive populations or protected areas, the relative hazard posed by the contents of the dumps and the size of the dump. Pre-inspection of all illegal open dumps by the Division of Waste Management inspectors prior to application submission is required.

Application deadline: November 3, 2025

Match: 25% if under \$50,000

For more information or assistance in applying for any of these programs, please contact the PADD Community & Economic Development staff at 270-886-9484 or via email:

Amy Frogue – amy.frogue@ky.gov

Jared Nelson – jared.nelson@ky.gov

Brian Jones – briant.jones@ky.gov

Mike Goode – mike.goode@ky.gov

Lexie Pendleton – lexie.pendleton@ky.gov



Project Summary Report

KY202507070569

Title: Madison Mills

Project Information	Applicant Information	Submitter Information	Funding Information
WRIS:	Wabuck Development Company Inc		Federal: \$0.00
Status: Approved			Applicant: \$2,000.00
Federal: KHC	April Bowman	April Bowman	State: \$1,100,000.00
CFDA: 14.239	(270) 259-5607	(270) 259-5607	Local: \$302,000.00
County: Caldwell	april.bowman@wabuck.com	april.bowman@wabuck.com	Program: \$0.00
(List):			Other: \$12,150,000.00
			TOTAL: \$13,554,000.00
Desc.: Madison Mills will be a 60-unit new construction affordable housing complex located at approx. 713 W Washington Street, Princeton, Kentucky, containing (48) one bedroom units and (12) two bedroom units intended to serve the low to moderate income population. This is a rural project located within the city limits of Princeton, Kentucky designed to serve the Elderly. As proposed, the project will be funded with tax credit equity, donations, FHLB AHP grant, bank loan and HOME & AHTF funds			

KY202507100586

Title: FFY2026 Water Quality Management Planning

Project Information	Applicant Information	Submitter Information	Funding Information
WRIS:	Energy & Environment Cabinet		Federal: \$568,400.00
Status: Under Review			Applicant: \$0.00
Federal: EPA	John Webb	Meredith St. Andre	State: \$0.00
CFDA: 66.444	(502) 782-7126	(502) 782-6289	Local: \$0.00
County: Franklin	John.Webb@ky.gov	Meredith.St.Andre@ky.gov	Program: \$0.00
(List): All			Other: \$0.00
			TOTAL: \$568,400.00
Desc.: The Division of Water conducts annual water quality planning activities in support of the agency's strategic planning process. This will require the tracking of programmatic and environmental indices, soliciting public inputs, facilitating planning sessions among division staff and preparing division and branch level operational plans. The operational plans will be used to address a variety of water quality issues within the targeted areas.			

KY202507100588

Title: Marion Non-Revenue Water Mitigation Project

Project Information		Applicant Information		Submitter Information		Funding Information	
WRIS:	WX21055025	City of Marion				Federal:	\$0.00
Status:	Under Review					Applicant:	\$0.00
Federal:	State Funds	D'Anna Browning		Amy Frogue		State:	\$1,827,600.00
CFDA:	00.000	(270) 965-2266		(270) 886-9484		Local:	\$0.00
County:	Crittenden	mayorbrowning@marionky.gov		amy.frogue@ky.gov		Program:	\$0.00
						Other:	\$0.00
(List):						TOTAL:	\$1,827,600.00
Desc.: <i>This project will include the replacement of all existing water meters in the city. Approximately 1,600 new radio read, ultrasonic water meters will be purchased with this project including all software and startup costs required. These radio read meters will allow Marion to automatically read customer water meter data without having to send an employee to read it by hand. Zone metering will also be included in the project which will allow the city to more precisely location leaks and water loss. (project a)</i>							
<i>This project will also replace approximately 5000 LF of existing galvanized waterlines on West Elm Street, West Poplar Street, and Country Drive with 6-inch ductile iron waterline. 70 residents will be reconnected to the new lines from the meters. Fire hydrants and valves will be replaced as well. These streets have low pressure and difficulty maintaining require chlorine residuals due to the aged, undersized waterlines. (project b)</i>							

KY202507220633

Title: Historic Todd County Courthouse Rehabilitation Project

Project Information		Applicant Information		Submitter Information	Funding Information	
WRIS:		Todd County			Federal:	\$850,000.00
Status:	Under Review				Applicant:	\$0.00
Federal:	CDBG	Todd Mansfield		Brian Jones	State:	\$0.00
CFDA:	14.228	(270) 265-9966		(270) 886-9484	Local:	\$85,000.00
County:	Todd	tmansfield@toddcogov.com		briant.jones@ky.gov	Program:	\$0.00
(List):					Other:	\$0.00
					TOTAL:	\$935,000.00
Desc.:	<p><i>The Historic Todd County Courthouse, built in 1835, is the centerpiece of Elkton and a prominent landmark within the Elkton Commercial Historic District. Originally featuring large open rooms on both floors, the first floor served as a courtroom, while the second hosted the Grand Jury, County Fiscal Court, and community events. The courthouse was heavily used throughout its history, even housing soldiers during the Civil War. After the county government vacated the building in the 1970s, it was designated a National Historic Landmark and added to the National Register of Historic Places. A 1980 renovation allowed the first floor to remain in community use, including as a temporary home for the public library.</i></p> <p><i>Today, the building is owned by the Todd County Fiscal Court and leased by the City of Elkton. The first floor houses the Todd County Welcome Center, but the second floor remains closed due to safety and accessibility issues. Historic Todd County, Inc., a nonprofit dedicated to preserving the county's heritage, is leading a restoration effort to convert the second floor into a museum.</i></p>					

HEALTH & FAMILY SERVICES REPORT – JUNE 2025

Trainings/Meetings:

- PDS Supervisor Meeting with DAIL
- Home & Community Based Waiver Coordinators Meeting
- Various VDC Expansion Meetings
- Pennyriple Program/FMS Meeting (HCBW/VDC Programs)
- Suicide Prevention Taskforce Meeting
- Mon Ami – Continued Training
- Mon Ami Slates/Grids Pilot Training
- MySeniorCenter – Continued Training
- DAIL Invoice & Budget Book Training
- Elder Abuse Lunch & Learn

Community Involvement:

- Elder Abuse Council Meetings
- Caregiver Support Group
- Grandparent Support Group

Programs & Planning:

- K4A Meeting
- AAAIL/DAIL Meeting
- Homecare/Title III Case Managers Meeting
- SHIP (State Health Insurance Program) & MIPPA (Medicare Improvements for Patients & Providers Act) Various Activities



Program	June 2025
Medicaid Waiver Traditional	53
Medicaid Waiver Participant Directed	234
Veterans Directed Care	345
Kentucky Caregiver Grandchildren	25
Kentucky Caregiver Grandparents	13
National Family Caregiver	27
LTC Ombudsman Facility Visits	33
LTC Ombudsman Information & Assistance to Individuals	94
LTC Ombudsman Consultation with Facility Staff	2
ADRC Calls	139
ADRC Unduplicated Clients	137
ADRC Screenings	111
Title V (Senior Community Service Employment Program)	14 out of 17 slots
Home Delivered Meals	13,471
Drive-Up Meals	1,979
Congregate Meals	3,639

CLIENTS BY SERVICE						
	Homemaking		Personal Care		Home Delivered Meals	
	Client Change	Active Clients	Client Change	Active Clients	Client Change	Active Clients
Caldwell	0	19	0	2	-1	57
Christian	1	31	1	6	2	205
Crittenden	0	20	0	6	-2	30
Hopkins	0	20	0	5	5	132
Livingston	0	19	0	5	0	48
Lyon	0	12	0	2	3	37
Muhlenberg	0	20	0	3	1	85
Todd	-1	13	0	0	9	53
Trigg	2	37	0	2	-4	108
TOTALS	2	191	1	31	13	755

PENNYRILE AAAIL WAITING LIST

August 7, 2025

	Home Delivered Meals	Homemaking	Personal Care
Caldwell	11	17	0
Christian	16	98	33
Crittenden	6	3	3
Hopkins	12	49	2
Livingston	8	15	3
Lyon	8	4	3
Muhlenberg	14	33	6
Todd	7	18	3
Trigg	5	24	3
Totals	87	261	56

LABOR MARKET SNAPSHOT

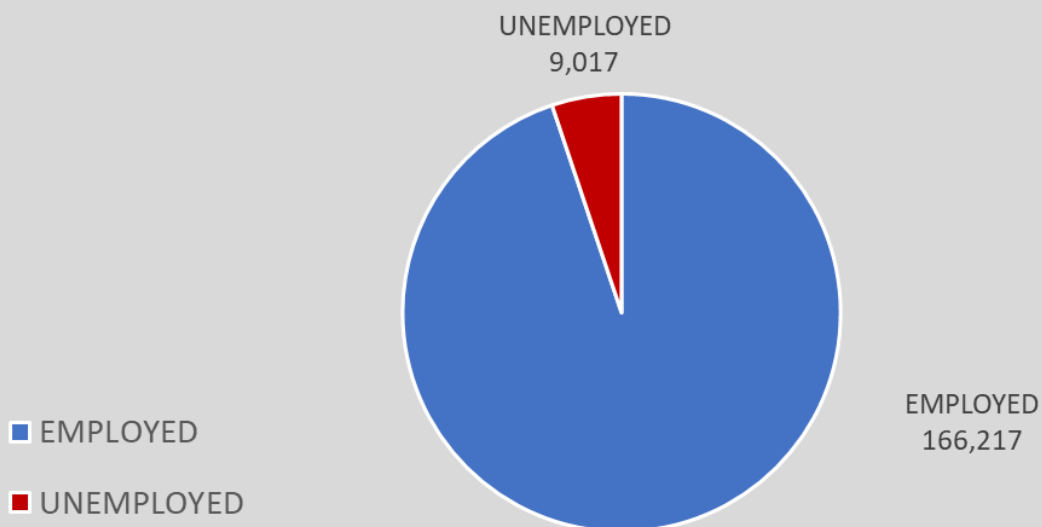
June 2025

Released July 24, 2025

Overall View of Unemployment Rates June 2025



Purchase / Pennyriple Local Workforce Area

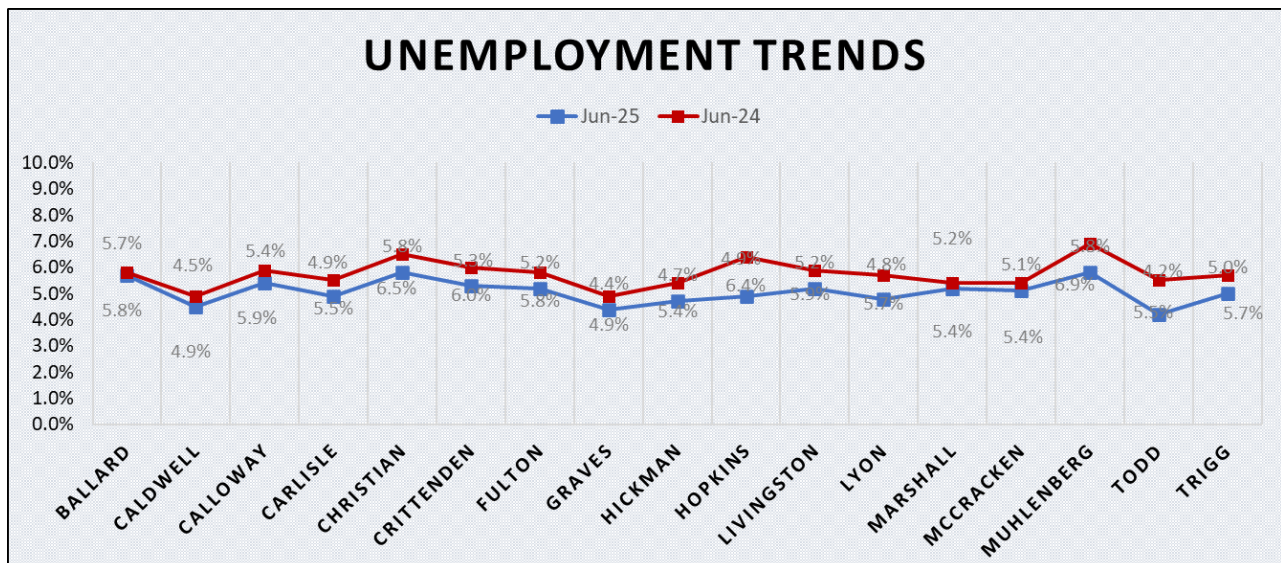


Source: Kentucky Center for Statistics (KYSTATS)

West Kentucky Unemployment Rates

June 2024 – June 2025

COUNTY	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Mar 25	Apr 25	May 25	Jun 25
Local Area	5.8	5.7	5.5	5.2	5.0	5.2	5.4	6.0	5.8	5.9	4.2	4.7	5.1
BALLARD	5.8	5.4	5.4	4.9	4.9	5.1	5.4	6.3	6.1	5.9	4.8	5.0	5.7
CALDWELL	4.9	4.9	4.9	4.6	4.3	4.5	4.5	5.1	4.8	5.0	3.6	3.9	4.5
CALLOWAY	5.9	5.7	5.8	5.2	4.8	5.1	5.4	6.3	5.8	6.3	4.0	4.6	5.4
CARLISLE	5.5	5.0	5.1	4.5	4.4	4.6	5.3	5.7	5.9	5.8	4.5	4.4	4.9
CHRISTIAN	6.5	6.1	6.1	5.7	5.4	5.7	5.8	6.3	6.1	6.4	4.9	5.2	5.8
CRITTENDEN	6.0	5.3	5.4	5.0	4.9	5.1	5.2	5.9	6.1	5.9	4.5	4.7	5.3
FULTON	5.8	7.3	6.4	5.9	7.1	5.9	5.9	5.4	5.4	5.5	4.4	4.9	5.2
GRAVES	4.9	5.0	5.0	4.7	4.6	4.7	4.9	4.9	4.8	5.0	3.8	3.9	4.4
HICKMAN	5.4	6.1	5.7	5.3	5.6	5.3	5.2	5.2	5.0	5.1	4.1	4.3	4.7
HOPKINS	6.4	6.3	5.7	5.3	5.2	5.4	5.5	5.8	5.7	5.7	4.6	5.0	4.9
LIVINGSTON	5.9	6.0	6.0	5.6	5.5	5.7	6.0	7.3	7.3	6.6	5.0	4.7	5.2
LYON	5.7	4.8	4.9	4.8	4.7	5.0	5.2	7.1	6.8	6.4	4.6	4.5	4.8
MARSHALL	5.4	4.6	4.6	4.3	4.3	4.6	5.0	6.6	6.5	6.1	4.6	4.8	5.2
MCCRACKEN	5.4	5.0	5.0	4.8	4.6	4.8	5.0	5.6	5.5	5.6	4.5	4.7	5.1
MUHLENBERG	6.9	7.8	7.5	7.0	6.8	7.0	7.5	7.3	7.0	6.8	5.4	5.6	5.8
TODD	5.5	5.2	4.6	4.5	4.2	4.5	4.8	4.8	4.6	4.8	3.4	3.8	4.2
TRIGG	5.7	5.5	5.5	5.2	5.0	5.1	5.4	5.9	5.8	6.0	4.3	4.5	5.0



Source: Kentucky Center for Statistics (KYSTATS)

PENNYRILE AREA DEVELOPMENT DISTRICT

EXECUTIVE COMMITTEE MEETING

June 25, 2025

11:30 AM

MINUTES

MEMBERS PRESENT – Ms. Crissy Carter, Mayor Kevin Cotton, Ms. Lori Harper, Judge Todd Mansfield, Judge Mack McGehee, Judge Perry Newcom, and Judge Jaime Smith.

STAFF PRESENT – Ms. Sheila Clark, Director of WKWB, Ms. Jill Collins, Director of HFS, Ms. Amy Frogue, Director of CED, Ms. Alisha Sutton, Chief Financial Officer, Ms. Melissa Thompson, Communications Director, and Mr. Jason Vincent PeADD Executive Director.

- I. **CALL TO ORDER** – Ms. Crissy Carter, Board Chair, called the meeting to order at 11:43 a.m., conducted at PeADD and virtually via Zoom, and recognized a voting quorum.
- II. **APPROVAL OF MINUTES** – Minutes of the December 16, 2024, Executive Committee meeting were presented for approval. A copy was sent to the committee before the meeting for review and included in the meeting packet.

MOTION – Mayor Kevin Cotton made a **MOTION** to approve the minutes as presented. Judge Perry Newcom seconded the motion. No questions or comments were raised, and the motion carried.

- III. **FINANCIAL REPORT** – Ms. Alisha Sutton presented the Financial Report as of June 23, 2025. Personnel expenses totaled 88.17% with one more payroll to process. She stated that Travel is at 75.1% and the Operating Expenditures are at 79.08% expended. She stated that there are a couple of line items that are slightly over, including Software Maintenance and Computer Related Expenses, due to system upgrades. Under the Miscellaneous category, \$43,055 of the \$40,000 budget was expended due to taking on some storage units underneath indirect cost expenses as agency-wide units that were previously used for and charged to direct programs. Overall, she stated that expenditure totaled \$23,604,494.89, which is 80.36% of the current budget. Additional expenses and accruals will be posted as the fiscal year closes. Copies of credit card statements were on the table for review.

MOTION – Judge Mack McGehee made a **MOTION** to approve the Financial Report as presented by Ms. Sutton. Mayor Kevin Cotton seconded the motion. No further questions or comments were raised, and the motion carried.

- IV. **FY '25 BUDGET ADMENTMENTS** – Ms. Sutton mentioned that one of the revisions was made to the AAAIL budget due to funding that was received for additional state-funded meals. She stated that PACS could not use its allocated home care program budget, so the state took back \$35,000 in home care funds. Additionally, there was an increase in administrative costs for the Home and Community-Based Waiver programs, from \$406 to approximately \$622 per client, resulting in a corresponding increase. With approximately 388 veteran clients being served, an additional \$866,000 was required for the Veterans Directed Care Program. With these changes, there was an increase of \$504,158 to the budget for AAAIL programs. There was no change in the Workforce or CED portions of the budget. Ms. Sutton stated that an overall increase in the budget totaled roughly \$2 million, with \$1.5 million being pass-through for services, and keeping \$500 for the operating expenses.

On the expenses side, with the increase in the veteran's program, new software is required to keep up with the demand of this program. Therefore, \$56,000 is needed to pay half of the implementation fee for the Nexus software. A total of almost \$1.5 million will be expended for AAAIL services and \$4,000 for storage buildings that have been reclaimed as agency-wide rather than specific programs. The Total Operating Expenses equals \$1,571,890.

MOTION – Judge Todd Mansfield made a **MOTION** to approve the FY '25 Budget Amendments as presented. Judge Jaime Smith seconded the motion. No further questions or comments were raised, and the motion carried.

- V. **LOAN WRITE-OFFS** – Mr. Jason Vincent reviewed the Revolving Loans that were delinquent. The companies and their balances were as follows: Refine Tile - \$196,467.39, Carl Shaw Trucking - \$25,000, Victor, Inc. (dba Place One Liquors) - \$20,921.77, Lily Ann's - \$22,205.13. The last three were through the COVID funding, and the first was a traditional loan through the program.

MOTION – Judge Todd Mansfield made a **MOTION** to write off the loans as presented. Judge Jaime Smith seconded the motion. With no questions or comments on the floor, the motion carried.

- VI. **BOARD MEMBER NOMINATIONS** – Mr. Jason Vincent presented the slate of nominations recommended by the Nomination Committee. The slate included the following: Verdell Smith of Christian County to be reappointed, Karen Solise of Hopkins County to be appointed, Crissy Carter of Livingston County to be reappointed, Randy McCarty and Andy Swansey, both of Muhlenberg County, to be appointed. The nominations are for three-year terms ending on June 30, 2028.

MOTION – Mayor Kevin Cotton made a **MOTION** to accept the nominations recommended by the Nominating Committee for appointment to those positions. Judge Jaime Smith seconded the motion. No questions or comments were raised, and the motion carried.

VII. **FY '26 BUDGET DISCUSSION –**

Area Agency on Aging & Independent Living - Ms. Jill Collins began the discussion, mentioning that the allocations from the Department for Aging and Independent Living have not been released yet; however, once the allocation is received, an adjustment will be made to the budget. She stated that the AAAIL portion of the FY '26 budget is based upon the FY '25 budget and client numbers minus ARPA funding carryovers (-\$56,918), Bridging the Gap Pilot Program (-\$55,398), Suicide Prevention funding from DAIL (-\$4,657), and Disaster Preparedness Grant funding (-\$993). She stated that the growth of the Veteran Directed Care program and the Medicaid Waiver programs equates to an increase of almost \$1 million. Ms. Collins stated that the Area Agency on Aging & Independent Living Total Budget equaled \$31,661,732, with the Service Budget totaling \$26,705,253 and the FY '26 Operating Budget total being \$4,956,480, which is an increase of \$1,014,999 from last year.

Training & Workforce Development – Ms. Sheila Clark stated that a reduction in WIOA Adult, Dislocated Worker/Rapid Response, and Trade funding was budgeted for FY '26. She mentioned that the workforce department would no longer receive Trade funding. Ms. Clark stated that the Legislative Youth funding and Drug Court Staffing had a slight increase in funding, and NDWG – Project Storms and NDWG – US DOL Quest will be instated in FY '26. She declared the workforce program's Total Budget equaled \$3,841,048, the Service Budget equaled \$2,443,350, and the Operating Budget equaled \$1,397,698, which is a \$60,606 increase from FY '25.

Community & Economic Development – Ms. Amy Frogue stated that several funding dollars are expiring for the CED department. She stated that a decrease of \$26,180 for JFA funds, a decrease of \$69,824 for a DRA Pilot Program, a decrease of \$57,520 for KIA – Water Planning, a decrease of \$20,150 for the Radon Project, and a decrease of \$34,641 for the SS4A project. Ms. Frogue stated that there is an increase in funding for the Disaster Resiliency Capacity Building Project of \$95,998. The CED department has a Total Budget of \$1,686,009, a Service Budget of \$528,403, and an Operating Budget of \$1,157,606, which is a decrease of \$116,417 from FY '25.

Local Revenues – Ms. Alisha Sutton mentioned that there were no major changes in the budget for Local Revenues.

Ms. Sutton stated that the Total Budget is \$37,399,993, with a Service Budget of \$29,677,006 and an Operating Budget of \$7,722,987, which is an increase of almost \$1 million from last year.

Expenditures – Ms. Sutton stated that an increase in Personnel of \$389,345, which included a 7.7% increase in Health Insurance. She mentioned that there was no change in the Travel budget. There was a slight increase in Insurance and Bonding. The Memberships, Subscriptions & Professional Activity line item was increased to align expenses to estimated costs for FY '26. The Direct Program Expense had an increase of \$119,000 to cover background checks for PDS clients and the second half of the VDC program software implementation fee (\$56,000) mentioned during the FY '25 Budget Revision. She stated that as the services increased within the various programs, the Services category also increased. The Total Expenses equaled \$35,619,859, which is an increase of \$4,675,163 from the previous year.

MOTION – Judge Todd Mansfield made a **MOTION** to convene and enter an Executive Session for the personnel and salary discussion. Judge Jaime Smith seconded the motion, and the motion carried.

MOTION – Judge Todd Mansfield made a **MOTION** to adjourn the Executive Session and return to open session. Judge Mack McGehee seconded the motion, and the motion carried.

MOTION – Judge Perry Newcom made a **MOTION** to approve FY '26 Budget as presented. Judge Todd Mansfield seconded the motion. No further questions or comments were raised, and the motion carried.

VIII. OTHER BUSINESS – No other business was brought before the committee.

IX. ADJOURN – With no further business, Judge Jaime Smith made a **MOTION** to adjourn the meeting at 1:10 p.m. Mayor Kevin Cotton seconded the motion, and the meeting adjourned.

Crissy Carter, Board Chair

Judge William "Kota" Young, Secretary

DRAFT



PRIDE OF THE PENNYRILE

Industry Appreciation Event

September 25, 2025
Lake Barkley State Resort Park
Golf · Boat · Eat · Enjoy

The Pride of the Pennyrile will be held on Thursday, September 25, 2025, at Lake Barkley State Resort Park. Pennyrile Area Development District in partnership with Economic Development professionals and volunteers from each county host this Industry Appreciation Event in recognition of the major employers of the Pennyrile Region for their contributions to our local economy and quality of life.

ITINERARY

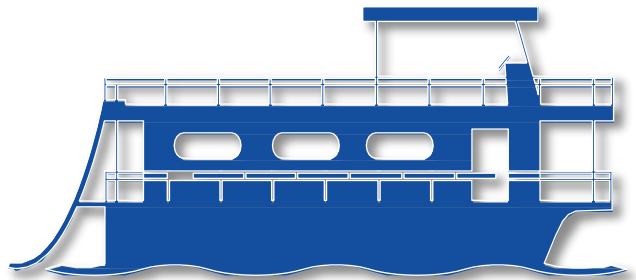
Breakfast	8:00 am - 9 am	Boots Randolph Golf Course Pavilion
Golf Scramble	9:00 am	Boots Randolph Golf Course
<i>Golfers are encouraged to be registered by 8:30 am.</i>		
Houseboat Cruise	9:30 am - 1:00 pm	Lake Barkley Marina
<i>Boat riders should wear rubber sole shoes.</i>		
Lunch	1:30 pm	Boots Randolph Golf Course Pavilion

Registration

Participants may complete the registration form attached and return it to the address provided or register online at <https://www.peadd.org/pride-of-the-pennyrile>. The deadline to register is Friday, September 12th.

Feel free to contact Melissa Thompson at (270) 886-9484 or via email at melissal.thompson@ky.gov with questions or comments.

Pennyrile Area Development District
Economic Development Committee



PRIDE OF THE PENNYRILE

REGISTRATION FORM

September 25, 2025

Lake Barkley State Resort Park
Golf • Boat • Eat • Enjoy

****Please fill out a separate form for each person attending****

Name _____

Company _____

Address _____

City, State, Zip _____

Phone _____

E-Mail _____

Check all that apply:

_____ I will attend breakfast. (8:00 a.m. – 9:00 a.m.)

_____ I will play in the golf scramble at 9:00 a.m. **Handicap** _____
(Golfers are encouraged to be registered by 8:30)

_____ I will participate in the houseboat cruise. (9:30 – 1:00 p.m.)
(Boat riders should wear rubber sole shoes)

_____ I will attend lunch. (1:30 p.m.)

PLEASE RETURN THIS FORM BY SEPTEMBER 12, 2025.

Melissa Thompson
Pennyryle Area Development District
300 Hammond Drive
Hopkinsville, KY 42240
(270) 886-9484 • melissal.thompson@ky.gov



300 Hammond Drive | Hopkinsville, KY 42240 | 270-886-9484 | www.peadd.org

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www.peadd.org

Contact:
Melissa L. Thompson
Communications Director
melissal.thompson@ky.gov
(270) 886-9484

Due to the possibility of a meeting being canceled, relocated, or rescheduled,
please call Pennyrile Area Development District (PeADD) at (270) 886-9484 to confirm a meeting before attending.

PeADD Upcoming Meetings 2025

Event Name	Date	Time (CT)	Location
Hopkins/Muhlenberg Elder Abuse Council Meeting	August 6, 2025	9 AM	Hopkins County Senior Center 200 Main St. Madisonville
From Home to Homeroom Event - Grandparents Raising Grandchildren	August 7, 2025	9 AM – 11 AM	PeADD Office
PeADD Board of Directors Meeting	August 11, 2025	12 PM	PeADD Office & Zoom
Alzheimer's Caregiver Support Group	August 19, 2025	11 AM	PeADD Office & Zoom
Pennyrile Grandparent Support Group	August 21, 2025	10 AM	PeADD Office & Zoom
Alzheimer's Caregiver Support Group	August 20, 2025	11 AM	Dawson Springs Library 103 West Ramsey St. Dawson Springs
Regional Transportation Committee Meeting	August 27, 2025	10 AM	PeADD Office
Water Management Council Meeting	August 27, 2025	11:30 AM	PeADD Office
Western Kentucky Senior Suicide Prevention Network	August 28, 2025	1 PM	PeADD Office & Zoom

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Translation services and/or auxiliary aids are available upon request. Accommodations for individuals with disabilities can also be arranged. Please allow up to seven (7) business days for implementation of all requests. PeADD will make reasonable efforts to accommodate requests when given suitable notice. Equal Employment Opportunity/ Affirmative Action Employer, M/F/D.

A REGIONAL PLANNING & DEVELOPMENT AGENCY

Caldwell Christian Crittenden Hopkins Livingston Lyon Muhlenberg Todd Trigg