

**COVENANT PRESBYTERIAN CHURCH
MEETING OF SESSION
MONDAY, FEBRUARY 13, 2023
7:00 P.M.
CONSENT AGENDA**

ACTION ITEMS

1. Approval of December 12, 2022, Session Meeting Minutes (pp. 2-3). Mark Folk, Clerk of Session, moves that the minutes of this meeting be approved as written.
2. Approval of January 7, 2023, Session Meeting Minutes (pp. 4-5). Mark Folk, Clerk of Session, moves that the minutes of this meeting be approved as written.
3. Approval of January 25, 2023, Session Meeting Minutes (pp. 6-7). Mark Folk, Clerk of Session, moves that the minutes of this meeting be approved as written.
4. Approval of January 29, 2023, Congregational Meeting Minutes (pp. 8-9). Mark Folk, Clerk of Session, moves that the minutes of this meeting be approved as written.
5. Approval of Called Session Meetings Minutes from December 2022 and January 2023 to receive new members (pp. 10-11). Mark Folk, Clerk of Session, moves that the minutes of these meetings be approved as written.
6. Approval of request for changes to active roll (p. 12)
7. Approval of baptisms (p. 13)
8. Approval of weddings (p. 15)
9. Approval of 2022 church statistical report (p. 16)

INFORMATION ITEMS

1. December 2022 Treasurer's Report (pp. 17-18)
2. January 2023 Treasurer's Report (pp. 19-20)
3. Clerk's Communications (p. 21)

FUTURE EVENTS

- | | | |
|---------------|-----------------|--------------------------------------|
| • February 22 | Ash Wednesday | 12:00 Chapel and 7:00 P.M. Sanctuary |
| • March 13 | Session Meeting | 7:00 P.M. |

**COVENANT PRESBYTERIAN CHURCH
MINUTES OF THE SESSION MEETING ON
MONDAY, DECEMBER 12, 2022**

Call to Order and Opening Prayer – Bob Henderson, Moderator

The Moderator called the meeting to order in the Covenant Presbyterian Church Fellowship Hall at 6:32 p.m. and opened the meeting with a devotion and prayer.

Determination of Quorum, Adoption of Agenda and Consent Agenda

The moderator declared that a quorum was present. The agenda and consent agenda were adopted as written.

Examination of Elders Elect

The newly elected Session class of 2025 was in attendance. It includes Whitney Bouknight, Wilson Cooper, Robin Goodson, Terry Horne, Stephen Hicks, Ashley Holland, Amy Hunter, Beth Koonce, Bill Saunders, Ben Unger, Phelps Bacon, and Ella Gray Blair. The Session and new elders broke into four groups for a period of examination and sharing faith journeys. On behalf of their groups, John Downs, Betty Graybeal, Tim Kendrick, and Grace Williams affirmed that the elders had been satisfactorily examined and moved that their exams be sustained until their ordination and/or installation. A motion was made for the entire class and unanimously approved.

Administration – Katie Cornwell, Chair

Katie provided two updates:

- 2022 financial performance: Covenant needs approximately \$635,000 in contributions (pledged and non-pledged) for our operating budget to end the year whole. We are hoping to close that gap during the last two weeks of December.
- 2023 stewardship: Our 2023 pledge goal is \$3.385 million and, as of today, we have pledges for approximately 65% of that goal.

Personnel – No report

Ministry Reports:

Congregational Life – No report

Education – No report

Engagement – Lucy Butler, Chair

Lucy said that three newcomer parties will be held at the beginning of 2023, hosted by Covenant members. These events provide opportunities for fellowship and connection.

Mission and Outreach – Stephanie Guffin, Chair

Stephanie said the Alternative Gift Market held on Dec. 4 raised \$30,000 for Covenant's local and global mission partners. She also shared plans for funds raised during the Christmas Eve offerings.

Worship – Ann Reed, Chair

Ann said that Lessons & Carols was a huge success. She reminded Session of the Christmas Eve services at 3 p.m. and 5 p.m. and said more volunteers are needed to serve communion at the 5 p.m. service.

Clerk's Report – Tommy Lawson

Tommy thanked Session members for their service in 2022 and recognized the great work by the ministers and staff throughout the year.

Old Business/New Business

Ben Mallicote, Chair of Planning and Evaluation, provided a summary of the Arts Task Force recommendations regarding Covenant's stained-glass windows that Session discussed in November. After several members spoke in favor of the recommendations, Session unanimously approved a motion to adopt them. Key components of the approved plan include:

- Replace the four stained-glass medallions identified in the Arts Task Force report for an estimated cost of \$105,000.
- Make a matching grant of \$105,000 to Habitat for Humanity in support of The Meadows at Plato Price, an affordable housing development under construction in west Charlotte.
- Invite the congregation to contribute to these projects. A designated Habitat/Stained Glass fund has been established to which interested members and friends of Covenant can donate.
- Form new teams to consider replacement art for the four stained-glass medallions and contextualizing the removed and remaining images.
- Refer any decision to replace the protective window coverings for all of the stained glass to the Property Committee to be considered as part of future maintenance.

In other business, Bob Henderson and Katherine Kerr recognized members of Session who were participating in their last meeting of their term.

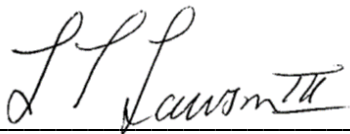
Staff Announcements and Pastoral Concerns

Bob Henderson and Katherine Kerr shared celebrations and concerns.

Closing Prayer

Katherine Kerr closed the meeting with prayer, and the meeting was adjourned at 8:31 pm.

Respectfully submitted,



Tommy Lawson, Clerk



Robert W. Henderson, Moderator

**COVENANT PRESBYTERIAN CHURCH
MINUTES OF THE SESSION MEETING ON
SATURDAY, JANUARY 7, 2023**

Call to Order and Opening Prayer — Bob Henderson, Moderator

The moderator called the meeting to order at 1:43 p.m. in the Fellowship Hall.

Determination of Quorum and Adoption of Agenda

The moderator declared that a quorum was present and reviewed the agenda.

Administration — Bill Keith, Business Administrator

Bill Keith provided a preliminary report on 2022 receipts. The commitment by some members to make contributions beyond their pledges and other contributions will likely mean that 2022 receipts will end up slightly more than expected. A full report can be expected at the January 25, 2023 Session meeting.

Bill Keith reported receipt of a \$23,000 interest payment from the Mezzanine undertaking. The interest payment will be paid to the CDC Financial Assistance Fund.

Bob Henderson announced a Christmas eve offering of \$52,000.

Personnel	No Report
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Planning and Evaluation	No Report
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Ministry Reports:

Congregational Life	No Report
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Education	No Report
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Engagement	No Report
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Mission and Outreach	No Report
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Worship	No Report
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Clerk's Report — Mark Folk

The clerk presented for approval baptisms on January 15, March 12, and April 2, 2023.

Mark Folk confirmed that elder organization/installation will be held on Sunday, January 8, 2023 at both the 9:30 and 11:00 services. He also reminded Session that the next meeting will be held on January 25, 2023 for the primary purpose receiving the Finance Committee's 2023 budget proposal. The approved budget will be published to the congregation on January 25,

2023. At that same meeting, the congregation will be asked to approve proposed changes to the terms of call for ordained staff.

Folk thanked Tim Kendrick and the Mission and Outreach committee for preparations for the February 11, 2023 Presbytery meeting which will be held at Covenant. He also thanked Sandra Boozer for putting together the Session retreat.

Old Business/New Business None.

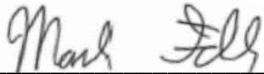
Staff Announcements/Pastoral Concerns

Katherine Kerr shared news of a recent death and health concerns in the congregation.

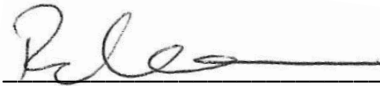
Closing Prayer

Bob Henderson closed with prayer.

Respectfully submitted,



Mark Folk, Clerk



Robert W. Henderson, Moderator

**COVENANT PRESBYTERIAN CHURCH
MINUTES OF SESSION MEETING ON
WEDNESDAY, JANUARY 25, 2023**

Call to Order and Opening Prayer — Bob Henderson, Moderator

The moderator called the meeting to order at 7:34 p.m. via Zoom and opened with scripture and prayer.

Determination of Quorum and Adoption of Agenda

The moderator declared that a quorum was present. The agenda was adopted without objection.

Administration — Liz Ward, Treasurer

Liz Ward reported that through much of December 2022, we were below expected receipts for the year. This deficit was communicated to the congregation and, as a result of 103 individuals and families increasing their pledge and 112 additional gifts, income for the year was \$92,000 over projected. She explained that the surplus would go to the general reserve fund. Ms. Ward also reported that expenditures for 2022 were \$72,000 below budget.

Liz Ward turned to the 2023 budget proposal (see attached). She began by reporting that all ministries were initially asked to propose cuts of 5% and 10%. However, because additional 2023 pledges have been made, all ministries will be fully funded. A revenue increase of 8.8% is anticipated. Most of the expected increase is attributable to additional educational programs and increased enrollment in the CDC. Anticipated expenses reflect a \$576,000 increase. Forty percent of the increase is related to CDC and preschool costs. Personnel changes, including the engagement of an assistant contemporary worship director and an additional full-time food preparation assistant, are anticipated. Medical expenses are forecast to increase by 9%.

After discussion and questions, the 2023 budget was approved. The budget along with proposed changes to the terms of call for ordained ministers will be presented to the congregation on Sunday, January 29, 2023.

Personnel	No Report
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Planning and Evaluation	No Report
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Ministry Reports:

Congregational Life	No Report
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Education	No Report
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Engagement	No Report
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Mission and Outreach	No Report
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Worship	No Report
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Clerk's Report —Mark Folk

Mark Folk reported a \$1,500 contribution to Gurdwara Sahib Khalsa Darbar, a part of the local Sikh community which has recently experienced four acts of vandalism. The contribution was accompanied by a letter signed by the senior pastor and clerk of session expressing Covenant's support for the community. Mark Folk thanked Lucy Crain, Tim Kendrick and Stephen Hicks for their work on this issue.

Mark Folk encouraged attendance at the upcoming congregational meeting and at the February 11, 2023 Presbytery meeting to be held at Covenant. He also announced that the February and March Session meetings will be held in-person with a Zoom option.

Old Business/New Business None.

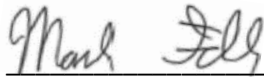
Staff Announcements/Pastoral Concerns

Lucy Crain reminded Session that the Faithful Response to Gun Violence series will kickoff on February 1, 2023 with Bob Henderson moderating a conversation between a CMPD police officer and a volunteer CMPD Chaplain. Additional programming will be provided on February 8 and February 15, 2023. Katherine Kerr shared pastoral concerns.

Closing Prayer

Katherine Kerr closed with prayer. The meeting was adjourned at 8:20 p.m.

Respectfully submitted,



Mark Folk, Clerk



Robert W. Henderson, Moderator

**COVENANT PRESBYTERIAN CHURCH
MINUTES OF THE CONGREGATIONAL MEETING ON
SUNDAY, JANUARY 29, 2023**

Call to Order and Opening Prayer – Bob Henderson, Moderator

The moderator called the meeting to order at 10:32 a.m. and opened with a prayer.

Purpose The moderator said the purpose of the meeting is to present the annual budget and to approve changes to the annual terms of call for ordained and installed staff. The documents were distributed to attendees.

Presentation of Budget

The moderator introduced Liz Ward, Treasurer, to present the budget. For 2022, Covenant finished the year with net income of \$92,642. This was due to extraordinary generosity of church members and intense management of expenses in a difficult year.

For 2023, ministry chairs and staff created a budget of integrity to support the mission and vision of the church based on received and anticipated pledges and ministry plans for the coming year. Income and expenses for the year are expected to be \$6,240,077. Attendees were offered the opportunity to ask questions. No questions were asked.

Presentation of Proposed Changes To Annual Terms Of Call

The moderator requested that ordained staff and immediate family please be dismissed and introduced Mark Folk, Clerk of Session, to facilitate the rest of the meeting. Mark Folk presented the proposed changes to terms of call for Bob Henderson, Katherine Kerr and Grace Lindvall.

Mark Folk made a motion that the changes be approved. The motion was seconded, and Mark Folk asked if there were any questions. No questions were asked. The motion was approved as presented.


Mark Folk closed the meeting with prayer.

The meeting was adjourned at 10:45 a.m.

Respectfully submitted,



Mark Folk, Clerk



Robert W. Henderson, Moderator

Covenant Presbyterian Church					
2023 Approved Budget					
		2022	2022	2023	
	21 Act Total	Budget	Year End	Budget	
INCOME					
Pledge/Anticipated Contrirbutions	\$ 3,122,360	\$ 3,285,000	\$ 3,348,531	\$ 3,385,000	
Miscellaneous Contributions	\$ 284,099	\$ 423,000	\$ 406,811	\$ 402,200	
Investment Income	\$ 287,205	\$ 300,700	\$ 300,767	\$ 302,000	
Other Income	\$ 14,186	\$ 35,000	\$ 27,359	\$ 35,000	
Recreation Wing Income	\$ 61,483	\$ 94,500	\$ 115,015	\$ 115,000	
Food Service Income	\$ 60,309	\$ 82,000	\$ 105,647	\$ 150,400	
Child Development Center Income	\$ 880,351	\$ 1,147,500	\$ 1,096,465	\$ 1,322,392	
Preschool Income	\$ 91,595	\$ 219,300	\$ 266,357	\$ 392,335	
Ministry Trip Income	\$ 14,210	\$ 148,150	\$ 88,840	\$ 135,750	
Total Income/Receipts For Budget	\$ 4,815,797	\$ 5,735,150	\$ 5,755,791	\$ 6,240,077	
EXPENDITURES					
Worship	\$ 83,216	\$ 109,850	\$ 108,768	\$ 117,400	
Congregational Life/Care	\$ 16,192	\$ 30,950	\$ 23,001	\$ 30,950	
Engagement	\$ 5,298	\$ 9,750	\$ 9,774	\$ 9,750	
Mission and Outreach	\$ 454,332	\$ 618,000	\$ 561,692	\$ 622,200	
Education	\$ 70,741	\$ 148,750	\$ 101,897	\$ 159,630	
Preschool	\$ 158,518	\$ 308,000	\$ 286,509	\$ 366,052	
Administration	\$ 605,035	\$ 615,000	\$ 668,788	\$ 636,600	
Food Service	\$ 47,267	\$ 69,500	\$ 65,539	\$ 134,700	
Recreation Ministries	\$ 9,899	\$ 31,260	\$ 23,611	\$ 36,660	
Child Development Center	\$ 939,133	\$ 1,136,880	\$ 1,160,459	\$ 1,312,284	
Personnel	\$ 2,380,805	\$ 2,657,210	\$ 2,653,111	\$ 2,813,851	
Total Expenditures	\$ 4,770,435	\$ 5,735,150	\$ 5,663,150	\$ 6,240,077	
Income Over Expenditures	\$ 45,362	\$ -	\$ 92,642	\$ 0	
Percent of Total Expenses					
		2022	2022	2023	
		Budget	Actual	Budget	
Worship		1.92%	1.92%	1.88%	
Congregational Life/Care		0.54%	0.41%	0.50%	
Engagement		0.17%	0.17%	0.16%	
Mission and Outreach		10.78%	9.92%	9.97%	
Education		2.59%	1.80%	2.56%	
Preschool		5.37%	5.06%	5.87%	
Administration		10.72%	11.81%	10.20%	
Food Service		1.21%	1.16%	2.16%	
Recreation Ministries		0.55%	0.42%	0.59%	
Child Development Center		19.82%	20.49%	21.03%	
Personnel		46.33%	46.85%	45.09%	
		100.0%	100.0%	100.0%	

PROPOSED CHANGES TO ANNUAL TERMS OF CALL 2023
(Effective 2/1/2023)

MINISTER	2022	2023	CHANGE FROM 2022
BOB HENDERSON			
Salary (Cash + Housing Allowance)	188,424	194,197	
Automobile Allowance	4,000	4,000	
Subtotal Direct Compensation	192,424	198,197	3.0%
Study Allowance	3,000	3,000	
Total Benefits (Denominationally mandated) *	64,647	66,808	3.3%
TOTAL	260,071	268,005	3.1%
KATHERINE KERR			
Salary (Cash + Housing Allowance)	107,334	110,644	
Automobile Allowance	3,000	3,000	
Subtotal Direct Compensation	110,334	113,644	3.0%
Study Allowance	2,500	2,500	
Total Benefits (Denominationally mandated) *	49,264	53,015	7.6%
TOTAL	162,098	169,159	4.4%
GRACE LINDVALL			
Salary (Cash + Housing Allowance)	76,568	78,955	
Automobile Allowance	3,000	3,000	
Subtotal Direct Compensation	79,568	81,955	3.0%
Study Allowance	2,500	2,500	
Total Benefits (Denominationally mandated) *	35,527	38,233	7.6%
TOTAL	117,595	122,688	4.3%
* Benefits as prescribed and required by the PC (USA). Includes medical, pension/retirement, death & disability insurance and 1/2 SECA (Self Employed Contributions Act) Tax.			

**COVENANT PRESBYTERIAN CHURCH
CALLED SESSION MEETINGS
SUNDAY, DECEMBER 11, 2022**

Covenant held one Called Session Meetings on a Sunday morning for the purpose of receiving new members. Lora Borrelli introduced the following new members and information:

December 11, 2022

Will Bryan	Transfer Letter-- Transfer Letter--Hope Community Church, Charlotte
Whitney Broten	Reaffirmation of Faith

Active (confirmed) members as of 12/31/22: 2557

2022 new members as of 12/31/22: 104

2022 new affiliate members as of 12/31/22: 0

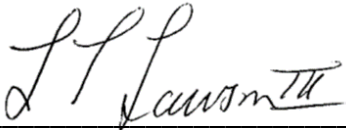
New members since last report: 2

2022 transfers as of 12/31/22: 20

2022 deaths as of 12/31/22: 24

Motions of acceptance were made, seconded and approved. Each meeting adjourned with prayer.

Respectfully submitted,



Tommy Lawson, Clerk



Robert W. Henderson, Moderator

**COVENANT PRESBYTERIAN CHURCH
CALLED SESSION MEETINGS
SUNDAYS, JANUARY 15, 22, 29, 2023**

Covenant held three Called Session Meetings each on a Sunday morning for the purpose of receiving new members. Lora Borrelli introduced the following new members and information:

January 15, 2023

Pete Axford	Transfer Letter-Covenant Presbyterian Church, Scranton, PA
Eleanor Axford	Transfer Letter-Covenant Presbyterian Church, Scranton, PA
Jeff Alexander	Transfer Letter--Dilworth United Methodist Church
Meigan Alexander	Transfer Letter--Dilworth United Methodist Church
John Watson	Reaffirmation
Amanda Watson	Reaffirmation

January 22, 2023

Jen Schrader	Reaffirmation
Greg Schrader	Reaffirmation
Margaret Tomlinson	Reaffirmation
Pat Hipkens	Reaffirmation
Liz Hipkens	Reaffirmation

January 29, 2023

Sarah Gould	Transfer Letter--Alpharetta Presbyterian Church, Alpharetta, GA
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Active (confirmed) members as of 1/31/23: 2567

2022 new members as of 1/31/23: 12

2022 new affiliate members as of 1/31/23: 0

New members since last report: 12

2022 transfers as of 1/31/23: 1

2022 deaths as of 1/31/23: 1

Motions of acceptance were made, seconded and approved. Each meeting adjourned with prayer.

Respectfully submitted,



Mark Folk, Clerk



Robert W. Henderson, Moderator

**COVENANT PRESBYTERIAN CHURCH
SESSION MEETING
REQUEST FOR CHANGES IN THE ACTIVE ROLL**

Removed from Active Roll Per Request

<u>Name</u>	<u>Transferred to:</u>
William Schrieffer	First Presbyterian Church, Savannah, GA
Charles Patton	First Presbyterian Church, Atlanta, GA

**COVENANT PRESBYTERIAN CHURCH
SESSION ACTION ITEM
SUMMARY**

SUBJECT: February and March Baptisms

DATE: February 7, 2023

Report From: Baptism Committee

Chair: Walker Doermann

Background: Baptisms must be approved by the Session.

Process to Date: Parents request that their children be baptized in February and March 2023.

Budget Impact: None

Actions Taken or Recommendation: The Baptism Committee recommends approval of the following baptisms that will occur in February and March 2023:

February 19th, at the 11 a.m. service in the Covenant Sanctuary
Mary Hall Genevieve and Hugh Montgomery Petitto
Parents – Amelia and Ben Petitto

February 26th, at the 9:30 a.m. service in the Covenant Sanctuary
Mia Catherine Schrader
Parents – Jen and Greg Schrader

March 5th at the 9:30 a.m. service in the Covenant Sanctuary
Noah James Graffis
Parents- Cayla and Jason Graffis

March 5th at the 11 a.m. service in the Covenant Sanctuary
Camille Roberts Hipkens
Parents- Elizabeth and Patrick Hipkens

March 12th at the 11 a.m. service in the Covenant Sanctuary
Frances Evelyn Vincent
Parents- Susie and Brian Vincent

March 19th at the 11 a.m. service in the Covenant Sanctuary
Sally Virginia Jett
Parents- Allison and Andrew Jett

Motion: Motion to approve the baptisms of Mary Hall Genevieve and Hugh Montgomery Petitto, Mia Catherine Schrader, Noah James Graffis, Camille Roberts Hipkens, Frances Evelyn Vincent, and Sally Virginia Jett.

Covenant Presbyterian Church
Session Action Item
Summary

Subject:	2023 and 2024 Weddings	Date: January 31, 2023
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Report From: Worship Ministry/Wedding Committee

Chair: Nancy Atwell

Background: According to The Book of Order: The marriage service is under the direction of the teaching elder and the supervision of the Session (W-4.9003).

Process to Date: Having presented the following weddings to the Wedding Committee and the Worship Ministry and in accordance with the Book of Order, the Wedding Committee would like to bring the following motion from the Worship Ministry for approval and transmittal to the February session meeting.

Budget Impact: None

Actions Taken or Recommendation: The Wedding Committee and Worship Ministry recommends the approval of seven weddings to take place at Covenant in 2023 and 2024:

The wedding of Ida Jane Cole and Blake Allen on March 4, 2023

The wedding of Ashley Holland and Bryan Friello on May 6, 2023

The wedding of Allyson Savery and Bryan McNaull on September 9, 2023

The wedding of Whitney Broten and Will Bryan on October 7, 2023

The wedding of Sadye Ball and Will Winn on October 21, 2023

The wedding of Jane Borrelli and John Wacker on May 18, 2024

The wedding of Aubrey Bader and Jack Marshall on September 21, 2024

Motion: The Wedding Committee moves that the weddings be approved Session to take place at Covenant Presbyterian Church.

2022 Church Statistical Report

Church	Covenant	PIN	21216
Presbytery	Charlotte		
Address	1000 E Morehead St, Charlotte, NC 28204-2888		
Phone	704-333-9071	Fax	704-333-0386
Web Site	www.covenantpresby.org		
Membership			
Prior Active Members	2489	Adjusted membership	2497
Gains		Losses	
Certificate	30	Certificate	8
Youth Professions	18	Deaths	24
Professions & Reaffirmations	56	Deleted for any Other Reason	12
Total Gains	104	Total Losses	44
Total Ending Active Members	2557		
Baptisms		Average Weekly Worship Attendance	633
Presented by Others	40	Friends of the Congregation	0
At Confirmation	0	Ruling Elders on Session	32
All Other	1	Do you have Deacons?	No
Age Distribution of Active Members		People with Disabilities	
17 & Under	201	Hearing impairment	25
18 - 25	262	Sight impairment	5
26 - 40	705	Mobility impairment	11
41 - 55	602	Other impairment	
56 - 70	447		
Over 70	340	Gender Distribution	
Total Age Distribution	2557	Women	1432
		Men	1125
		Non-Binary	0
Youth in Congregation			
Age 4 and under	208	Middle School (6th – 8th grade)	93
Elementary School (K-5th grade)	243	High School (9th – 12th grade)	78
		Total Youth	622
Racial Ethnic			
Asian/Pacific Islander/South Asian	8	Native American/Alaska Native/Indigenous	8
Black/African American/African	12	White	2512
Middle Eastern/North African	0	Multiracial	5
Hispanic/Latino-a	12		
		Total Racial Ethnic	2557
Budgeted Income	5,735,150		
Budgeted Expense	5,735,150		
Receipts			
Regular Contributions	3,755,342	Bequests	132,800
Capital Building Fund	14,762	Other Income	1,699,682
Investment Income	300,767	Subsidy or Aid	0
Expenditures			
Local Program	5,101,257	Investment Expenditures	0
Local Mission	293,595	Per Capital Apprt	51,000
Capital Expenditures	297,366	Other Mission	217,097

**COVENANT PRESBYTERIAN CHURCH
SESSION INFORMATION ITEM
SUMMARY**

Subject: Treasurer's Report

From: Katie Cornwell, Treasurer

**Covenant Presbyterian Church
Monthly Financial Comments
December 2022**

Income Statement Comments

The main impacts to the December Income Statement are outlined below; comments carried forward from prior months are noted.

Income: With the generosity of our congregants, the year-to-date pledge receipts (Line 1) finish the year just above budget (+\$63,531). Throughout the years, one of the largest improvements in income came from Preschool receipts (Line 8) due to increased registration with summer programming and full enrollment for fall semester. Food Service (Line 5) and Recreation Wing (Line 6) contributed positively to income, above their budgeted goals for the year. The primary impacts to the income shortfall were the CDC (Line 7) and Youth Trips (Line 9). Continuing from prior months, receipt of prior year pledges and loose offering were both less than budgeted year-to-date. Youth Trips continue to show a large variance to budget due to some high school trips begin cancelled.

Expenses: Three ministries finished the year over budget in expenditures—Engagement (Line 13), Administration (Line 17), and CDC (Line 20). Administration continued to be negatively impacted by the insurance increase from sanctuary kitchen fire, as well as higher than budgeted expenses on telephones, repairs and maintenance. CDC (Line 20) remained overspent due to Food Expenditures and Substitute Teachers.

The largest positive variances to budget came from Mission and Outreach (Line 13) and Education (Line 15). The cancellation of high school summer mission trips and their associated budgeted expenses are reflected as savings in Education. Mission and Outreach positive variance was impacted by Adult Mission Trips and less than anticipated distributions to Local Outreach Partners.

The Bottom Line: Net Income for calendar year 2022 finalized at \$92,842 above plan.

Balance Sheet Comments

Significant changes in the Balance Sheet as of December 31, 2022, as compared with November 30, 2022, were as follows:

Line 22: Reflects increase in pledge receipts at year-end.

Lines 26 & 32: Reflects positive market performance.

Line 28: Pledge prepayments for 2023 will be transferred in January 2023.

Covenant Presbyterian Church		Period ending: 12/31/22				Y-T-D Actual as % of Annual Budget					
INCOME STATEMENT		YTD Budget	YTD Actual	YTD Variance	Annual Budget	2022	2021	2020	2019	2018	2017
Income:											
1	Pledge Receipts	\$ 3,285,000	\$ 3,348,531	\$ 63,531	\$ 3,285,000	102%	104%	104%	98%	97%	101%
2	Misc Contributions	\$ 423,000	\$ 406,811	\$ (16,189)	\$ 423,000						
3	Investment Income	\$ 300,700	\$ 300,767	\$ 67	\$ 300,700						
4	Other Receipts	\$ 35,000	\$ 27,359	\$ (7,641)	\$ 35,000						
5	Food Service	\$ 82,000	\$ 105,647	\$ 23,647	\$ 82,000						
6	Recreation Wing Re	\$ 94,500	\$ 115,015	\$ 20,515	\$ 94,500						
7	Child Development	\$ 1,147,500	\$ 1,096,465	\$ (51,035)	\$ 1,147,500						
8	Preschool Receipts	\$ 219,300	\$ 266,357	\$ 47,057	\$ 219,300						
9	Youth Trips	\$ 76,150	\$ 33,375	\$ (42,775)	\$ 76,150						
10	Adult Trips	\$ 72,000	\$ 55,465	\$ (16,535)	\$ 72,000						
	Total Income	\$5,735,150	\$ 5,755,791	\$ 20,641	\$ 5,735,150	100%	89%	82%	97%	97%	101%
Expenses:											
11	Worship	\$ 109,850	\$ 108,767	\$ (1,083)	\$ 109,850						
12	Congregational Life	\$ 30,950	\$ 23,001	\$ (7,949)	\$ 30,950						
13	Engagement	\$ 9,750	\$ 9,774	\$ 24	\$ 9,750						
14	Mission & Outreach	\$ 618,000	\$ 561,692	\$ (56,308)	\$ 618,000						
15	Education	\$ 148,750	\$ 101,897	\$ (46,853)	\$ 148,750						
16	Preschool	\$ 308,000	\$ 286,509	\$ (21,491)	\$ 308,000						
17	Administration	\$ 615,000	\$ 668,588	\$ 53,588	\$ 615,000						
18	Food Service	\$ 69,500	\$ 65,539	\$ (3,961)	\$ 69,500						
19	Recreation Ministry	\$ 31,260	\$ 23,611	\$ (7,649)	\$ 31,260						
20	Child Development	\$ 1,136,880	\$ 1,160,459	\$ 23,579	\$ 1,136,880						
21	Personnel	\$ 2,657,210	\$ 2,653,111	\$ (4,099)	\$ 2,657,210						
	Total Expenses	\$5,735,150	\$ 5,662,949	\$ (72,201)	\$ 5,735,150	99%	88%	79%	98%	97%	99%
	Net Income	\$ -	\$ 92,842	\$ 92,842	\$ -						
BALANCE SHEET			December	November	Change						
Assets:											
22	Truist Checking/Savings		\$ 2,159,587	\$ 1,527,791	\$ 631,796						
23	M&F, Towne, WF Holding & Rosebr		\$ 1,891,190	\$ 1,885,476	\$ 5,715						
24	Petty Cash		\$ 350	\$ 350	\$ -						
25	Accounts Receivable and Advances		\$ 50,025	\$ 40,658	\$ 9,367						
26	Endowment Fund Mkt Value		\$ 14,672,148	\$ 14,249,016	\$ 423,132						
27	Real Estate Funds		\$ 2,025,000	\$ 2,025,000	\$ -						
	Total Assets		\$ 20,798,300	\$ 19,728,290	\$ 1,070,010						
Liabilities:											
28	Accounts Payable and Misc. Accruals		\$ 233,452	\$ 117,510	\$ 115,942						
	Total Liabilities		\$ 233,452	\$ 117,510	\$ 115,942						
Fund Balances:											
29	Donor Advised		\$ 276,574	\$ 283,774	\$ (7,200)						
30	Infrastructure Fund/Cornerstone II		\$ 54,002	\$ 54,002	\$ -						
31	Payable to Endowment Corpus		\$ 250	\$ 42,005	\$ (41,755)						
32	Restricted End/Cornerst & Real Est		\$ 16,697,148	\$ 16,274,016	\$ 423,132						
33	Restricted Funds		\$ 2,715,771	\$ 2,599,159	\$ 116,612						
34	Non-Budgeted Benevolences		\$ 26,807	\$ 14,179	\$ 12,628						
35	Section 125 Plan		\$ (317)	\$ 45	\$ (362)						
36	Genl Fund Balance		\$ 643,635	\$ 178,439	\$ 465,196						
37	Columbarium		\$ 58,880	\$ 60,115	\$ (1,235)						
38	Reserve Fund Balances		\$ 92,099	\$ 105,047	\$ (12,948)						
	Total Fund Balances		\$ 20,564,848	\$ 19,610,780	\$ 954,068						
	Total Liab. & Fund Balances		\$ 20,798,300	\$ 19,728,290	\$ 1,070,010						

**COVENANT PRESBYTERIAN CHURCH
SESSION INFORMATION ITEM
SUMMARY**

Subject: Treasurer's Report

From: Liz Ward, Treasurer

**Covenant Presbyterian Church
Monthly Financial Comments
January 2023**

Income Statement Comments

The main impacts to the January Income Statement are outlined below.

Income: Income in the month of January exceeded expectations, primarily due to a non-recurring NC Stabilization Grant received for the CDC (\$113K, Line 6) and higher than budgeted receipts towards current year pledges (\$51K, Line 1). January income also reflects the budgeted distribution from the endowment, which occurs twice a year. Activity in the recreation wing exceeded expectations and both CDC & Preschool Income met target. Overall, a very positive start to the year.

Expenses: Overall, actual expenses were below budget. There were no significant contributors, most variances were minor. These variances added up to (\$46,320) which will have a positive effect on the net income for January.

Worship actuals were down due to less expenses for singers in January. As expected, there were no grant activities in the first of the year, all expenditures from Mission & Outreach were focused on distributing the funds out for Christmas Eve Mission Partners (Line 14, \$52,000). School expenses were lower due to lower staffing expenses, including both regular staff and substitutes. Food Service expenses were lower primarily due to a significantly lower food expenditures than expected and a deferral of planned maintenance (\$1,500). Admin expenses were lower than budget due to a timing delay bulletin/newsletter printing charge (Line 21). There will likely be offsetting expenses in future periods to net out the YTD variance to budget. Personnel savings were from lower-than-expected support staff expenses.

The Bottom Line: Net Income for January 2023 was \$210,256 above plan. If adjusted for the NC Stabilization Grant, Net Income was approximately \$97,000. We expect there to be some minor offsetting variances in future months, but again – a great start to the year.

Balance Sheet Comments

Significant changes in the Balance Sheet as of January 31, 2023, as compared with December 31, 2022, were as follows:

Line 22: Reflects increase in cash primarily from January Net Income.

Line: 23: Reflects the deposit of the January Endowment Distribution.

Lines 26 & 32: Reflects the semi-annual distribution of the Endowment.

Line 28: Pledge prepayments for 2023 was transferred in January 2023.

Line 36: Reflects significant increase in pledge receipts in December, thanks to the generosity of the congregation to help us meet our 2022 budget.

Covenant Presbyterian Church					Period ending:	01/31/23					
INCOME STATEMENT					Y-T-D	Actual	as % of	Annual	Budget		
	YTD	YTD	YTD	Annual							
	Budget	Actual	Variance	Budget	2023	2022	2021	2020	2019	2018	
Income:											
1 Pledge Receipts	\$ 700,000	\$ 751,039	\$ 51,039	\$ 3,385,000	22%	19%	21%	20%	19%	18%	
2 Misc Contributions	78,400	76,629	(1,771)	402,200							
3 Investment Income	147,050	145,687	(1,363)	302,000							
4 Other Receipts	(2,700)	(3,514)	(814)	35,000							
5 Total Schools	142,000	254,623	112,623	1,714,727							
6 Child Dev. Ctr.	102,000	214,558	112,558	1,322,392							
7 Preschool	40,000	40,064	64	392,335							
8 Recreation Wing Re	7,625	10,323	2,698	115,000							
9 Food Service	12,500	11,625	(875)	150,400							
10 Youth/ Adult Trips	6,250	8,650	2,400	135,750							
Total Income	\$ 1,091,125	\$ 1,255,061	\$ 163,936	\$ 6,240,077	20%	16%	17%	18%	18%	17%	
Expenses:											
11 Worship	\$ 10,750	\$ 5,883	\$ (4,867)	\$ 117,400							
12 Congregational Life	1,450	(177)	(1,627)	30,950							
13 Engagement	150	108	(42)	9,750							
14 Mission & Outreach	53,200	52,345	(855)	622,200							
15 Education	13,250	11,411	(1,839)	159,630							
16 Total Schools	150,760	138,956	(11,804)	1,678,336							
17 Child Dev. Ctr.	118,065	109,923	(8,142)	1,312,284							
18 Preschool	32,695	29,033	(3,662)	366,052							
19 Food Service	12,150	5,693	(6,457)	134,700							
20 Recreation Ministries	22,125	21,084	(1,041)	36,660							
21 Administration	48,100	39,137	(8,963)	636,600							
22 Personnel	249,986	241,162	(8,824)	2,813,851							
Total Expenses	\$ 561,921	\$ 515,601	\$ (46,320)	\$ 6,240,077	8%	7%	6%	7%	6%	8%	
Net Income	\$ 529,204	\$ 739,461	\$ 210,256	\$ -							
BALANCE SHEET											
		January	December	Change							
Assets:											
22 Truist Checking/Savings		\$ 2,457,964	\$ 2,159,587	\$ 298,377							
23 M&F, Towne, WF Holding & Rosebr		2,305,236	1,891,190	414,046							
24 Petty Cash		350	350	-							
25 Accounts Receivable and Advances		52,193	50,025	2,168							
26 Endowment Funds Mkt Value		14,258,102	14,672,148	(414,046)							
27 Real Estate Funds		2,025,000	2,025,000	-							
Total Assets		\$ 21,098,845	\$ 20,798,300	\$ 300,545							
Liabilities:											
28 Pldge Prepaymts, A/P, & Accruals		21,843	233,452	(211,609)							
Total Liabilities		\$ 21,843	\$ 233,452	\$ (211,609)							
Fund Balances:											
29 Donor Advised		\$ 241,574	\$ 276,574	\$ (35,000)							
30 Infrastructure Fund/Cornerstone Ir		214,552	54,002	160,550							
31 Payable to Endowment Corpus		725	250	475							
32 Restricted End/Cornerst & Real Est		16,283,102	16,697,148	(414,046)							
33 Restricted Funds		2,781,359	2,715,771	65,587							
34 Non-Budgeted Benevolences		19,397	26,807	(7,410)							
35 Section 125 Plan		(5,084)	(317)	(4,767)							
36 Genl Fund Balance		1,383,095	643,635	739,461							
37 Columbarium		58,875	58,880	(5)							
38 Reserve Fund Balances		99,408	92,099	7,310							
Total Fund Balances		\$ 21,077,002	\$ 20,564,848	\$ 512,154							
Total Liab. & Fund Balances		\$ 21,098,845	\$ 20,798,300	\$ 300,545							

**COVENANT PRESBYTERIAN CHURCH
SESSION INFORMATION ITEM
SUMMARY**

Subject: Clerk's Communications

From: Mark Folk, Clerk

Communication has been received from the following organizations in acknowledgement of donations:

- Reaching Avery Ministry
- Davidson College Presbyterian Church
- Roof Above
- The Center for Community Transitions
- MeckMin
- Faith Ministry
- Friends of Accion
- Crisis Assistance Ministry
- Supportive Housing Communities
- Eastminster Presbyterian

