

Clover Road Christian Church – Treasurer

Location

785 Clover Rd, Hannibal, MO 63401

Hours

Part-time (approximately 20 hours per week, flexible during budgeting season)

About the Role

Clover Road Christian Church is seeking a faithful and detail-oriented Treasurer to oversee stewardship, budgeting, and financial reporting for the church. This role ensures accountability and integrity in managing church finances.

Responsibilities

- Lead Finance Committee and organize monthly meetings.
- Present monthly reports to Elders and congregation.
- Oversee budgeting and monitor spending.
- Manage offerings, payroll, and payments.
- Maintain tax and financial records.
- Coordinate with accounting firms and staff.

Qualifications

- Demonstrated integrity and stewardship.
- Experience in accounting or bookkeeping preferred.
- Strong organization and attention to detail.
- Proficient with Microsoft Office, Google Docs, Adobe.
- Must complete annual Conflict of Interest form.

Accountability

Reports directly to the Elders and may not serve as an Elder simultaneously.

For more information, please contact an Elder of Clover Road Christian Church.