



Partners in Reaching the Heart, Teaching the Mind

SUBSTITUTE TEACHER APPLICATION

*Your interest in **Pacific Christian School** is appreciated. We realize the key to a successful Christian School is its staff. We are looking for those who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models (Luke 6:40).*

The first step toward employment is to complete this application and return it to the office. After calling some of your references, we will arrange for a personal interview. We look forward to reviewing your initial application; thank you, again, for your interest in the ministry of the school.

ATTACHMENT CHECKLIST

- Copies of all college transcripts and or credentials held (do not need to be official copies)
- Copies of any teaching credentials you hold

APPLICANTS INFORMATION

Full Name: _____

Today's Date: ____ / ____ / ____ Date available to start: ____ / ____ / ____

Available days to substitute: Mon Tues Wed Thurs Fri

Available times to substitute: all day half day specific times on specific days (please detail here): _____

Address: _____

Phone: Cell () ____ - ____ Home () ____ - ____ Work () ____ - ____

Best time(s) to call you: _____

POSITION(S) DESIRED

Please check all for which you are interested in substituting:

- Early Elementary (K-2)
- Elementary (3-5)
- Middle School (6-8)
- Specials: PE, Music, Computers, Library

CHRISTIAN BACKGROUND

Bible Do you believe the Bible to be the only inspired and infallible Word of God, the final authority in all matters of faith, truth and conduct?
Yes _____ No _____ Signature: _____

Church What is your local church affiliation? _____
What is your denominational preference? _____
How many times a month do you attend services? _____
In what church activities are you involved and with what degree of regularity?

Devotional Describe your routine of personal Bible study: _____

Describe your routine of personal prayer: _____

Describe your routine of personal worship: _____

PERSONAL PHILOSOPHY

Why do you wish to teach in a Christian School? _____

What do you consider to be the proper classroom atmosphere for learning? _____

What areas do you feel are your strengths? _____

Weaknesses? _____

Any additional information that you would like to present regarding your candidacy: _____

STATEMENT OF FAITH

We believe there is one God, eternally existent in three persons - Father, Son, and Holy Spirit. (Genesis 1:1, Matthew 28:19)

We believe in the deity of Christ (John 10:13);

His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35);

His sinless life (Hebrews 4:15, 7:26);

His miracles (John 2:11);

His vicarious and atoning death (1 Corinthians 15:3, Ephesians 1:7, Hebrews 2:9);

His resurrection (John 11:25, 1 Corinthians 15:4);

His ascension to the right hand of the Father (Mark 16:19);

His personal return in power and glory (Acts 1:11, Revelation 19:11).

We believe the Bible to be inspired by God, the only infallible and inerrant Word of God. (2 Timothy 3:15, 2 Peter 1:21)

We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature. We believe that men are justified on the single ground of faith in the shed blood of Christ, and that only by God's grace through faith alone we are saved. (John 3:16, John 5:24, Romans 5:8-9, Ephesians 2:8-10, Titus 3:5)

We believe in the resurrection of both the saved and the lost; that they are saved to the resurrection of life and those who are lost to the resurrection of damnation. (John 5:28-29)

We believe in the spiritual unity of believers in our Lord Jesus Christ. (Romans 8:9, 1 Corinthians 12:12-13, Galatians 3:26-28)

We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life. (Romans 8:13-14, 1 Corinthians 3:16, 1 Corinthians 6:19-20, Ephesians 4:30, 5:18)

_____ I fully support the Statement of Faith as written.

_____ I support the Statement of Faith except for the area(s) listed and explained on a separate sheet of paper.

Signature of Applicant

PROFESSIONAL QUALIFICATIONS

Formal Training Degrees You Hold: _____ Issuing Institution: _____

Teaching Experience List your teaching experience with most recent first:
School/ Organization's Name: _____ Grade or Subjects: _____ Dates: _____

Curriculum To what degree are you familiar with Christian or secular curriculum's (i.e. ACE, ABeka, Bob Jones University, Moby Max, Reading Counts, etc)

Credentials What Teaching Credentials do you hold (i.e. ACSI teaching certificate, state teaching certificate, substituting credential/emergency 30-day credential)?
Credential: _____ Issuing Institution: _____ Expiration Date: _____

EMPLOYMENT HISTORY

Please start with your current or most recent employer and work backward.

1. Employer: _____
Position: _____ Dates of Employment: _____
Supervisor's Name: _____ Supervisor's Number: _____

2. Employer: _____
Position: _____ Dates of Employment: _____
Supervisor's Name: _____ Supervisor's Number: _____

3. Employer: _____
Position: _____ Dates of Employment: _____
Supervisor's Name: _____ Supervisor's Number: _____

4. Employer: _____
Position: _____ Dates of Employment: _____
Supervisor's Name: _____ Supervisor's Number: _____

5. Employer: _____
Position: _____ Dates of Employment: _____
Supervisor's Name: _____ Supervisor's Number: _____

CERTIFICATION

I understand that Pacific Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery.

I authorize Pacific Christian School to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release Pacific Christian School, my former employers, references, and all other parties from any and all claims, demands, liabilities, in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Pacific Christian School.

Since I will be working with children, I understand that I must submit to a fingerprint check by FBI and state authorities. I agree to fully cooperate in providing and recording as many sets of fingerprints as necessary. I authorize Pacific Christian School to conduct a criminal records check.

I have never been convicted of any felonies.
 I have been convicted of a felony. Details: _____

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant Date



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AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have applied for employment with and authorize Pacific Christian School to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability of employment.

My signature on this release authorizes references and my former employers to disclose to Pacific Christian School any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving notice of such disclosure.

In addition, I hereby release my former employers references, and all other parties from any claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Pacific Christian School.

I certify that I have carefully read and understand the above statements.

Applicant's Name (Please Print)

Applicant's Signature

Today's Date

Applicant's Social Security Number

CA Driver's License Number