



**Title:** Kids Ministry Associate

**Reports to:** Kids Director/Pastor

**Status:** Part Time (20 hours/week)

**Currently Held by:** Open

**Last Revised:** 12/17/2025

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Apex Baptist Church is a Southern Baptist church located in heart of downtown Apex, NC. Our church has been serving the Apex area since the 1870s, and today we have 1900 in attendance each Sunday across 3 worship services. Apex Baptist is led by Dr. Zeb Cook, and we are working together to love God, love others, and make disciples.

We are seeking a Kids Ministry Associate to aid and assist in the leadership of our Kids Ministry at Apex Baptist Church while serving as part of the Next Generation team.

#### **PRIMARY RESPONSIBILITIES**

##### **Leadership, execution, and implementation of Kids Ministry events**

- Ensure adherence to the goals and direction of the Kids Ministry
- Communicate with leaders/volunteers to ensure that the ministries of the church are fully staffed with volunteers
- Aid the Kids Director/Pastor in accomplishing the purpose and goal of events and programming of the Kids Ministry
  - Kids Camp
  - Kids Connect
  - Family Commissioning
  - Kids Worship
  - MidWeek
  - Move Up Sunday
- Aid in planning and execution of Next Generation ministry events at the discretion of the Next Generation Pastor
- Partnering with parents to create discipleship pathways for our kids alongside of outreach opportunities to kids outside of Apex Baptist.

##### **Leadership of Volunteers**

- Develop Kids Ministry volunteers, personally and spiritually, as advised by the Kids Director/Pastor
- Recruit new volunteers/leaders on a consistent basis
- Aid the Kids Director/Pastor in casting vision and training for volunteers and leaders.
- Care for volunteers/leaders

##### **Other Responsibilities**

- Contribute in Next Gen team staff meetings
- Attend All Staff gatherings
- Assist in the overall health of the church

- Actively engage in evangelism and outreach efforts to reach the lost.
- Serve at large events in the roles needed at Apex Baptist Church
- Aid in managing the social media platforms of APX Kids

Note: While this job description is comprehensive, the Kids Associate may also be asked to perform other duties as requested by the Kids Director/Pastor and Next Generation Pastor.

## **QUALIFICATIONS**

The successful applicant will have a breadth of education, experience, and skills that enable fulfillment of the responsibilities of the Kids Associate as summarized above. Preference will be given to those who demonstrate a genuine call to ministry and a true servant's heart with the following qualities:

- A mature and growing faith in Christ that serves as a model to those they lead
- Committed to personal improvement, seeks collaboration and feedback, understands strengths and weaknesses
- A self-starter who is adept at identifying strategies to overcome growth barriers in life and ministry
- Full agreement with the doctrinal position of Apex Baptist Church
- Ministry experience
- Loves kids, not just ministry
- Member of Apex Baptist Church or willing and able to become a member

## **Application Process**

To apply, please submit all the following documents to Apex Baptist Church:

- Current resume
- 3-4 References (personal and professional)