



# FIRST MCKINNEY

BAPTIST CHURCH

## Job Description

**Job Title:** Guest Services Summer Intern (10-15 hours per week)

**Job Purpose:** The purpose of the Summer Intern Program with First McKinney Guest Services is to offer the opportunity for individuals interested in Guest Services to experience hands-on ministry work. Interns will be involved in planning, implementing, and supporting various programs of First McKinney.

**Supervision:** Guest Services Summer Interns will be supervised by the Guest Services team. They will participate in regular team meetings and general ministry events alongside church staff.

### Responsibilities:

- **Ministry Programming & Events:** Help in planning and implementing weekly guest services tasks (Sunday and Wednesdays) and support summer activities (summer camps, mission trips, or special events).
- **Volunteer Support:** Assist in communicating, equipping, recruiting and supporting volunteers serving in the ministry.
- **Discipleship & Relationships:** Build relationships with church members and help lead small groups, mentoring, and discipleship groups.
- **Leadership Development:** Take part in leadership training, staff meetings, and shadowing ministry leaders.
- **Team Collaboration:** Work as part of a team with staff and volunteers and attend required planning and training meetings.
- **Ministry Support:** Complete ministry-specific tasks and projects that support the needs and goals of the ministry.

### Qualifications:

- Understand and embrace our mission, strategy, values, and objectives.
- Display a vibrant pursuit and relationship with Jesus Christ.
- Must agree and adhere to Statement of Core Beliefs & First McKinney Core Values.
- Passion for Guest Services and Hospitality.
- Team-oriented with strong communication and organizational skills.
- Fun, energetic, and willing to engage with others.

<b>Full Time: Salaried</b>	<b>FLSA Status: Exempt</b>
<b>Ministry: Guest Services</b>	<b>Account #: 60030</b>
<b>Reports to: Guest Services Director</b>	<b>Date Prepared: January 2026</b>