# PARKWAY BAPTIST CHURCH OF VICTORIA, TEXAS

# FINANCIAL STATEMENTS

For the Years Ended December 31, 2022 and 2021

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# **TABLE OF CONTENTS**

	<u>Page No.</u>
Independent Auditor's Report	1 - 2
FINANCIAL STATEMENTS	
Statements of Financial Position	3
Statements of Activities	4
Statements of Functional Expenses	5 - 6
Statements of Cash Flows	7
Notes to the Financial Statements	8 - 19

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### INDEPENDENT AUDITOR'S REPORT

Mike Hurt, Senior Pastor and Stewardship Team Parkway Baptist Church of Victoria, Texas

# Opinion

We have audited the accompanying financial statements of Parkway Baptist Church of Victoria, Texas (a nonprofit organization), which comprise the statements of financial position as of December 31, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Parkway Baptist Church of Victoria, Texas as of December 31, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

# **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Parkway Baptist Church of Victoria, Texas and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

# Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Parkway Baptist Church of Victoria, Texas's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

# Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audif conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or
  error, and design and perform audit procedures responsive to those risks. Such procedures include
  examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that
  are appropriate in the circumstances, but not for the purpose of expressing an opinion on the
  effectiveness of Parkway Baptist Church of Victoria, Texas's internal control. Accordingly, no such opinion
  is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that
  raise substantial doubt about Parkway Baptist Church of Victoria, Texas's ability to continue as a going
  concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Leldman, Str. fr Noty LLP Goldman, Hunt & Notz, L.L.P. September 11, 2023

# PARKWAY BAPTIST CHURCH OF VICTORIA, TEXAS STATEMENTS OF FINANCIAL POSITION December 31, 2022 and 2021

# **ASSETS**

Addero	2022	2021
Current assets	<b>ድ</b> 275 275	\$ 563,715
Cash and cash equivalents	\$ 375,375	\$ 505,715
Southern Baptists of Texas Foundation CET Certificates due after 90 days	179,726	<del></del>
Accounts receivable - other	3,792	361
Prepaid expenses	12,202	9,600
Total current assets	571,095	573,676
Property and equipment		
Land	449,257	449,257
Furniture, fixtures and equipment	500,786	494,032 9,447,508
Buildings and improvements	9,457,071 10,407,114	10,390,797
Less: accumulated depreciation	(4,224,716)	(3,957,083)
Net property and equipment	6,182,398	6,433,714
Total assets	\$ 6,753,493	\$ 7,007,390
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable	\$ 23,477	\$ 25,090
Sales tax payable	626	530
Accrued expenses	52,538	52,597
Accrued interest payable	4,173	4,439
Current portion of long-term debt	87,139	81,036
Total current liabilities	167,953	163,692
Non-current liabilities		
Long-term debt, net of current portion	1,177,564	1,309,380
Total liabilities	1,345,517	1,473,072
Net assets		
Without donor restrictions	5,324,332	5,418,782
With donor restrictions	83,644	115,536
Total net assets	5,407,976	5,534,318
Total liabilities and net assets	\$ 6,753,493	\$ 7,007,390

# PARKWAY BAPTIST CHURCH OF VICTORIA, TEXAS STATEMENTS OF ACTIVITIES For the Years Ended December 31, 2022 and 2021

	2022	2021
Changes in net assets without donor restrictions:	-	
Revenues, gains and (losses)		
Contributions of cash and other financial assets	\$ 1,880,065	\$ 1,942,634
Contributions of nonfinancial assets	2,640	6,575
Mothers Day Out	121,898	118,825
Café	33,293	26,393
Interest income	5,079	2,112
Other revenue	16,020	4,050
Gain/(loss) on disposal of assets	95	(23,760)
Total revenues, gains and (losses) without donor restrictions	2,059,090	2,076,829
Net assets released from restrictions (Note 3):	205,457	140,500
Total revenues, gains and (losses), and other support		
without donor restrictions	2,264,547	2,217,329
Expenses		
Program services	1,655,566	1,602,068
Support services - management and general	703,431	734,649
Total expenses	2,358,997	2,336,717
Increase (decrease) in net assets without donor restrictions	(94,450)	(119,388)
Changes in net assets with donor restrictions		
Contributions restricted in use	173,565	205,553
Restrictions satisfied by payments	(205,457)	(140,500)
Increase (decrease) in net assets with donor restrictions	(31,892)	65,053
TOTAL INCREASE (DECREASE) IN NET ASSETS	(126,342)	(54,335)
NET ASSETS, beginning of year	5,534,318	5,588,653
NET ASSETS, end of year	\$ 5,407,976	\$ 5,534,318

# PARKWAY BAPTIST CHURCH OF VICTORIA, TEXAS STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2022

						Support	Total
		Program Services	services		Total	Services	Program
	Worship	Discipleship	Missions	Mothers Day Out	Program Services	Management and General	and Support Services
		l					
Salaries and benefits	\$ 315,423	\$ 513,879	\$ 28,346	\$ 67,600	\$ 925,248	\$ 226,561	\$ 1,151,809
Administrative expenses	29,229	39,580	2,484	8,809	80,102	27,088	107,190
Building Lives seminars	1	275	1	ı	275	•	275
Building maintenance	23,174	22,778	271	8,416	54,639	11,365	66,004
Business insurance	22,342	21,960	261	8,113	52,676	10,958	63,634
Café expense	20,531	1	i	1	20,531	•	20,531
Communication expense	1,826	1	•	1	1,826	8,249	10,075
Connection events	1	23,156	i	•	23,156	ŀ	23,156
Depreciation	1	•	•	1	1	292,186	292,186
Equipment	11,376	•	1	ı	11,376	36,985	48,361
Interest expense	•	•	ı	•	ı	63,546	63,546
Mothers Day Out	ı	•	•	8,701	8,701	1	8,701
Ministries	•	9,962	1	1	6,962	•	6,962
Missions outreach	ı	•	166,333	•	166,333	1	166,333
Preschool and children	ı	30,800	1	1	30,800	•	30,800
Production expenses	21,486	•	•	ı	21,486	ı	21,486
Small group expenses	1	7,208	•	•	7,208	•	7,208
Students	1	74,813	•	•	74,813	•	74,813
Training and travel	Γ	602	4	•	602	1	602
Utilities	54,016	53,093	631	19,616	127,356	26,493	153,849
Internet	38,476	t	1		38,476	1	38,476
Total functional expenses	\$ 537,879	\$ 798,106	\$ 198,326	\$ 121,255	\$ 1,655,566	\$ 703,431	\$ 2,358,997

The accompanying notes are an integral part of these financial statements. 5

# PARKWAY BAPTIST CHURCH OF VICTORIA, TEXAS STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2021

The accompanying notes are an integral part of these financial statements.  $\boldsymbol{\delta}$ 

# PARKWAY BAPTIST CHURCH OF VICTORIA, TEXAS STATEMENTS OF CASH FLOWS For the Years Ended December 31, 2022 and 2021

	2022	2021
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ (126,342)	\$ (54,335)
Adjustments to reconcile change in net assets to net cash		
provided (used) by operating activities:		
Depreciation	292,186	293,639
(Gain) loss on disposal of assets	(95)	23,760
Changes in assets and liabilities:		
(Increase) decrease in:		
Accounts receivable - other	(3,431)	(344)
Prepaid expenses	(2,602)	(1,800)
Increase (decrease) in:		
Accounts payable	(1,613)	(129,238)
Sales tax payable	96	168
Accrued expenses	(59)	5,936
Accrued interest payable	(266)	(493)
Total adjustments	284,216	191,628
Net cash provided (used) by operating activities	157,874	137,293
CASH FLOWS FROM INVESTING ACTIVITIES		
Proceeds from sale of assets	511	-
Change in CET Investments	(179,726)	-
Purchase of equipment	(41,286)	(104,944)
Net cash provided (used) by investing activities	(220,501)	(104,944)
CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from long-term debt	-	23,209
Principal payments on long-term debt	(125,713)	(159,584)
Net cash provided (used) by financing activities	(125,713)	(136,375)
Net increase (decrease) in cash and cash equivalents	(188,340)	(104,026)
Cash and cash equivalents - beginning of period	563,715	667,741
Cash and cash equivalents - end of period	\$ 375,375	\$ 563,715

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

# **Nature of Activities**

Parkway Baptist Church of Victoria, Texas (Parkway Church) is operated to fulfill the Great Commission (Matthew 28:19-20) by carrying out the Great Commandment (Matthew 22:36-40). Parkway Church seeks to accomplish this through evangelism, worship, ministry, discipleship and fellowship. The church is primarily funded through member contributions.

Parkway Church meets at three campus locations: John Stockbauer Drive in Victoria, Texas, Lone Tree Road in Victoria, Texas and 2400 Hwy 35 South in Port Lavaca, Texas. Facilities at all three locations are wholly owned by Parkway Church.

### **Basis of Presentation**

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles. Net assets and support, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

<u>Net assets without donor restrictions</u> – Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Church's management and the Church's stewardship committee.

Net assets with donor restrictions – Net assets subject to donor-imposed stipulations that may or will be met, either by actions of the church and/or the passage of time. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

## **Measure of Operations**

The statements of activities report all changes in net assets, including changes in net assets from operating activities. Operating activities consist of those items attributable to the Church's ongoing ministries, interest earned on cash equivalent accounts and certificates of deposit, and gains and losses on the sale of property, plant, and equipment.

### **Cash and Cash Equivalents**

Cash equivalents consist of short-term, highly liquid investments, which are readily convertible into cash within ninety (90) days of purchase.

# Certificates of Deposit and Southern Baptists of Texas Foundation CET Certificates

Certificates of deposit and Southern Baptists of Texas Foundation CET Certificates have maturity dates of daily, six months, seven months, eleven months, and one year.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Revenue Recognition

In May 2014, the Financial Accounting Standards Board ("FASB") issued ASU 2014-09, *Revenue from Contracts with Customers (Topic 606)*. This guidance outlines a single, comprehensive model for accounting for revenue from contracts with customers. The Church adopted this new standard on January 1, 2020 using the full retrospective method of application. The Church's accounting policies related to revenues were revised accordingly. These standards primarily apply to the recognition of revenue associated with the Church's Mother's Day Out Program and the Café. The Church recognizes revenue from contracts with customers when each of the following four criteria are met: (1) a contract or sales arrangement exists, (2) services have been rendered, (3) the price of the products or services is fixed or determinable, and (4) collectability is reasonably assured. The timing of revenue recognition is not affected by the new standard.

### **Income Taxes**

Parkway Church is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code as a subordinate of the Southern Baptists of Texas Convention, Inc. through a Group Exemption Number 3779. Therefore, Parkway Church has made no provision for federal income taxes in the accompanying financial statements. In addition, Parkway Church has been determined by the Internal Revenue Service not to be a "private foundation" within the meaning of Section 509(a) of the Internal Revenue Code.

The accounting standard on accounting for uncertainty in income taxes addresses the determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Under that guidance, the Organization may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by taxing authorities based on the technical merits of the position. Examples of tax positions include the tax-exempt status of the Organization and various positions related to the potential sources of unrelated business taxable income. The tax benefits recognized in the financial statements from such a position are measured based on the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement. There was no unrelated business taxable income and no unrecognized tax benefits identified or recorded as liabilities for the years ended December 31, 2022 and 2021.

Parkway Church is no longer subject to examination by the Internal Revenue Service for years prior to 2019.

### **Prepaid Expenses**

Expense items of a nature that will benefit future periods are charged to the prepaid expense account and are expensed in the future periods that are benefited.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## Property and Equipment

Property and equipment owned by Parkway Church are reflected at original cost if acquired by purchase and, if acquired by donation, at the fair market value at the time donated. Fixed assets are depreciated on the straight-line basis over their estimated useful lives. Buildings are depreciated over forty years, building improvements over twelve years, office equipment over six to twelve years, and computer software over three years. Assets with an original cost or fair market value greater than \$2,500 are capitalized. Depreciation expense incurred for the years ended December 31, 2022 and 2021 was \$292,186 and \$293,639, respectively.

### Contributions

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

### **Donated Services**

Contributions of donated services that create or enhance non-financial assets or that require specialized skills and are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received. Parkway Church received donated services from a variety of unpaid volunteers. Donated services were valued at \$700 and \$1,400 for the fiscal years ended December 31, 2022 and 2021, respectively. In addition to the donated services noted above, a substantial number of volunteers donated significant amounts of their time to Parkway Church's ministry. However, these services do not meet the criteria for recognition as contributed services under United States generally accepted accounting principles.

### **Donated Materials**

Materials are donated throughout the year to Parkway Church. Donated materials were valued at \$1,940 and \$5,175 for the fiscal years ended December 31, 2022 and 2021, respectively.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

2022 Contributions of Nonfinancial Assets

Description	Revenue Recognized	Utilization in Programs/Activities	Donor Restrictions	Valuation Techniques and Inputs
Food	\$ 255	Outreach - Local	No associated donor restrictions	The Church estimated the fair value on the basis of estimates of wholesale values that would be received for selling similar products in the United States
Gift Cards	900	Outreach - Local	No associated donor restrictions	The Church values the contribution of Gift Cards at cost
Equipment	785	Outreach - Mission Trips	No associated donor restrictions	The Church estimated the fair value on the basis of estimates of wholesale values that would be received for selling similar products in the United States
Services - Pest Control	700	Facilities Repair and Maintenance	No associated donor restrictions	Contributed services from pest control professionals are valued at the estimated fair value based on current rates for similar professional services
Total	\$ 2,640			

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

2021 Contributions of Nonfinancial Assets

Description	Revenue Recognized	Utilization in Programs/Activities	Donor Restrictions	Valuation Techniques and Inputs
Food	\$ 172	Outreach - Local	No associated donor restrictions	The Church estimated the fair value on the basis of estimates of wholesale values that would be received for selling similar products in the United States
Gift Cards	2,175	Outreach - Local	No associated donor restrictions	The Church values the contribution of Gift Cards at cost
Gift Cards	30	Student Supplies	No associated donor restrictions	The Church values the contribution of Gift Cards at cost
Equipment	800	Administrative Equipment	No associated donor restrictions	The Church estimated the fair value on the basis of estimates of wholesale values that would be received for selling similar products in the United States
Equipment	1,708	Port Lavaca Facilities	No associated donor restrictions	The Church estimated the fair value on the basis of estimates of wholesale values that would be received for selling similar products in the United States
Equipment	290	Student Supplies	No associated donor restrictions	The Church estimated the fair value on the basis of estimates of wholesale values that would be received for selling similar products in the United States
Services - Pest Control	1,400	Facilities Repair and Maintenance	No associated donor restrictions	Contributed services from pest control professionals are valued at the estimated fair value based on current rates for similar professional services
Total	\$ 6,575			

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Concluded)

### **Advertising**

Parkway Church follows the policy of charging the costs of advertising to expenses as incurred. Advertising expense was \$3,765 and \$9,017 for the years ended December 31, 2022 and 2021, respectively.

## **Functional Expense**

The costs of providing program and support services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among program services and management and general based on personnel usage of the related facilities and activities.

The expenses that are allocated include the following:

Expense	Method of Allocation
Salaries and benefits	Time and effort
Administrative expenses	Estimate
Building Lives seminars	Actual
Building maintenance	Building square footage
Business insurance	Building square footage
Café expense	Actual
Communication expense	Actual
Connection events	Actual
Depreciation	Actual
Equipment	Actual
Facility rental	Building square footage
Mothers Day Out	Actual
Ministries	Actual
Missions outreach	Actual
Preschool and children	Actual
Production expenses	Actual
Small group expenses	Actual
Students	Actual
Training and travel	Actual
Utilities	Building square footage
Internet	Actual

### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions. This will affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting periods. Actual results could differ from those estimates.

### Reclassification

Certain accounts in the prior-year financial statements have been reclassified for comparative purposes to conform with the presentation in the current-year financial statements. Total equity and net income are unchanged due to these reclassifications.

# NOTE 2: AVAILABILITY AND LIQUIDITY

The following represents the Church's financial assets at December 31, 2022 and 2021:

	 2022	 2021
Cash and cash equivalents	\$ 375,375	\$ 563,715
Southern Baptists of Texas Foundation		
CET Certificates due after 90 days	179,726	-
Accounts receivable - other	 3,792	361
Total financial assets available to meet general		
expenditures over the next twelve months	\$ 558,893	\$ 564,076

Parkway Church's goal is to generally maintain cash and cash equivalent assets sufficient to cover sixty days of operating expenditures.

# NOTE 3: NET ASSETS

Net assets with donor restrictions for the years ended December 31, 2022 and 2021 are as follows:

	2022	2021
Benevolence	\$ 2,925	\$ 2,032
Backpack ministry	23,574	30,370
General designated	9,510	50,000
Missions	43,882	26,566
Students	645	4,137
Building	3,108	2,431
Total	\$ 83,644	\$ 115,536

Net assets without donor restrictions for the years ended December 31, 2022 and 2021 are as follows:

	2022	2021
Undesignated Designated	\$ 5,105,020 219,312	\$ 5,247,410 171,372
Total	\$ 5,324,332	\$ 5,418,782

# NOTE 3: NET ASSETS (Concluded)

Net assets released from net assets with donor restrictions are as follows:

	2022		2021	
Satisfaction of program restrictions				
Benevolence Fund	\$	10,044	\$	12,849
Backpack Ministry		28,098		18,191
Children's Engage		1,220		1,040
Children's Fund		-		10,220
General Designated Fund		63,880		26,110
Mission Trips Fund		19,028		347
Love Offering Fund		6,995		-
Missions Fund		16,059		17,729
Missions - Christmas Child		5,835		6,326
Women's Fund		3,860		-
Student's Fund		-		3,110
Students - Junior High Camp		14,110		10,975
Students - High School Camp		7,700		8,045
Students - Scholarships		21,245		14,685
Students - The Weekend Event		2,040		510
Parkway Victoria Building Capital Improvements		-		3,633
Lone Tree Building Capital Improvements		150		3,185
Port Lavaca Building Capital Improvements		5,193		3,545
Total		205,457	\$	140,500

## NOTE 4: CONCENTRATION OF CREDIT RISK

Parkway Church maintains its cash balances with a financial institution. All of a depositor's accounts at an insured depository institution, including all noninterest-bearing transaction accounts, will be insured by the FDIC up to the standard maximum deposit insurance amount (\$250,000), for each deposit insurance ownership category. At December 31, 2022 and 2021, Parkway Church had uninsured cash balances of \$287,691 and \$271,910, respectively. Parkway Church has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk to cash.

# NOTE 5: CONTRACT REVENUE RECOGNITION

The Church recognizes contract revenue from customers from two different sources, the Mother's Day Out program and Café sales. Revenue by Product/Service Line and Timing of Revenue Recognition are as follows:

# Mother's Day Out

Through the Mother's Day Out program, the Church provides a day care service for families in the Victoria, Texas area. Revenue associated with this program can be segregated into two distinct groups.

# Mother's Day Out Registration

Participants in the Mother's Day Out program pay an upfront fixed fee to Parkway Church for the Church to reserve a space for the participant in the program. Revenue associated with registration is recognized at the receipt of payment as the participant's space in the program is also reserved at that time, and the Church is not liable to refund payments in the event that the participant does not utilize the space in the program that they have reserved.

# **Mother's Day Out Tuition**

Participants in the Mother's Day Out program pay a tuition fee for a month of day care service provided by Parkway Church. Tuition fees are at fixed rates, with specific rates charged for standard participants, participants who are on the Parkway Church staff, and participants with multiple children enrolled in the program. Tuition fees are paid at the beginning of the month. The Church recognizes revenue over the period of time services are provided. The Church is not liable to refund participant fees if the participant's child does not attend the program. As tuition fees are collected in the month they apply to, there are no material prepaid balances as of the end of the year, and no related liability or deferred revenue is recognized.

### Café

The Church operates a café at the Parkway Victoria campus that provides refreshments to congregants on Sunday mornings. The Church charges a fixed rate for the food and drink served at the café. Revenue is recognized at the point of sale of the food and drink items. All sales at the café are final and no refunds are issued.

### NOTE 6: CAFETERIA PLAN

Parkway Church maintains a "Flexible Benefit Plan" or Cafeteria Plan for its employees. Employees who work more than 25 hours per work week are eligible to participate on the first day of the month following day one of employment. This plan allows employees to choose from several different insurance and fringe benefit programs according to their individual needs. The Church provides eligible employees the opportunity to use pre-tax dollars to pay for benefits by entering into a salary reduction arrangement.

# NOTE 7: GROUP INSURANCE PLAN

Parkway Church offers a fully insured group insurance plan to its full-time employees and their qualifying dependents. This group plan is provided to the Church through GuideStone Financial Resources of the Southern Baptist Convention, and offers medical, dental and life insurance policies to employees. The Church covers a portion of the premiums for each of their full-time employees who are eligible and choose to participate in these plans.

# NOTE 8: RETIREMENT PLAN

Parkway Church maintains a 403(b)(9) retirement plan. The plan covers all employees. For the years ended December 31, 2022 and 2021 Parkway Church contributed 2.5% of base pay to all full-time employees other than pastoral staff. Parkway Church contributed ten percent (10%) of base pay to pastoral staff in both 2022 and 2021. Part-time employees may contribute to the retirement plan but Parkway Church does not match their contribution. Parkway Church contributed \$35,756 and \$34,547 to this plan for the years ended December 31, 2022 and 2021, respectively.

# NOTE 9: ACCRUED VACATION

Some employees of Parkway Church are entitled to paid vacation leave. The amount of paid leave per employee is dependent upon job classification, length of service and other factors. Accrued vacation payable was \$19,119 and \$19,898 for the years ended December 31, 2022 and 2021, respectively. These amounts are reflected in accrued expenses on the balance sheet.

# NOTE 10: PROPERTY AND EQUIPMENT

Property and equipment, net consisted of the following at December 31, 2022 and 2021:

	2022	2021
Building and improvement	\$ 9,457,071	\$ 9,447,508
Café/Kitchen	36,703	23,764
Computers	81,010	81,010
Furniture and equipment	108,212	118,270
Production equipment	274,861	270,988
Land	449,257	449,257
Less: Accumulated depreciation	(4,224,716)	(3,957,083)
Net property and equipment	\$ 6,182,398	\$ 6,433,714

# NOTE 11: LONG-TERM DEBT

A detail of long-term debt is as follows:

	2022	2021
A promissory note of \$1,550,000 which bears interest at a fixed rate of 4.75% annually, payable to Prosperity Bank. The note is initially payable in 18 monthly installments of interest only beginning on April 6, 2020. On October 6, 2021 the note will be payable in 180 monthly installments of \$12,110.93 including both interest and principal, with the final installment due on September 6, 2036. The loan is secured by a Deed of Trust covering the 10.00 acre tract of land out of the Samuel Shupe Survey, Abstract No. 137, in		
Calhoun County, Texas.	<u>\$ 1,264,703</u>	<u>\$ 1,390,416</u>
Total long-term debt	1,264,703	1,390,416
Less: current portion of long-term debt	87,139	81,036
Total long-term debt, net of current portion	\$ 1,177,564	\$ 1,309,380

Aggregate Maturities of Long-Term Notes Payable
The principal payments on long-term notes payable are as follows:

Year Ended December 31,		 Amount	
2023		\$ 87,139	
2024		91,369	
2025		95,805	
2026		100,456	
2027		105,333	
2028 and thereafter		 784,601	
	Total long-term debt	\$ 1,264,703	

# NOTE 12: LEASES

Parkway Church leases security equipment under an operating lease with an initial term of five years. This lease concluded in July 2017. After the lease expired, it was continued on a month to month basis and concluded in September of 2022. The lease expense for the years ended December 31, 2022 and 2021 was \$449 and \$599, respectively.

Parkway Church leases a postage meter machine under an operating lease with the term of four years. This lease concluded in October 2018. After the lease expired, it was continued on a month to month basis. The lease expense for the years ended December 31, 2022 and 2021 was \$600 and \$576, respectively.

# NOTE 13: EVALUATION OF SUBSEQUENT EVENTS

In preparing these financial statements, Parkway Church has evaluated events and transactions for potential recognition or disclosure through September 11, 2023, the date which the financial statements were available to be issued.