

**Covenant Presbyterian Church
Meeting of Session
Monday, May 8, 2023
7:00 P.M.
CONSENT AGENDA**

ACTION ITEMS

1. Approval of April 17, 2023 Session Meeting Minutes (pp. 2-4). Mark Folk, Clerk of Session, moves that the minutes of this meeting be approved as written.
2. Approval of Called Session Meeting Minutes from April to receive new members (pp. 5-6). Mark Folk, Clerk of Session, moves that the minutes of this meeting be approved as written.
3. Approval of baptisms (p. 7).
4. Approval of weddings (p.8)
5. Approval of worship schedule (p. 9)

INFORMATION ITEMS

1. April 2023 Treasurer's Report (pp. 11-13).
2. Clerk's Communications (p. 14).

FUTURE EVENTS

- | | | | |
|-----------|-----------------------|------------------|---------------------|
| • May 16 | Presbytery Meeting | 9:30 A.M. | Davidson College PC |
| • May 28 | One worship service | 11:00 A.M. | Sanctuary |
| • May 29 | Church offices closed | | |
| • June 4 | Senior Sunday | 9:30 A.M. | Sanctuary |
| • June 11 | Commissioning | 9:30; 11:00 A.M. | Sanctuary |
| • June 12 | Session Meeting | 7:00 P.M. | Peek Music Room |

Covenant Presbyterian Church
Minutes of the Session Meeting On
Monday, April 17, 2023

Call to Order and Opening Prayer

Moderator Katherine Kerr called the meeting to order at 6:35 p.m. The moderator opened with a reflection and prayer.

Determination of Quorum and Adoption of Agenda

The moderator declared that a quorum was present. The agenda and consent agenda were adopted as written.

Quest Examinations

The moderator yielded to clerk Mark Folk who explained the examination process. Session was then divided into six groups to examine members of the Quest class. The members of the 2023 class are: McLain "Mac" Bacon, Virginia Bouknight, Breiten Brown, Jackson Demarest, Reagan Edwards, Cameron Estridge, Clark Fitz, Will Gritter, Alexander "AJ" Harriss, Ariana Hindman, Virginia Isaacs, Lucas Karagosian, Teagan Lynch, David Mccann, Paisley Monteith, Jane Sharp, Elizabeth Sloan, Liza Stallings, Harper Sweeny, Brooke Thompson, Katie Upchurch, Vivian Wilson and Alexandra "AJ" Williams. Will Gritter and Elizabeth Sloan were examined on April 14, 2023 to allow them to participate in a school service project. After the April 17, 2023 examinations were completed, Courtney St. Onge, education chair, moved that the entire class be approved for membership pending their upcoming affirmations of faith. The motion was accepted and approved. Folk thanked Alyssa Pacheco, director of middle school youth, for her leadership.

Administration - No Report

Personnel - Hugh Gaither, Member

Gaither first reported that the church administrator search committee has identified a strong candidate and expects to have the new administrator in place by June 1, 2023. The search for a new middle school youth director is underway with Amy Capitano heading that committee. A search committee to identify a new director of mission and outreach has been formed. Derek Thomas is chairing the committee and other members are Randy Ripple, Kim Robertson, Meg Frying and Jane Freeman.

Planning and Evaluation - Sandra Boozer, Chair

Boozer first advised that the task force charged with recommendations for replacement of the stained glass medallions has adopted design criteria and begun historical research. The congregation has been invited to make contributions to support the effort. The Envisioning Core Team has held two meetings with more to follow over the course of the spring. A particular point of emphasis has been strategies to reach as many members of the congregation, neighbors and mission partners as possible.

Ministry Reports:

Congregational Life - Katie Coley, Chair

Coley reported that a supper club program is getting underway. It is designed to get six to eight people together for dinner on particular dates. Lora Borrelli is setting up a SignUpGenius for the undertaking. The ministry is also organizing craft and cardmaking classes.

Engagement - Lecia Shockley, Chair

A table for visitors exiting worship services has been established. A new visitor's page on the church website has been set up. Shockley also reminded Session that new members are welcomed each Sunday morning at 10:30 in the church parlor and Session members are encouraged join whenever possible.

Mission and Outreach - Tim Kendrick, Chair

Kendrick congratulated Nikki Zimmermann for her great work with the ministry during the interim period. He also reported that hosts have been identified for all Stapleton/Davidson interns and middle school youth interns. The Habitat for Humanity Plato Price Project is set for October 1 through October 6, 2023. The next Presbytery meeting will be held on May 16, 2023 at Davidson College Presbyterian Church. One additional elder participant is needed.

Worship - Beth Koonce, Vice Chair

Koonce reported that all Holy Week services were well attended. Palm Sunday worship attendance was up 45% over last year. Attendance at the 9:30 Easter service was approximately 500 and attendance at the 11 :00 service was approximately 700. The on-line participation was about the same as 2022. Koonce expressed the ministry's appreciation to all ministers, residents, staff and lay participants for their leadership and planning efforts.

Clerk's Report - Mark Folk, Clerk

Folk opened by welcoming Grace lindvall, associate minister of education, back from her leave. Session was reminded that the ordination service of pastoral resident Mary Kate Sykes is set for April 23, 2023. Bill Keith, retiring business administrator, was recognized for his 12 years of service. A congregation-wide celebration will take place on April 23, 2023. Finally, it was announced that the May 8, 2023 Session meeting will be held in the Peek Music Room.

Old Business/New Business

None.

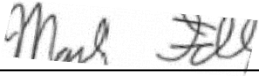
Staff Announcements/Pastoral Concerns

Pastoral resident Serenitye Taylor announced that a dinner to celebrate Covenant's women's ministries will be held on May 10, 2023.

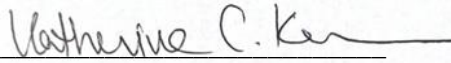
Closing Prayer

Katherine Kerr discussed recent several church health concerns and concluded the meeting in prayer.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Mark Folk", written over a horizontal line.

Mark Folk, Clerk

A handwritten signature in dark ink, appearing to read "Katherine C. Kerr", written over a horizontal line.

Katherine Kerr, Moderator

**Covenant Presbyterian Church
Called Session Meetings
Sunday, April 2, 9, 16, 23, 30**

Covenant held five Called Session Meetings on a Sunday for the purpose of receiving new members. Lora Borrelli introduced the following new members and information:

April 2, 2023

Erin Hines	Transfer Letter--Venture Church, Dallas, NC
Aaron Hines	Transfer Letter--Venture Church, Dallas, NC

April 9, 2023

Jan Tescione	Reaffirmation
Paul Tescione	Reaffirmation
Paige Brown	Reaffirmation

April 16, 2023

Mary Catherine Arnold	Reaffirmation
Chris Arnold	Reaffirmation
John Powell	Transfer Letter--Dilworth United Methodist Church
Carla Powell	Transfer Letter--Dilworth United Methodist Church

April 23, 2023

Virginia Bouknight	Profession of Faith
Breiten Brown	Profession of Faith
Jackson Demarest	Profession of Faith
Reagan Edwards	Profession of Faith
Cameron Estridge	Profession of Faith
Clark Fitz	Profession of Faith
Will Gritter	Profession of Faith
Alexander "AJ" Harris	Profession of Faith
Ariana Hindman	Profession of Faith
Virginia Isaacs	Profession of Faith
Lucas Karagosian	Profession of Faith
Teagan Lynch	Profession of Faith
David McCann	Profession of Faith
Paisley Montieth	Profession of Faith
Jane Sharp	Profession of Faith
Elizabeth Sloan	Profession of Faith
Liza Stallings	Profession of Faith
Harper Sweeny	Profession of Faith
Brooke Thompson	Profession of Faith
Katie Upchurch	Profession of Faith
Vivian Wilson	Profession of Faith
Alexandra "AJ" Williams	Profession of Faith
William Tutterow	Reaffirmation

April 23, 2023

Cristopher Seippel
McKenzie Seippel
Lexi Keegan

Transfer Letter--Calvary Moravian, Winston Salem
Transfer Letter--South Mecklenburg Presbyterian
Reaffirmation

April 30, 2023

Mike Keegan
Justin Warnock
Katie Warnock

Reaffirmation
Reaffirmation
Reaffirmation

Active (confirmed) members as of 4/30/2023: 2619

2023 new members as of 4/30/2023: 69

2023 new affiliate members as of 4/30/2023: 1

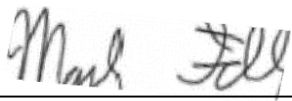
New members since last report: 38

2023 transfers as of 4/30/2023: 5

2023 deaths as of 4/30/2023: 2

Motions of acceptance were made, seconded and approved. Each meeting adjourned with prayer.

Respectfully submitted,



Mark Folk, Clerk



Robert W. Henderson, Moderator

**COVENANT PRESBYTERIAN CHURCH
SESSION MEETING
REQUEST FOR CHANGES IN THE ACTIVE ROLL**

Removed from Active Roll Per Request

<u>Name</u>	<u>Transferred to:</u>
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None to report

**Covenant Presbyterian Church
Session Action Item
Summary**

SUBJECT: May and June Baptisms

DATE: May 8, 2023

Report From: Baptism Committee

Background: Baptism must be approved by the Session.

Process to Date: Parents requested that their children be baptized in May and June 2023.

Budget Impact: None

Actions Taken or Recommendation: The Baptism Committee, with the support of the Ministry of Worship, recommends approval of the following at Covenant in May and June 2023.

May 14, at the 9:30 a.m. service in the Covenant Sanctuary
Ayla Ndelo Murray
Parents – Cynthia Ndelo and Terance Murray

June 11, at the 9:30 a.m. service in the Covenant Sanctuary
Kennedy Grace Ray
Parents – Erin and Jonathan Ray

June 11, at the 11:00a.m. service in the Covenant Sanctuary
Margot Jewett Marosy and Wrenn Mackenzie Marosy
Parents – Mackenzie and Ryan Marosy

June 18, at the 9:30 a.m. service in the Covenant Sanctuary
Scarlett Mae O'Brien
Parents – Vanessa and Dan O'Brien

Motion: Motion to approve the baptisms of Ayla Ndelo Murray, Kennedy Grace Ray, Margot Jewett Marosy and Wrenn Mackenzie Marosy, Scarlett Mae O'Brien.

Covenant Presbyterian Church

Session Action Item Summary

SUBJECT: Weddings at Covenant

DATE: May 8, 2023

Report From: Wedding Ministry

Chair: Nancy Atwell

Background: Weddings held at Covenant must be approved by the Session.

Process to Date: Two new weddings have been scheduled on August 25, and August 31, 2023.

Budget Impact: None.

Actions Taken or Recommendation: The Ministry of Worship, upon the recommendation of the Wedding Committee, recommends approval of the following weddings:

Nancy Zimmermann and David Morris on Friday, August 25, 2023 in the Covenant Chapel;

Janine Rogers and Richard Challenger on Thursday, August 31, 2023 in the Covenant Sanctuary.

Motion: The Ministry of Worship moves the approval of the weddings of Nancy Zimmermann and David Morris on Friday, August 25, 2023 and the wedding of Janine Rogers and Richard Challenger on Thursday, August 3

**Covenant Presbyterian Church
Session Action Item
Summary**

Subject: Summer & Holiday Worship Schedule

Date: May 8, 2023

Report From: Worship Ministry

Chair: Ann Reed

Background: In the past, the worship schedules have been changed for summer and Sundays around Memorial Day, July 4th, Labor Day, Christmas, and New Year's Eve.

Process to Date: The Ministry of Worship has discussed and approved.

Budget Impact: None

Actions Taken or Recommendation: The Ministry of Worship has approved the following changes in the worship schedules and formats for Covenant for the remainder of 2023:

The Chapel worship service (8:45 A.M. on Sundays) and the Fellowship Hall worship service (11:00 A.M. on Sundays) will pause for the summer.

- The last worship services in the Chapel and Fellowship Hall before a summer hiatus will be on May 21, 2023.
- The Chapel and Fellowship Hall worship services will resume on September 10, 2023 (the Sunday after Labor Day).

On Sunday, May 28, 2023, there will be one service in the Sanctuary at 11:00 A.M., with a traditional format.

On Sunday, July 2, 2023, there will be one service in the Sanctuary at 11:00 A.M., with a contemporary format.

On Sunday, September 3, 2023, there will be one service in the Sanctuary at 11:00 A.M., with a traditional format.

On Sunday, December 24, 2023, there will be two services in the Sanctuary at 9:30 A.M. and 11:00 A.M. Candlelight communion services at 3:00 P.M. and 5:00 P.M.

On Sunday, December 31, 2023, there will be one service in the Sanctuary at 11:00 A.M.

Motion: Motion to approve the summer and holiday worship schedule.

Covenant Presbyterian Church
Monthly Financial Comments
April 2023

Income Statement Comments

The main impacts of the April Income Statement are outlined below.

Income: Giving receipts and Total Income in the month of April were both above budget. Giving receipts in the month of April brought year-to-date giving slightly above YTD budget (previously below in March). Income from food service, recreation and youth/adult trips were also all above budget. All together, cumulative YTD Income, including the NC Stabilization grant, continues to be ahead of budget by \$110K (and ahead of prior years as a % of annual budget).

Expenses: April expenses were approximately \$42.5K over budget, however most of this is attributable to expenses in the CDC that are covered by the NC Stabilization grant. When you adjust for the CDC variance (\$41.8K), April expenses were only (\$724) over budget. The largest variance in non-school expenditures was the mission trip expenses for Avery County, but this was offset by other savings. We expect the mission team's budget to balance out in future periods. All other ministries are currently operating within their YTD budgets.

Administration continues to see higher insurances expenses, but these have been offset by lower property maintenance expenditures. YTD admin expenses continue to be below budget (\$8.4K). Personnel costs YTD have also been significantly under budget (\$26K), helping to offset other variances.

April was a busy month with Easter celebrations, Quest activities, and more youth and adult retreats! Our mission & outreach team was focused on local activity with a mission trip to Avery County and supporting our partners at the Highland Renaissance School, Urban Ministry, Center for Community Transitions and Friends of Action.

The Bottom Line: Net Income for the month of April was negative, but right on pace with expected budget. Year to Date, Net Income was positive at \$311.4K, which is \$74.7K above budget for this point in the year (\$9.8K is attributable to School Activities and \$64.9K is attributable to non-school activities). So far, it continues to be a positive start to 2023 with ample congregational activities and balanced financial performance.

Balance Sheet Comments

Significant changes in the Balance Sheet as of April 30, 2023, as compared with March 31, 2023, were as follows:

Line 22: Reflects regular change in account based on activity.

Lines 26 & 32: Reflects an increase in market performance during April.

Line 28: Immaterial change.

Line 36: Reflects decrease in cash primarily from April Net Income.

Covenant Presbyterian Church				Period ending:		04/30/23											
INCOME STATEMENT				YTD Budget	YTD Actual	YTD Variance	Annual Budget	Y-T-D Actual as % of Annual Budget									
								2023	2022	2021	2020	2019	2018				
Income:																	
1	Pledge Receipts	\$	1,437,700	\$	1,456,398	\$	18,698	\$	3,385,000	43%	41%	43%	43%	39%	37%		
2	Misc Contributions	\$	139,300	\$	140,141		841		402,200								
3	Investment Income	\$	149,050	\$	147,695		(1,355)		302,000								
4	Other Receipts	\$	13,800	\$	15,592		1,792		35,000								
5	Total Schools		600,535		677,878		77,343		1,714,727								
6	Child Dev. Ctr.	\$	430,200	\$	518,413		88,213		1,322,392								
7	Preschool	\$	170,335	\$	159,464		(10,871)		392,335								
8	Food Service	\$	52,500	\$	55,594		3,094		150,400								
9	Recreation Wing	\$	27,200	\$	30,480		3,280		115,000								
10	Youth/ Adult Trips	\$	37,375	\$	43,896		6,521		135,750								
Total Income				\$	2,457,460	\$	2,567,673	\$	110,213	\$	6,240,077	41%	37%	34%	36%	37%	37%
Expenses:																	
11	Worship	\$	44,400	\$	44,705	\$	305	\$	117,400								
12	Congregational Life	\$	8,110	\$	6,410		(1,700)		30,950								
13	Engagement	\$	4,150	\$	4,097		(53)		9,750								
14	Mission & Outreach	\$	231,200	\$	235,999		4,799		622,200								
15	Education	\$	38,288	\$	38,052		(236)		159,630								
16	Total Schools		576,421		643,902		67,481		1,678,336								
17	Child Dev. Ctr.	\$	443,761	\$	516,222		72,461		1,312,284								
18	Preschool	\$	132,660	\$	127,680		(4,980)		366,052								
19	Food Service	\$	36,850	\$	29,768		(7,082)		134,700								
20	Recreation Ministrie	\$	29,375	\$	29,260		(115)		36,660								
21	Administration	\$	212,000	\$	210,789		(1,211)										
22	Personnel	\$	965,252	\$	938,517		(26,735)		636,600								
Total Expenses				\$	2,146,046	\$	2,181,498	\$	35,452	\$	3,426,226	64%	31%	25%	29%	33%	32%
Net Income				\$	311,414	\$	386,175	\$	74,761	\$	2,813,851						
BALANCE SHEET					April		March		Change								
Assets:																	
22	Truist Checking/Savings			\$	1,922,334	\$	2,043,634	\$	(121,300)								
23	M&F, Towne, & WF Holding			\$	2,293,968		2,309,551		(15,583)								
24	Petty Cash			\$	350		350		-								
25	Accounts Receivable and Advances			\$	41,575		66,367		(24,792)								
26	Endowment Fund Mkt Value			\$	14,887,898		14,621,790		266,108								
27	Real Estate Funds			\$	2,025,000		2,025,000		-								
Total Assets					\$ 21,171,126		\$ 21,066,693		\$ 104,433								
Liabilities:																	
28	Accounts Payable and Misc. Accruals			\$	886		2,492		(1,606)								
Total Liabilities					\$ 886		\$ 2,492		\$ (1,606)								
Fund Balances:																	
29	Donor Advised			\$	225,374	\$	236,574	\$	(11,200)								
30	Infrastructure Fund/Cornerstone Inco			\$	214,552		214,552		-								
31	Payable to Endowment Corpus			\$	205		1,555		(1,350)								
32	Restricted End/Cornst & Real Estate			\$	16,912,898		16,646,790		266,108								
33	Restricted Funds			\$	2,624,185		2,633,807		(9,622)								
34	Non-Budgeted Benevolences			\$	11,945		20,999		(9,054)								
35	Section 125 Plan			\$	(2,607)		(2,915)		308								
36	Genl Fund Balance			\$	1,029,810		1,159,331		(129,521)								
37	Columbarium			\$	64,857		63,162		1,695								
38	Reserve Fund Balances			\$	89,022		90,346		(1,324)								
Total Fund Balances					\$ 21,170,240		\$ 21,064,200		\$ 106,039								
Total Liab. & Fund Balances					\$ 21,171,126		\$ 21,066,692		\$ 104,433								

**Covenant Presbyterian Church
Session Information Item
Summary**

Subject: Clerk Communications

From: Mark Folk, Clerk

Communication has been received from the following organizations in acknowledgement of donations:

- Freedom School Partners