

Summer Camp

2026

Parent Handbook

Hello parents and Campers,

We would like to welcome you to Adventure Christian Church Summer Camp! Participants will enjoy various sports activities and planned activities. However, due to inclement weather or the campers' needs/desires plans might change from time to time. The Adventure Christian Church is looking forward to a fun, but safe summer.

If you have any questions or concerns about camp, please contact Mitch Lamb, Camp Director at mitch@theadventurechurch.com

Thanks, you for choosing to spend your summer with us at Adventure Christian Church Summer Camp.

Program Description

Adventure Summer Camp is a faith-based day camp that meets Monday- Friday 9-3:30 for 11 weeks. Drop off is from 8:30-9:00 and pick up is from 3:30-4:00. We will have daily chapel lessons and fun activities planned throughout the day.

*Special activities that require additional supplies will be communicated ahead of time.

Camp Dates:

| | Week | Theme | Register by |
|---------|-----------------------------------|-----------------------|-------------|
| Week 1 | June 1st-5th | Create | May 29 |
| Week 2 | June 8th - 12th | Discerning Truth | June 5 |
| Week 3 | June 15th-19th | Faith | June 13 |
| Week 4 | June 22nd-26th | Generosity | June 19 |
| Week 5 | June 29th -July 2nd (3rd no camp) | Hope | June 26 |
| Week 6 | July 6th - 10th | Jesus | July 3 |
| Week 7 | July 13th-17th | Peace | July 9 |
| Week 8 | July 20th - 24th | Spiritual Disciplines | July 16 |
| Week 9 | July 27th -31st | Supernatural | July 23 |
| Week 10 | August 3rd - 7th | The Bible | July 31 |
| Week 11 | August 10th - 14th | Worship | August 6 |

Daily Schedule:

| | |
|---------------|--------------|
| 6:30am-8:30am | Morning Care |
| 8:30am-9:00am | Drop off |
| 3:30pm-4:00pm | Pick Up |
| 4:00pm-5:30pm | Aftercare |

Before/After care is available free of charge. Before care starts at 6:30am and after care ends at 5:30pm.

Drop off/Pick up All drop off and pick up will occur at our main doors. Children will enjoy free play on court during the drop off and pick up times. The parent/s listed on the

registration must be the ones picking up the child unless there is a note. Driver's License will be checked at pick up. Please make all efforts to pick your child up during the 3:30-4:00 pick up time, as picking up early disrupts the flow and activities associated with camp.

Late Pick Up Fee: Aftercare each day ends at 5:30. It is imperative that someone is here to pick up your child at 5:30 at the latest each day. If your student is picked up after 5:30 PM, the **first occurrence will result in a gracious reminder**. After that, **a late pickup fee of \$1 per minute** will be applied for each additional occurrence. This will be added to your overall camp fee.

Communication Camp communications will be sent out to parents via text, email, and paper handouts. You may contact the camp director, Mitch Lamb, by email (mitch@theadventurechurch.com).

Please send a note of permission if your child:

- Needs to leave camp early or will be arriving late one day. (*Please do not make this a regular occurrence as it disrupts the flow of camp.*)
- Will be walking or riding their bike to and from camp. (A Waiver will need to be signed)
- Is to go home with another child/parent.

Maintaining appropriate and timely payment of fees.

Children will not be allowed to stay at camp if fees are not paid on time. **If your account is more than 1.5 weeks behind payment your account will automatically be charged and brought up to current.**

| Type of registration | Payment Due |
|-------------------------|---|
| Early Bird Registration | The entire amount is due by May 1st. |
| Full Summer Camp | 50% due by June 1st. The other 50% will be put on a payment plan over the course of the summer. |
| Weekly | Payment is due the Friday before that week of camp. |
| Daily | Payment is due at drop off on the day of registration. |

Change of Information If a parent has changes for any pertinent information, such as home, work, or cell numbers, address or adding another person to your pick-up list, the Adventure Staff must be notified of the changes. Only the legal custodial parent/guardian who completed the original registration forms can sign and authorize these changes.

Staff -Summer Camp is supervised daily by a camp director who is highly qualified and experienced in camp leadership. Camp counselors are a mixture of mature and enthusiastic college and high school aged students. All staff have participated in pre-camp training, orientation and are trained in CPR & First Aid. Please try to get to know your child's camp counselor. We are proud of our staff and think you will feel the same.

Camp Groups -Each camper will be placed in groups by their age. Each day your camper and you will sign in at the main entrance. Groups may vary from day to day depending on staff availability and camper numbers. There will be at least one counselor for every twenty campers. Requests made during the time of registration are not guaranteed, but we will do our best to put your child with their friends!

Camp Attire

- Campers should wear comfortable, cool clothes suitable for athletic activities such as jeans or shorts, light colored t-shirts, and socks with gym shoes.
- All belongings should be put in one bag with the camper's name on it.
- Parents are encouraged to send their child with a jacket and/or sweatshirt on days of inclement weather.
- Please apply sunscreen before camp, as we will be both indoors and outdoors throughout the day.
- Your children WILL get dirty and wet, so please dress them appropriately.

Items to Bring Daily – Please label all items.

- Lunch and a drink w/ your child's name on it or money to purchase concessions. Limited concessions available are hot dogs, pretzels, chips, fountain drinks, ices, mozzarella sticks, waffle fries, nachos.
- A snack for in the morning w/ your child's name on it
- FOR WATER DAYS ONLY: Swimsuit w/ your child's name on it & Towel w/ your child's name on it
- Sun block w/ your child's name on it
- Gym shoes. No sandals!
- A water bottle with your child's name on it.
- A lunch with your child's name on it OR money to buy concession food.

Lunch/Snack & Concessions Please make sure you send enough food with your child as they are moving a lot and will need food to fuel their activities. Please mark or pack your child's snack in a way that they know what is for snack and what is for lunch. We have had kids eating all of their lunch and snack at snack time with nothing left at lunch. Concessions available to purchase are hot dogs, pretzels, candy, sodas. Ices, and popcorn. If you send your child with money for concessions, it is their responsibility to keep track of their money. ***Adventure is not responsible for lost or stolen money.*** Alternatively, if you would like to pre-purchase items for your child, you may do so at the register when you drop them off. We may have special pizza days that will be communicated ahead of time for you to place an order for your child.

What to Leave at Home Our camp days are filled with many fun activities and the majority of the supplies are provided. Occasionally, there are special theme days that might require campers to bring something from home. It is important that campers leave items at home that might not be appropriate for camp or interfere with the overall experience. Items brought from home may be lost or damaged. The following items will be confiscated and returned to the parents at the end of the day. Some of those items include:

- **Toys (INCLUDING POKEMON CARDS)** All Pokemon cards will be confiscated
- **Cell Phones**
- **Skateboards/Scooters/Roller Blades/Heelys/Hover board** or any type of shoe with wheels are not permitted at Summer Camp.
- **Weapons/Look-Alikes**

Accommodation will be made in coordination with parents, counselors and the director for children who may need items from home for various reasons.

Lost & Found Please encourage your child to keep track of his/her belongings. Adventure will not be held responsible for lost or stolen items. All belongings left at camp will be placed in the lost and found table. At the end of each day, the Camp Director will hold up items that have been found. Items not claimed will be kept on the table for one week. The box will be emptied every Friday. All lost & found items left at the end of each week will be donated to a good cause.

Concerns/Problems Please keep our staff informed of any issues your child has at home that may affect behavior during Adventure Summer Camp. Let us know if there are any unusual circumstances so we can be sensitive to your child's needs. The staff strives to work with each family as a team. Open communication is vital to accomplishing this goal. Suspected Abuse or Neglect In accordance with the procedures set forth in the Abused and Neglected Reporting Act, Adventure, having

reasonable cause to believe that a child known to them in their professional capacity may be an abused or neglected child, shall immediately report the matter to their supervisor. Chain of command will be followed, and proper authorities will be notified.

Absences/Sickness If your child is not feeling well before camp, or the night before camp, please keep him/her home, even if no real symptoms may have yet occurred. Even the best, most comforting, and loving camp staff person is no substitute for mom or dad. Adventure has the right to refuse any child who is ill or has a fever. If a child becomes ill during the program, i.e. fever/vomiting, a parent will be notified and asked to pick up the child immediately. If the parent is unavailable, an emergency contact will be called. A child must be fever-free without the use of Tylenol and/or taking antibiotics for 24 hours before returning to the program. In the case of contagious or serious illness, please contact the ADVENTURE Summer Camp staff immediately. All parents will be notified as soon as possible.

IF your child is sick:

- Contact the camp director if your child will be absent. Mitch@theadventurechurch.com

If your child takes any medication, has a medical condition, or allergy that was not communicated in the registration, please inform our staff so that we can add that information to our files to ensure health and safety.

Adventure asks parents/guardians of participants to follow the following guidelines:

- Encourage good sportsmanship and appropriate behavior by demonstrating mature and respectful behavior and serving as a positive role model for your child.
- Place the emotional and physical well-being of your child ahead of any personal desire.
- Reinforce to your child that s/he must play and conduct him/herself in a safe and respectful manner.
- Support staff, volunteers, coaches, and officials working with your child to encourage a positive and enjoyable experience for all.
- Do your very best to make youth programs and activities fun for your child.
- Encourage your child to treat other children, staff, volunteers, coaches, officials, and others with respect regardless of race, sex, creed, disability, religion, sexual orientation, or ability.
- Inform the Adventure Christian Church of any special need, impairment or ailment that may affect the safety of your child or others.
- Always communicate and handle conflict in a polite, courteous, and constructive manner.

Behavior/Discipline Procedures Behavior Management Guidelines:

Adventure Summer Camp promotes positive behavior and good decision making. Guidelines for behavior management are established to help create a system for dealing with inappropriate behavior at camp. Behavior deemed inappropriate can be; offensive or abusive language, aggressiveness toward other participants or staff, uncooperative behavior, or other actions disruptive to program activities. Staff is instructed to use the following corrective actions, depending upon the severity and consistency of the behavior:

1. Warning to stop behavior.
2. Withdrawal of privileges or participation in activity or time out from activity. Discussion of inappropriate behavior with the child or children involved. In the case a Camper gets a timeout they will fill out a Time out reflection form that will be discussed with the Parent at time of pick up.
3. Complete removal from activity and parent notification.
4. Complete removal from the program for a period of time.

In cases of behavior that is severely disruptive or when our participants' safety is an issue, parents will be contacted to help correct the situation. **Parent cooperation in correction of the behavior will be expected and appreciated. Prolonged misbehavior may result in the child's dismissal from the program altogether.**

Bullying/Teasing is not tolerated at camp. Any camper caught bullying or teasing another camper will be disciplined. If the behavior continues, the camper will be removed from camp. Adventure Summer Camp works very hard to promote positive behavior. Campers are encouraged to advocate for themselves if a situation arises the counselor is unaware of. It is much easier to settle a dispute when it happens than later as not all campers attend every day.

If there is a problem between two children, the parent should bring it to the attention of the Camp Director or counselor. Only the Adventure is permitted to discipline or question a child in their care.

Refund Policy All efforts will be made to provide a full refund in events of illness or injury. Requests for refunds because for all other reasons may be denied in part or whole at the discretion of the staff. These refund requests will be reviewed on a case to case basis

Behavior Policy Addendum

POLICY STATEMENT It is the policy of the Adventure to provide safe and wholesome programs to all who attend camp. This policy is applicable to all staff, volunteers, and campers to help us in our effort to provide the best possible environment for our all involved.

POLICY DIRECTION/SPECIFICS The following items are considered specific; limiting factors associated with this policy and shall be assigned to corresponding procedures as developed:

1. **EQUAL ACCESS:** Program participants, volunteers and staff shall not be denied equal access to programs, activities, services, or benefits, or be limited in exercise of any right, privilege, advantage, or opportunity on the basis of race, sex, creed, national origin or disability.
2. **BEHAVIOR GUIDELINES:** Parents, staff, campers, and volunteers are expected to exhibit appropriate behavior at all times. The following guidelines have been developed to help make Adventure Christian Church Summer Camp safe and enjoyable for everyone involved. Additional rules may be developed for particular activities as deemed necessary by staff. Parents, staff, campers, and volunteers shall:
 - a) Show respect to all campers, staff, parents, and volunteers. They shall also be expected to take appropriate direction from staff assigned to supervise them. Disrespect towards staff members and other campers for any reason is not tolerated.
 - b) Refrain from using abusive or foul language.
 - c) Refrain from causing bodily harm to self, other participants, facility guests, spectators, or staff.
 - d) Show respect for equipment, supplies and facilities.
 - e) Not engage in any gang-related activities including the display or possession of gang-related symbols, the use of hand signals, soliciting membership, intimidating, or threatening behavior, wearing or displaying any gang colors, headgear, and/or clothing identified with gang activities, etc.
 - f) Follow all park district ordinances and program/building/facility rules. These include, but are not limited to, any and all rules regarding smoking, alcohol, bringing refreshments into facilities, etc.
3. **DISCIPLINE:** The Adventure Christian Church applies a caring and positive approach in maintaining appropriate behavior at activities and facilities. Therefore, staff will apply a positive approach to discipline of any activity participants. Staff will periodically review rules with campers. If inappropriate behavior occurs, prompt resolution will be sought specific to each individual situation as per the attached Guidelines. The Executive Director reserves the right to combine or delete any of the guidelines which he/she may deem as necessary in order to ensure safety and abate any nuisance.
4. **PROCEDURE:** Upon registration or entry into the activity or facility, the parent/guardian should notify the Adventure of any special accommodation needed. Staff will make reasonable attempts to utilize these accommodations in the program.

Camper Rules Campers are expected to exhibit appropriate behavior at all times.
Participants Shall:

- Show respect to participants and staff.
- Take directions from staff.
- Refrain from using abusive or foul language.
- Refrain from causing bodily harm to self, participants, or staff.
- Show respect to equipment, supplies, and facilities.
- Always clean up after yourself, including at lunch and snack time! Put all your materials away when finished.
- Say Please and Thank You

Participants who do not conform to these rules risk extended time out, removal from camp into the Camp Director's office, suspension, or dismissal from the program without the potential for a refund.