Safe Haven are permitted to serve in the name of the Church and they must be accompanied by a Safe Haven approved adult.

- 8. The Ephrata Bible Fellowship Church is not responsible for supervision of activities which are not expressly conducted in the name of the Church, whether the activity takes place on church property or elsewhere.
- 9. When possible, security is provided in the church facility during scheduled service times.
- 10. During the hours of operation of Precious Promise Preschool the building will be secured. Access will be determined by the church staff.

Ephrata Bible Fellowship Church

PO Box 299

491 Peach Road

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Ephrata Bible Fellowship Church 491 Peach Rd. Ephrata, PA 17522

Safe Haven

Child Protection

Policy

(established June 10, 2000; revised November 2015)

The policy of the Ephrata Bible Fellowship Church is to put into practice all procedures which will provide for the maximum safety of age 19 and under. This policy includes the following:

- 1. The practice of health precautions including:
 - a. using disposable gloves when changing diapers
 - b. the care of those who are injured
 - c. leaders of any activity will ensure for the safety of the child's environment and all involved
- 2. All volunteers at Ephrata Bible Fellowship Church who work with your children are approved through the Safe Haven policies and the Board of Elders. This process includes:

A. Submission of Volunteer application

B. PA Criminal History Check, PA Child Abuse FBI fingerprint checks when applicable.

C. Having attended Ephrata Bible Fellowship Church or at least 6 months prior to being approved (reasonable exceptions will be made).

D. Interview by leadership.

E. A list is posted with the names of those who are approved volunteers. Only approved volunteers may be used for church functions.

- 3. Any church activity will have at least two approved volunteers within the vicinity.
- 4. Our church follows the mandates reporting laws as instructed by the State of PA. Please see Melinda Ogbin for more information.
- 5. Any harm that should come to your child will be documented on an "Incident/ Accident Report Form."

A copy will be given to you. A copy will also be kept on file in the Church Office for insurance purposes.

6. Infants, pre-school and elementary aged children are to be secured from the assigned rooms IMMEDIATELY following a given activity or church Service. They shall not be permitted to roam the halls on their own. The proper parent or individual (not younger than 13 years of age) assigned by the parent, prior to releasing the child to the custody of the assigned volunteers, shall secure the child at the end of the activity or service.

Volunteers are not to release the child to any other person. In the case of custody issues, the child will be released to the parent who delivered the child.

7. When babysitting is conducted by individuals under the age of 18, only those who are approved by