

## COMPASSION CHRISTIAN CHURCH JOB DESCRIPTION

Position Title	Department	Reports to
Central Generations Associate Pastor	Worship Experiences - Generations	Central Generations Pastor
Employment Status	FLSA Status	Effective Date
<input type="checkbox"/> Temporary <input checked="" type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	<input type="checkbox"/> Non-Exempt <input checked="" type="checkbox"/> Exempt	06/09/2023 - cdb

### POSITION SUMMARY

To further the mission of the Church by overseeing and developing programs, ministry strategies, and events for our Generations Team.

### SKILL SET OF THE POSITION

**Leader:** Engaging, passionate, and competent; able to communicate church vision  
**Events Planner:** Able to create and oversee all aspects of special events  
**Worship Oversight:** Ability to plan out special event services through planning center and coordinate with worship band and production.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

The essential functions include, but are not limited to the following:

- Maintain a relationship with the Student Ministries at all regional campuses for collaboration and encouragement.
- Attend Kids, Middle School and; High School camps and assist with leading.
- Attend Compassion Kids and Students programming weekly to offer support and gain clarity on the needs of campus ministries.
- Maintaining and updating ministry calendars and promotion schedules.
- Oversee and assist in the recruitment, training, and equipping of volunteers
- Lead College ministries including launch events that include worship, games, and discipleship opportunities
- Assist Central Generations Pastor with leading the central and campus staff; meeting with campus reps 1:1, leading central meetings and assisting with the development of vision and strategy for each area of the Generations ministry.
- Oversee events for our Kids/Students/College Ministries; events include but not limited to: Kids Camp, MS & HS Camps, Night Zero, The Big Event, and college events.
  - Tasks associated will include but not limited to: logistics, communication, promotion, themes, service planning, and finances
- Engage in pastoral responsibilities, as assigned, to include teaching, preaching, performing weddings and funerals, pastoral counseling, assisting in worship services, communion, baptisms, child dedications, and hospital visits

This job description is not meant to be an all-inclusive statement of every duty and responsibility that will be required of an employee in this position. Therefore, additional duties and responsibilities may be assigned.

### Expectations & Conditions of Employment

- Carry out the objectives of the Vision & Strategy Team and model a collaborative team mindset
- Exhibits a meaningful and growing personal relationship with Jesus Christ
- Engages in a regular and ongoing (meeting at least monthly) accountability relationship with a staff partner or other approved person
- Recognizes that our work is important and deserves our very best
- Models the Biblical standard of personal conduct and lifestyle as agreed upon in the Team Assumptions
- Supports and adheres to the Mission, Vision, Core Values, and Philosophy of Ministry of CCC, and the Statement of

### Faith

- Supports and adheres to the policies and procedures found in the CCC Employee Handbook
- Pastoral staff must be active, participating members of Compassion Christian Church or be willing to become a member at the beginning of employment

### MINIMUM QUALIFICATIONS

- Experience: At least two (2) years ministry (in field) experience is preferred.
- Education: A Bachelor's Degree from an accredited institution or preferred. Consideration will be given to candidates having experience and demonstrated proficiency in the field.
- Knowledge, skills, and gifts: Candidate must exhibit excellent computer knowledge, experience and proficiency with Microsoft and Google applications. Candidate must exhibit excellent organizational and interpersonal relational skills. Candidate must be tried and proven in ministry and have a passion to share Jesus. Candidate must demonstrate a Christ-like attitude in words and actions, being able to work with a wide variety of people. Candidate must be able to problem solve, maintain and protect confidentiality, and have excellent written and verbal skills. Must be a motivated and effective recruiter and equipper of volunteers.

### EMPLOYEE ACKNOWLEDGEMENT

All employees of Compassion Christian Church are at-will, as such, are free to resign any time without reason. Compassion Christian Church likewise, retains the right to terminate an employee's employment at any time with or without reason or notice.

Nothing contained in this job description or any other document provided to the employee is intended to be, nor should it be, construed as a guarantee that employment or any benefit will be continued for any period of time. Any salary figures provided to an employee in annual or monthly terms are stated for the sake of convenience or to facilitate comparisons that are not intended and do

not create an employment contract for any specific period of time. No manager, supervisor or employee of Compassion Christian Church has any authority to enter into any agreement for employment for any specified period of time or to make any agreement for employment other than at-will.

My signature will acknowledge that I have read and understand the above Job Description. Further, I understand that this Job Description provides position essentials and the general duties, responsibilities, and specifications of the position; that it may be changed at any time to meet the needs of Compassion Christian Church; and, that it in no way constitutes an employment contract or otherwise alters my "employment at will" relationship with Compassion Christian Church.

Reviewed with employee by

Signature: \_\_\_\_\_ Name (print): \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Received and accepted by

Signature: \_\_\_\_\_ Name (print): \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_