



Job Title: Worship Coordinator

Reports To: Pastoral Staff

Status: Part-Time-25 hours/week

Location: Ascension Lutheran Church (ELCA), 2030 3rd St, Brookings, SD 57006

Position Summary

The Worship Coordinator at Ascension Lutheran is responsible for coordinating the worship ministries in a way that is spiritually enriching, technically excellent, and community-oriented. This position plays a vital role in connecting worship across different groups and age levels, ensuring that all aspects of worship and ministry reflect Ascension's mission and values.

Key Responsibilities

I. Worship Ministry Oversight

- Communicate and coordinate all worship activities and experiences across the church.
- Stay connected with all three worship teams (traditional, contemporary, blended, etc.) to ensure unity and effective collaboration.
- Oversee the church's online worship presence, ensuring that digital offerings are engaging and accessible.

II. Team Leadership and Supervision

- Supervise the technical staff member responsible for audio/visual components of worship.
- Recruit, train, and support volunteers who serve in worship and tech roles.

III. Worship Communication

- Coordinate and distribute timely communication about worship services, special events, and ministry opportunities to the congregation and community.
- Utilize various platforms (email, social media, website, bulletins) to promote worship experiences and church life.

IV. Youth Music Leadership

- Lead the youngest student group in musical worship, offering developmentally appropriate and engaging musical experiences.

- Collaborate with children's ministry staff and volunteers to align music with teaching themes and church seasons.

V. Musician Coordination & Innovation

- Ensure all musicians are informed, prepared, and supported for current worship needs.
- Encourage innovation in worship planning, incorporating diverse musical styles and creative elements to enhance congregational engagement.

VI. Collaborative Visioning

- Work closely with the pastors and the Cross Generational (Cross Gen) Coordinator to develop and implement a shared vision for worship and intergenerational ministry.
- Participate in planning meetings and contribute creatively to long-term worship and ministry strategies.
- Meet monthly with the Worship and Music Team to offer input and to help in communication between the various teams, music staff, and pastoral staff.

Qualifications

- Strong background in worship leadership and music ministry
- Familiarity with both traditional and contemporary worship styles
- Experience supervising staff or volunteers
- Comfortable working with children and leading musical activities
- Proficient in communication and digital tools for ministry promotion
- Spiritually mature and aligned with the mission and theology of Ascension Lutheran Church
- Collaborative, organized, and visionary in approach

Compensation: Starting \$20/h- Part-Time-25 hours/week

To Apply:

Please submit your resume and cover letter to: Rev. David Strommen **2030 3rd St., Brookings SD 57006.**

Ascension Purpose Statement: Sharing God's Word, Serving God's People: Our purpose is sharing God's Word and serving God's people with passion, through the power of the Holy Spirit."

Guiding Principles:

Believe in God: The Father, Son, and Holy Spirit

Proclaim God's Love and Forgiveness

Gather together to grow in faith

Reach out to others in Christian Love and Service.



Job Title: Assistant to Cross+Generational Ministries

Reports To: Director of Cross+Generational Ministries

Position Type: Part-Time (15 hours/week)

Location: Ascension Lutheran Church (ELCA), 2030 3rd St, Brookings, SD 57006

Position Summary:

The Assistant to Cross+Generational Ministries provides essential support to the children's and youth ministries—collectively known as **Faith Generation**. This role includes both administrative and hands-on responsibilities, helping ensure weekly programs, events, and activities run smoothly and reflect the church's mission to grow disciples across generations.

Key Responsibilities:

Administrative & Organizational Support:

- Maintain updated rosters, attendance records, and volunteer schedules.
- Prepare and organize curriculum materials, classroom supplies, and weekly lesson resources.
- Assist with communication to parents, volunteers, and church staff (emails, bulletins, newsletters, etc.).

Program & Event Coordination:

- Assist with set-up and clean-up of classrooms and ministry spaces on Sundays and Wednesdays.
- Help coordinate and support special events (e.g., holiday programs, family nights, youth gatherings, Vacation Bible School).
- Support volunteer recruitment, scheduling, and appreciation efforts.

Classroom & Youth Activity Support:

- Serve as backup support in classrooms or youth sessions when needed.
- Ensure all Faith Generation spaces are safe, organized, and welcoming.
- Be present and assist during regularly scheduled youth activities outside of Sunday mornings (e.g., Wednesday nights, retreats, service projects).

Spiritual & Community Engagement:

- Represent the values and mission of Faith Generation and the broader church community.
 - Build Christ-centered relationships with children, teens, families, and volunteers.
 - Participate in team meetings, trainings, and planning sessions.
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Qualifications:

- A committed Christian with a passion for children's and youth ministry.
 - Post-high school education preferred or relevant experience, minimum high school diploma or equivalency
 - Strong organizational and time management skills, and ability to multi-task
 - Excellent communication and interpersonal abilities.
 - Reliable, team-oriented, and proactive.
 - Experience in ministry or working with children/youth is preferred.
 - Must pass a background check and complete any required child protection training.
 - Computer competency
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Time Commitment:

- **Total Weekly Hours:** 10–15
- **Regular Availability Required:**
 - **Wednesdays:** Evenings and time to organize Wednesday evenings' content
 - **Sundays:** When needed
 - **Additional availability as needed and in coordination with the DCGM** for youth events, planning meetings, or seasonal programs

Compensation: Starting pay \$20/hour.

Benefits:

- Make a meaningful impact on the spiritual growth of children and teens.
- Gain hands-on experience in church leadership and ministry planning.
- Be part of a collaborative, faith-driven ministry team.

To Apply:

Please submit your resume and cover letter to: Stephanie Goldhorn **2030 3rd St., Brookings SD 57006.**

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