



124 S San Francisco St
Flagstaff, AZ 86001
928-774-3512

Job Application

Sunshine Rescue Mission Inc. is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

Applicant Information

Applicant Name: _____

Address _____

City, State and Zip
Code: _____

Telephone (Cell)
Number: _____

Email Address: _____

Date of Application: _____

Employment Position _____ FT / PT

How did you hear about this position? _____

What days are you available for work? _____

What hours or shift are you available for work? _____

If needed, are you available to work overtime? _____

On what date can you start working if you are hired? _____

Do you have reliable transportation to and from work? _____

Personal Information

Have you ever applied to or worked for Sunshine Rescue Mission Inc. before? Yes No

If yes, when? _____

Do you have any friends, relatives, or acquaintances working for Sunshine Rescue Mission Inc. Yes No

If yes, state name & relationship: _____

Are you 18 years of age or older? Yes No

Are you a U.S. citizen or approved to work in the United States? Yes No

What document can you provide as proof of citizenship or legal status? _____



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Will you consent to a mandatory controlled substance test?

Yes	No
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Do you have any condition which would require job accommodations?

Yes	No
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If yes, please describe accommodations required below:

Have you ever been convicted of a criminal offense (felony or misdemeanor)?

Yes	No
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If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: Sunshine Rescue Mission Inc. complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)



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Education and Training

High School

Name	Location (City, State)	Year Graduated	Degree Earned
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College / University

Name	Location (City, State)	Year Graduated	Degree Earned
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Vocational School / Specialized Training / other Certifications

Name	Location (City, State)	Year Graduated	Degree Earned
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Military Service

Are you a member of the Armed Services? Yes No

What branch of the military did you enlist?

What was your military rank when discharged?

How many years did you serve in the military?

What military skills do you possess that would be an asset for this position?

Previous Employment

Employer Name:

Job Title:

Supervisor Name:

Employer Address:

City, State and Zip

Code:

Employer Telephone:

Dates Employed:

From:

To:

Reason for leaving:



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Employer Name:

Job Title:

Supervisor Name:

Employer Address:

City, State and Zip

Code:

Employer Telephone:

Dates Employed:

From:

To:

Reason for leaving:

Employer Name:

Job Title:

Supervisor Name:

Employer Address:

City, State and Zip

Code:

Employer Telephone:

Dates Employed:

From:

To:

Reason for leaving:

References:

Please provide 2 personal and professional reference(s) below:

Reference

Contact Information

Additional Information:



Job Application

What Church do you attend?

AT-WILL EMPLOYMENT

The relationship between you and the Sunshine Rescue Mission Inc. is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Sunshine Rescue Mission Inc.

No representative of Sunshine Rescue Mission Inc. has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Director or Director.

Print

Name: _____

Applicant Signature: _____

Date: _____