

## 2026 ARCTIC BLAST

### PARENT REGISTRATION INSTRUCTIONS

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**CHURCH GROUP:** Mt Zion Christian Church

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Hello Parents/Guardians!

To register your camper online with your church group, please visit the link below and follow the instructions to access the Lake Geneva Youth Camp's (LGYC) registration system.

If you're **NEW** to LGYC's registration system, you'll need to **create a new account**.

If you're a **RETURNER** to LGYC's registration system, simply **log in using your existing account**.

***\*\* If you've forgotten your username or password, please contact the Registration Team.  
Please do not create a new account if you already have one.\*\****

**Your GHR ID: MZAB2026**

**[CLICK HERE](#)** to access the LGYC online registration system: [www.lgyc.org](http://www.lgyc.org)

#### **WHAT IS HELPFUL TO KNOW?**

- NAVIGATING THE PORTAL**

Always click the 'Login', 'Submit', or 'Save/Next' button to move to the next screen. Pressing 'Enter' will not advance you. Using your browser's back button will not return you to the previous screen—please use the 'Previous' or 'Back button' within the registration system instead when needing to return to the previous screen.

- PAYMENTS (REGISTRATION FEE AND/OR PRE-ORDER HOODIE)**

Your church has requested that **parents pay LGYC directly** during the LGYC online registration for both the registration fee and any pre-ordered hoodie. If payment instructions change, your group leader will notify you.

- **HOODIE PRE-ORDER (OPTIONAL)** - See hoodie design on page 10

As you register online using our LGYC registration system, you'll have the option to pre-order an Arctic Blast hoodie (\$25-\$30, depending on size). If you choose to pre-order an Arctic Blast hoodie during registration, payment will be made directly to LGYC online at the time of registration. If payment instructions change, your group leader will notify you.

To complete the payment, please select "Make Payment" at the end of the registration process or go to the "Financial" tab on your camper's dashboard.

- **REGISTRATION FORMS**

Please complete all required registration forms **at least two weeks prior** to arrival. These forms include the:

- 2026 Arctic Blast Camper Details
- 2026 Activity Waiver
- 2026 Camper Code of Conduct
- 2026 Camper Health Form

- **MEDICATIONS**

All medications must be turned in to our Health Care Team on Friday at check in. Your group leader will collect and turn these in for you. Please be sure to enter all details of each medication under the "Medical" section of your registration.

If you need to update your camper's medication details later, please visit the "Medical" tab on your camper's dashboard to make those changes.

- **DIETARY RESTRICTIONS**

We do our best to accommodate all dietary needs. Please list any restrictions on your camper's online registration form **at least two weeks prior to the event's start date**. This allows our Food Service Team time to plan, accommodate needs, and purchase any necessary items.

Alternative meals will be available at the Kitchen Window, with instructions provided during your group's first meal. Our kitchen staff is available to assist and answer any questions throughout the weekend.

*\*\*Common LGYC accommodations include non-life-threatening allergies or sensitivities to peanuts/nuts, gluten, dairy, eggs, fish, shellfish, sesame, and vegetarian/vegan diets.*

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If you have any questions or concerns, please contact the registration team.

✉ [registrar@lgyc.org](mailto:registrar@lgyc.org) | ☎ (262)-248-5500

**Office Hours:** 8:30 AM – 5:00 PM

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## **ENCOUNTER ISSUES WHILE REGISTERING?**

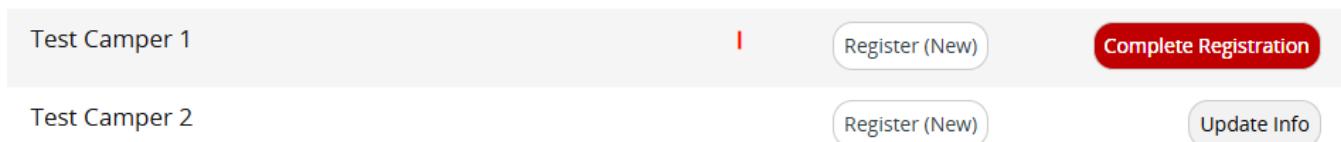
If you encounter any issues or have questions regarding registration, please email our registration team at [registrar@lgyc.org](mailto:registrar@lgyc.org). To help us best assist you, please include Arctic Blast in the subject line, along with your camper's first and last name and the church name in the body of the email.

While registering, you will see a **Contact Us** button at the top of the screen that includes the technical support phone number and the camp phone number. If you are having issues with the system itself (i.e. not loading/spinning, not saving information, error messages, etc.), please contact the technical support phone number. For any questions regarding the registration itself, please contact the camp phone number. You may also email us at [registrar@lgyc.org](mailto:registrar@lgyc.org).

## **LOST YOUR PLACE DURING REGISTRATION?**

If you lose your place during the registration process for any reason, *don't worry!* Simply log back in, and you should be directed back to the page with your camper's name listed (see *reference photo below*).

If you've already started the registration, click either "**Update Info**" or "**Complete Registration**" next to your camper's name (depending on how far you got) to access their dashboard. Once you are on the camper's dashboard, the **red notification bells** will alert you of any incomplete items.



If you don't see that page with your camper's name listed right after logging in, click the "**Home**" button to return to that page. If you run into any issues, please contact us (see *contact information below*).

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## **HOW TO REGISTER YOUR CAMPER:**

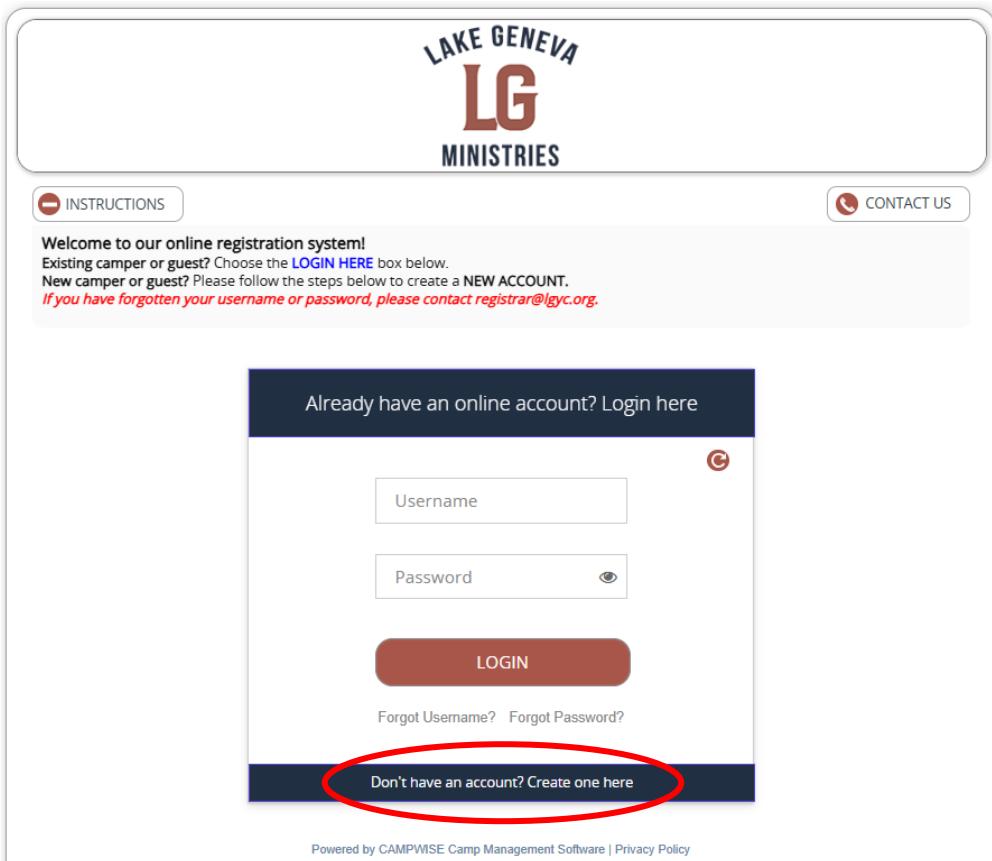
**CLICK HERE** to access our online registration system: [www.lgyc.org](http://www.lgyc.org)

**EXISTING ACCOUNT:** Please login using the [link](#) above and **SKIP TO STEP #4**. Please do not create a new account if you already have one.

***\*\* If you've forgotten your username or password, please contact the Registration Team.  
Please do not create a new account if you already have one.\*\****

**NEW ACCOUNT:** If you are new and have never created an account with LGYC before, please continue to follow the steps below (Steps #1-7).

**STEP 1 (NEW ACCOUNTS ONLY):** Click on the [LINK](#) above to go to the LGYC online registration page. Click the button “**Don’t have an account? Create one here.**”



If you have any questions or concerns, please contact the registration team.

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**Office Hours: 8:30 AM – 5:00 PM**

**STEP 2:** On the first screen, you'll be asked to create a username and password as the **account holder**. Please use the ADULT'S name and information - not the camper's information. You will enter your camper's information later.

Be sure to save your username and password in a secure place, as you'll need them to log in again, update information, or register for future camp sessions.

Once you have entered and confirmed the account holder's (the adult) information, click "SAVE/NEXT".

Create a New Account Here

First Name: *	Middle Name:	Last Name: *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Create Your Username: *	Create Your Password: *	Confirm Password: *
<input type="text"/>	<input type="password"/>	<input type="password"/>
International Keyboard?	Your Email Address: *	
<input checked="" type="radio"/> No	<input type="text"/>	
Select a Security Question: *	Answer to Security Question: *	
<input type="text"/> Select...	<input checked="" type="radio"/>	<input type="text"/>
Country Code: *	Cell Phone #: *	
<input type="text"/> United States	<input checked="" type="radio"/>	<input type="text"/>
<input type="button" value="Previous"/>	<input type="button" value="Save/Next"/>	

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**STEP 3:** Next, you'll be asked to complete the “**Camper Personal Information**” section – this should be **the CAMPER’S information only**. Please enter the camper’s **current grade**.

Click “**SAVE/NEXT**” when completed.

Progress indicator for Completing Registration

1 Account   2 Camper   3 Registrations

### Camper Personal Information

First Name: \* Middle Name: Last Name: \*

Preferred Name: Birth Date: (click to display calendar) \*

Sex: \* Select...

SUMMER CAMP: Please enter the grade your camper will be entering in the Fall of 2026. WINTER CAMP: Please enter the grade your camper is currently in.

Grade: \* Camper Photo: (No Photo exists, click button below to add.)

None Choose File No file chosen

### Camper Address Information

Address Type: \* Permanent Address Make this the Primary Address: \*

Address 1: \* Address 2:

Note: Please select the country before typing the postal code. Once Postal Code below and tab out, City & State will appear at the bottom.

Country: United States Enter ZipCode...

City: \* Enter City... State: Enter State...

State/Country: State / Country Details...

### Camper Phone Information

International? Home Phone: \* Ext:

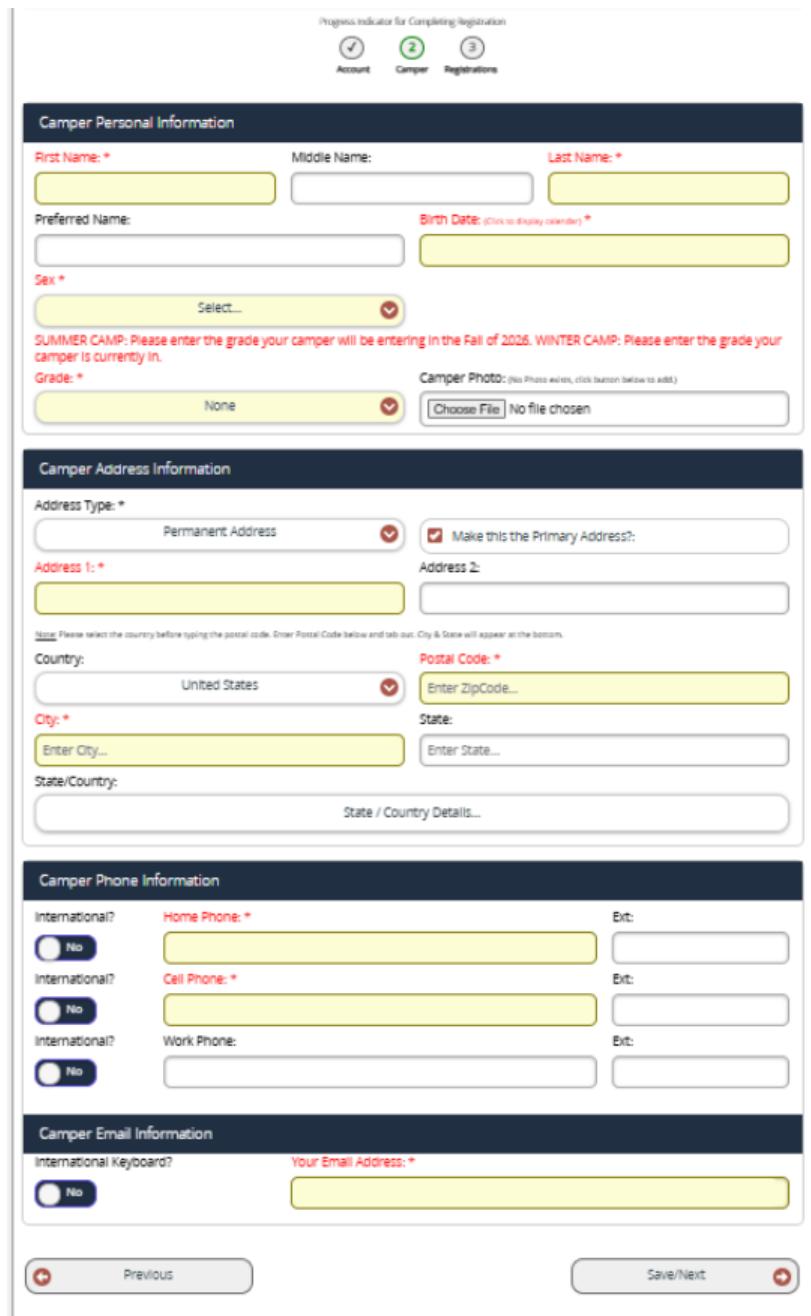
International? Cell Phone: \* Ext:

International? Work Phone: Ext:

### Camper Email Information

International Keyboard? Your Email Address: \*

Previous Save/Next



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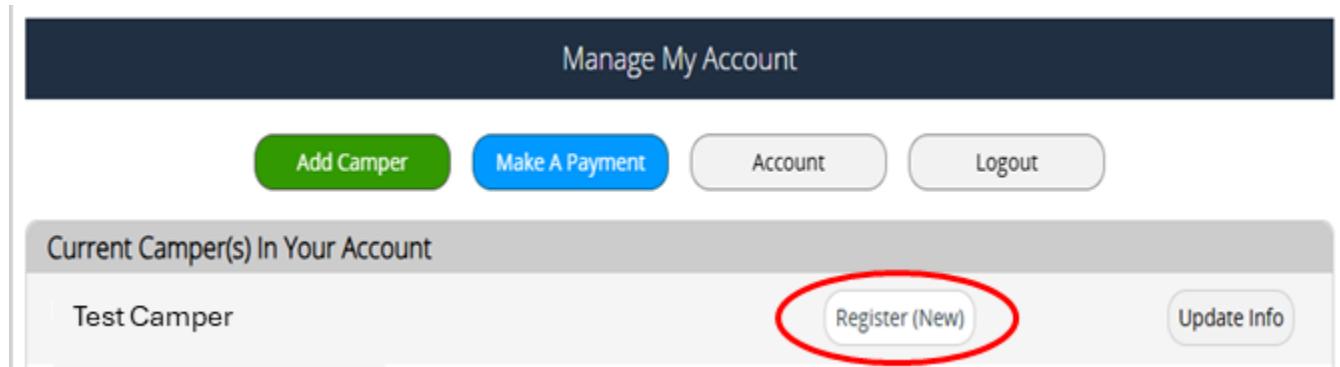
**Office Hours:** 8:30 AM – 5:00 PM

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**STEP 4:** After creating your camper profile (for new accounts) or logging in (for returning users), please click the “**Register (NEW)**” button next to your camper’s name to begin the registration.

If you just finished completing a camper profile, you may be automatically taken to the next step (Step #5).

*\*\* If you don't see this option and only see tab buttons like Camper, Registration, Contacts, etc. (A.K.A. Your Dashboard), simply click “**Home**” on the top to return to the main screen shown below. \*\**



Manage My Account

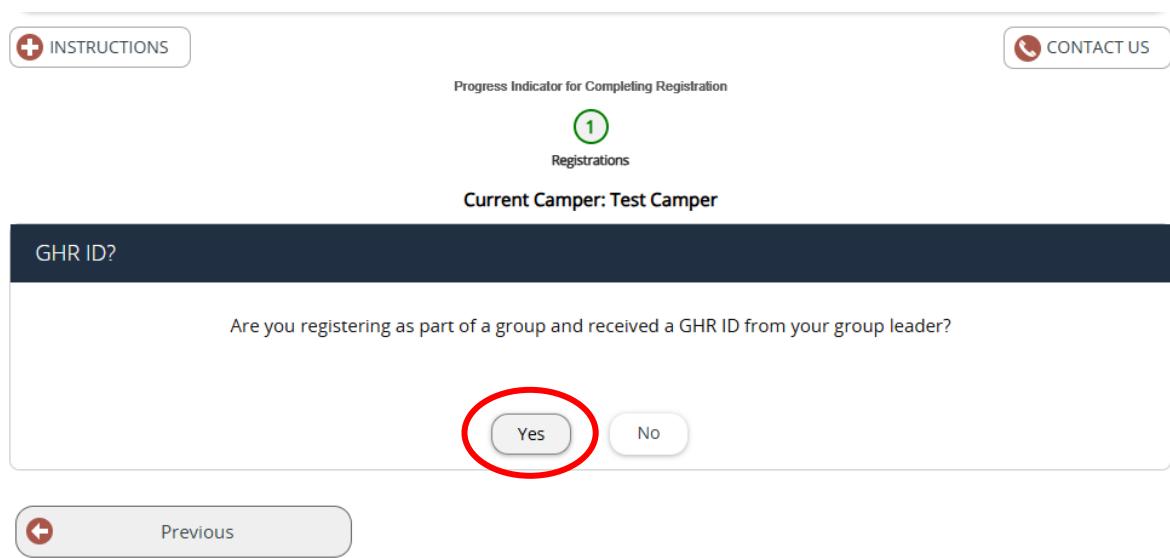
Add Camper Make A Payment Account Logout

Current Camper(s) In Your Account

Test Camper Register (New) Update Info

**STEP 5:** When asked “Are you registering as part of a group and received a GHR ID from your group leader?”, click “**YES**”.

You’ll then be prompted to enter the GHR ID (see below), which links your camper’s registration to your church group. After entering the GHR ID, click “**SAVE/NEXT**” to continue.



YOUR GHR ID: MZAB2026

INSTRUCTIONS CONTACT US

Progress Indicator for Completing Registration

1 Registrations

Current Camper: Test Camper

GHR ID?

Are you registering as part of a group and received a GHR ID from your group leader?

Yes No

Previous

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If you have any questions or concerns, please contact the registration team.

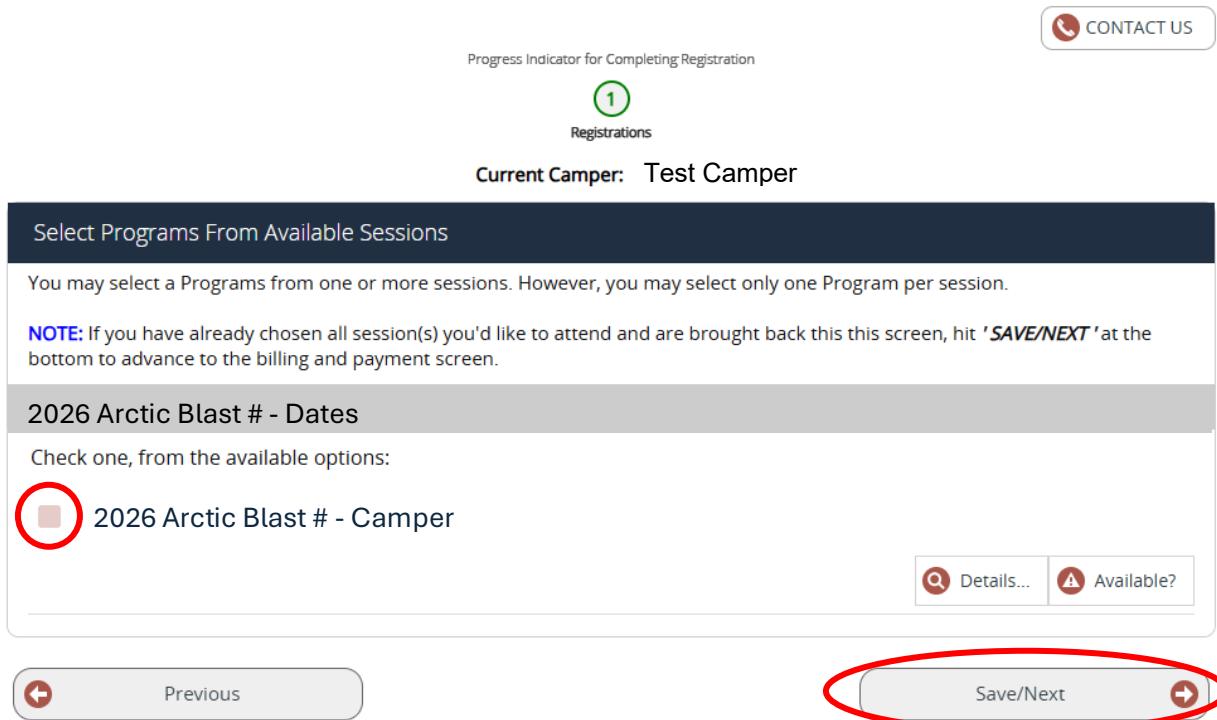
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**STEP 6:** After entering the GHR ID, you will **select the correct camper session** (2026 Arctic Blast # - Camper). Once selected, click “**SAVE/NEXT**”.

You will then continue the registration process, including completing the optional hoodie pre-order, required registration forms, medical information, and payments (if applicable).



Progress Indicator for Completing Registration

1 Registrations

Current Camper: Test Camper

Select Programs From Available Sessions

You may select a Programs from one or more sessions. However, you may select only one Program per session.

**NOTE:** If you have already chosen all session(s) you'd like to attend and are brought back to this screen, hit 'SAVE/NEXT' at the bottom to advance to the billing and payment screen.

2026 Arctic Blast # - Dates

Check one, from the available options:

2026 Arctic Blast # - Camper

Details... Available?

Previous Save/Next

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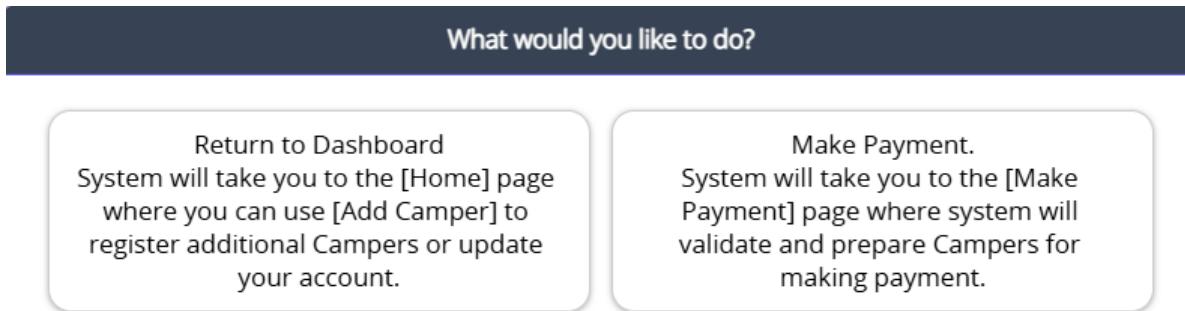
**Office Hours:** 8:30 AM – 5:00 PM

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**STEP 7:** When you reach the end of registration, a pop-up screen will appear asking whether you'd like to return to the dashboard or make a payment. Because your church has requested that parents pay LGYC directly online during the LGYC online registration, please select "**Make Payment**" to complete your payment.

If you selected to **preorder a hoodie**, the cost will also appear in your financial summary.

**Please note:** your camper will not be fully registered and secured a spot until payment has been made. Once the payment is complete, return to the dashboard to ensure you have completed all required registration items. The **red notification bells on your dashboard** will alert you of any incomplete items.



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## 2026 ARCTIC BLAST HOODIE DESIGN



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We look forward to seeing your camper at Arctic Blast this upcoming winter!

Your director/head group leader will communicate and share the packing list, travel arrangements, and any other additional information with you prior to the weekend of the event.

If any items are incomplete on your registration, we will email or call the phone number listed on your account to remind you to complete those items.

Please be sure to complete all required registration forms and medical information, including any medications that will be brought to camp, by the deadlines.

If you have any questions or concerns, please let us know – we'd be happy to assist!

- LGYC Registration Team



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