



VERTICAL CHURCH
ST. PAUL

TECH DIRECTOR JOB DESCRIPTION

SUMMARY

Tech Director (Full-Time)

The Tech Director position is central to managing all technical aspects of audio/visual production of high-impact worship services. From developing and setting up equipment to operating, troubleshooting, and ensuring smooth communication, this role demands a detail-oriented individual who loves people, is exceedingly gifted in developing volunteers, thrives in a dynamic environment, and is passionately committed to the mission of *all of us, making all of life, all about Jesus Christ.*

QUALIFICATIONS

Character: *Growing member of Vertical Church who meets the qualification of deacon in 1 Tim. 3:8-13*

Competency: *Joyfully and effectively works within the organizational structure of Vertical Church.*

Cultural fit: *Embodies the values, philosophies, and culture of Vertical Church.*

PRIMARY RESPONSIBILITIES

- At the direction of the Worship Pastor to maintain the church's vision and philosophy of the use of A/V technologies in the various ministries of Vertical Church.
- Oversee the production and audio/visual of Sunday services, monthly prayer gatherings, wedding ceremonies hosted in the sanctuary, and other events that require A/V oversight.
- Collaborate with the Communications Director to film and edit videos for the various media needs of Vertical Church.
- Recruit, develop, and deploy skilled volunteers for the tech team. Oversee the administration, scheduling, and leadership development of tech volunteers.
- Maintain equipment inventory and software and recommend upgrades for all audio/visual, and media. This oversight of tech extends to the entire building, including the sanctuary, lobby, family room, Vertical Kids rooms, etc.



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REPORTS TO

Worship Pastor

SALARY RANGE

\$65,000 - \$70,000/yr

EMPLOYEE BENEFITS

Health Reimbursement Arrangement (HRA) - medical, dental, and vision

Retirement - 403(b)

Paid Time Off (PTO) - sick and vacation time

COMPETENCIES

Team Player. Humble, hungry, and smart. Eagerness to work as part of a team with a common mission and willingness to accept constructive feedback.

Adaptable. Flexible and responsive to change, both organizationally and technologically.

Detail Oriented. Exceptionally organized with a high standard of excellence.

Leadership. Demonstrated ability to lead, motivate, and empower a team of volunteers to achieve ministry goals and objectives.

All staff members are expected to model flexibility and a willingness to take part in church activities and initiatives that may be outside of their normal, weekly responsibilities and to model servant leadership in their position. This job description is subject to review and revision.

Vertical Church is an equal opportunity employer and reserves the right to hire individuals who affirm our Statement of Faith and align with the mission and values of our church.