

## A Children's Village Registration Form Checklist

Parents,

Please complete all required checkboxes for registration forms included in this packet and submit with a non-refundable registration fee of \$175 per child by cash or check payable to WUBC.

- ☐ **Non-refundable registration fee \$175 (cash or check)**
- ☐ **Registration Form - all required fields include:**
  - Child's Name
  - Address
  - Birthdate
  - Parent/Guardian #1 Name
    - Home, Work, and or Cell Number
    - Email Address
    - Address if different from Child's
  - Parent/Guardian #2 Name
    - Home, Work, and or Cell Number
    - Email Address
    - Address if different from Child's
- ☐ **Authorization for Emergency Medical Attention – all required fields include:**
  - Any known allergies
  - Child's Physician Name
  - Physician's Address
  - Physician's Phone Number
  - Preferred Hospital
- ☐ **Release Information (Per Child Care Regulation, at least 2 contacts other than parents/guardians)**
  - Emergency Contact #1 (also authorized pick-up)
    - Name
    - Relationship to Child
    - Address
    - Phone Number
  - Authorized to Pick-Up Contact #2
    - Name
    - Relationship to Child
    - Phone Number
- ☐ **Waivers – include:**
  - Immunizations
  - Field Trip Permission
  - Water Play Permission
  - Photograph Permission

- ☐ **Financial Policies**

- ☐ **Emergency Waiver**
- ☐ **Signatures (Please ensure to sign at the bottom of each page)**

A CHILDREN'S VILLAGE



PRESCHOOL

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A MINISTRY OF WEST U BAPTIST & CROSSPOINT CHURCH