

**CITYRISE**  
**Application for Employment**



Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Ph Number: (\_\_\_\_) \_\_\_\_\_

Position desired: \_\_\_\_\_

Do you meet the minimum qualifications as described in the job description of the position for which you are applying? YES ☐ NO ☐

If no, please explain. (If you have any question as to what functions are applicable to the position for which you are applying, please ask the interviewer before you answer this question)

\_\_\_\_\_

When are you available to begin work? \_\_\_\_\_

Are you legally eligible to be employed in the United States? YES ☐ NO ☐

(Proof of identity and eligibility will be required upon employment)

Have you ever been convicted, plead guilty, received deferred adjudication or had a conviction set aside in a criminal matter, other than a minor traffic offense? YES ☐ NO ☐

If yes, explain all occurrences in detail:

\_\_\_\_\_

\_\_\_\_\_

Have you ever been terminated from employment or asked to resign by an employer?

If yes, please explain:

\_\_\_\_\_

\_\_\_\_\_

Are you over the age of 18 years? YES ☐ NO ☐

(If no, you may be required to provide authorization to work.)

Have you ever worked for CityRise before? YES ☐ NO ☐

If yes, what department? \_\_\_\_\_ When? (Give dates) \_\_\_\_\_

Job Title: \_\_\_\_\_

Do you have any relatives or friends who work for CityRise? YES ☐ NO ☐

If yes, who and where do they work?

\_\_\_\_\_

Please explain your faith in Jesus:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Are you available to work: DAYS ☐ NIGHTS ☐ WEEKENDS ☐ FULL TIME ☐

If you cannot work full time, please explain:

Days & Hours Available:(If employed, notification must be provided in writing should availability change.)

Day	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
From:							
To:							

Are you presently employed? YES ☐ NO ☐

If yes, may we contact your employer? YES ☐ NO ☐

If presently employed, why are you considering leaving?

Do you belong to any professional, trade, business or civic organizations that deal with the position for which you are applying? YES ☐ NO ☐

If yes, please explain and list offices held:

If you are applying for a ministerial or pastoral position, are you licensed, commissioned, or ordained?  
If yes, please share details below.

## EDUCATION

	Name and Location of School	Course of Study	Diploma or Degree or Certificate Received
High School			
College or University			
Vocational or Trade School			
Graduate Work			

Have you ever done any volunteer work? YES ☐ NO ☐

If yes, describe:

## EMPLOYMENT

Start with your current or most recent position, include the most recent 10 years

**Skip this section if this information is included in your resume.**

Name of Employer		Telephone Number
Full Address (Including Street, City, State & Zip)		Supervisor's Name and Title
Dates Employed	From Month/Day/Year	To Month/Day/Year
Job Title		
Name of Employer		Telephone Number
Full Address (Including Street, City, State & Zip)		Supervisor's Name and Title
Dates Employed	From Month/Day/Year	To Month/Day/Year
Job Title		
Name of Employer		Telephone Number
Full Address (Including Street, City, State & Zip)		Supervisor's Name and Title
Dates Employed	From Month/Day/Year	To Month/Day/Year
Job Title		

Use an additional sheet of paper if more space is necessary.

**PERSONAL REFERENCES**

Give three references (not relatives)

Name: _____	Occupation: _____
Phone number: _____	Full Address: Street _____ City _____ State _____ Zip _____
Name: _____	Occupation: _____
Phone number: _____	Full Address: Street _____ City _____ State _____ Zip _____
Name: _____	Occupation: _____
Phone number: _____	Full Address: Street _____ City _____ State _____ Zip _____

*We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.*

**BY SIGNING THIS APPLICATION, I AGREE:**

This application is complete and accurate to the best of my knowledge. I have not made any attempt to conceal information. I understand that any falsification of information given by me in connection with my application can result in disqualification for employment consideration or, if hired, may be grounds for termination. I authorize West University Baptist Church (dba CityRise) or its agents to make inquiries and request information concerning my previous employment, educational history and to conduct such background checks as determined to be necessary in its sole discretion. I understand that if I am hired, additional background checks may occur, as reflected in the CityRise Employee handbook and as determined to be necessary by CityRise. I also understand that if I am hired, my employment is at will and for no definite time and may be terminated at any time without prior notice.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_