

CROSBY CHURCH Mother's Day Out Parent Handbook

Welcome to the Crosby Church's Mother's Day Out program. The information provided in this handbook will clearly define our center's mission, goals, and operation of our programs. We believe that children are our most important resource. We believe that each child is a unique individual worthy of love, respect, and guidance. We thank you for allowing us to share with you in providing for the care, loving, and nurturing of your child. All of us here look forward to being of service to you and your child.

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Vision Statement

Mother's Day Out Program is under the mission and outreach of Crosby Church. Crosby Church's Mother's Day Out Program is focused on caring for and developing a love of learning in a Christian atmosphere and a readiness for kindergarten that emphasizes social skills, academic preparedness, emotional and spiritual development of the child.

Mission Statement

We are committed to providing high-quality early care and education through close and thoughtful partnerships with teachers and students families. A child develops physically, mentally, emotionally, socially, and spiritually. We are committed to providing a biblical and educational based, age-appropriate experience to allow each child to progress in these areas at his/her own level of ability while enjoying feelings of success.

All personnel of Crosby Church's Mother's Day Out Program will be professing Christians and active members in their church and strive to lay biblical foundations in the lives of the children enrolled in the MDO Program.

The tenets that guide and inspire our work:

- Children reach their fullest potential in nurturing and secure developmentally appropriate learning environments with caring and attentive adults and meaningful relationships with their peers.
- The family is a child's first teacher and the experts on their child. Supporting a child to reach their fullest potential means partnering closely with the family.
- Educators are the heart and soul of the school and as such we are committed to uplifting, celebrating, and supporting our teachers.

Philosophy

- Children's play is important to their development.
- Children are provided with the opportunity to play, share, and learn with other children in a safe, loving Christian environment with an atmosphere of acceptance and warmth.
- Parents are supported in the difficult but rewarding task of child rearing through the teaching staff, the church and parent events (special speakers (in-person and/or virtual), educational readings (online and/or handouts), etc.) throughout the school year.

<u>Goals</u>

- To provide a healthy, nurturing, and safe environment
- To accept, respect, and appreciate each child and family. To provide age-appropriate materials and equipment that supports children's learning in a fun and interesting way.
- To encourage the physical development of large motor skills through outdoor and indoor play as well as fine motor development through manipulative toys, blocks, and puzzles.
- To encourage creativity by offering experiences in music, art, and literature
- To encourage interest in language through games, stories, and conversation
- To partner with parents in the care and teaching of their children.

Curriculum

The daily curriculum is structured so that children learn the skills they need to enter Kindergarten. It is designed to assist teachers with program planning that provides hands-on, center-based activities which help the children develop a love of learning. Each age group has a separate curriculum that is specific to their educational and emotional needs, interest, and activity levels. Children also will learn from a Bible based curriculum as well each week. Prayer takes place during mealtimes and during daily bible time. Children will also have Sign Language and Spanish Circle time, Science & Stem Class, and Music Class.

Registration

Children are enrolled in the order the applications are received and when the registration fee is paid. **A space for your child cannot be held without the registration fee being paid in full.** Registration fees are charged for each child being enrolled. There is no sibling discount on registration fees. REGISTRATION FEES ARE NON-REFUNDABLE.

Hours of Operations

The various programs are available to children ages 1 year to five years of age, provided there is a classroom opening.

All the programs are available between 9:00 a.m. and 2:30 p.m.

Crosby Campus (Tuesday, Thursday, and/or Wednesdays) 2 day or 3-day program options

Huffman Campus (Monday and Wednesdays) 2-day program option

You can enroll in both programs.

Our program begins in August and ends in mid-May. We follow the Crosby ISD schedule at our Crosby location and Huffman ISD at our Huffman location.

10% discount off 2nd child if enrolling two or more children.

10% discount for military families and first responders with identification proof.

In the event of policy updates or changes, parents will be notified through Brightwheel.

Tuition and Fees

Tuition is an annual fee. It is divided into 10 monthly installments for ease of payments. August tuition is due on the 1st day of July. All other tuition payments are due on the first of the prior month. (In months where the first falls on a weekend or holiday, tuition is due on the first day we return to school.)

Payments are due on the first of the month prior. Any payment not received by the 5th of the month will incur a late fee of \$5.00 per day starting on the 6th day of the month. Credit Cards, Cash and Checks are accepted. Please make checks payable to **Crosby Church** and be sure to record your child's name on the memo line on your check. If paying with paper check or cash, please give it to the teacher when you drop off or pick up your students. You will also be billed online and are able to pay by check or with credit card through the system.

Please be aware that after the 15th of the month past due on your monthly tuition, we will be unable to continue to accept your child(ren) in our program until tuition is paid in full or other arrangements have been made and approved by the Director.

Other Fees

- Paying by Credit Card and Bank Transfers through Brightwheel parents will be responsible for processing fees.
 - o (Paying by Check or Cash: Free)
- \$5.00 per day late fee (assessed on the 6th 15th day overdue
- \$25.00 return check fee
- \$5.00 each per minute after 2:45pm, if child has not been picked up.
- \$35.00 Drop-In Fee (Extra days must be scheduled 48 hours in advance and are subject to classroom availability)

Our program requires us to engage staff based on the number of children enrolled. Because of this, we cannot give tuition refunds for days that your child is absent. We do not offer makeup days, credits, or substitutions for days that are missed due to illness, vacation, out-of-the country travel, etc.

Late Pick - Up

It is understood that circumstances may come up to prevent getting to the facility on time. If you are unable to pick up your child on time, please notify admin through the Brightwheel app with **Admin Messages Only** or contact the office at 281-328-1310.

Admission/Enrollment/Termination/Withdrawal Policies

Eligibility for Enrollment

- Children that are 1 year or older before September 1st provided enrollment space exists.
- We enroll children who are at a stage of growth and development, which enables them to benefit from the educational program.
- The parent is responsible for submitting all enrollment forms for the child's attendance.
- We cannot provide service to any child whose needs cannot be met or whose behavior endangers other children.
- We are committed to supporting all children and families but realize there are children who may be better served through the support of other local agencies. Parents will be notified if concerns arise.

Enrollment Forms

Forms to be completed and submitted to the Director of Admissions prior to admission include:

- 1. Registration Agreement
- 2. Medication Consent (if needed) [medication form]
- 3. Medical Insurance Card
- 4. Proof of immunizations and a physical exam (well child check-up)
- 5. Handbook Acknowledgement Signature Form
- 6. Copy of Driver's License or ID
- 7. Copy of Divorce Decree or any other court documentation needed for restricted pickups.

Waiting List

In cases when enrollment space is unavailable, children will be placed on a waiting list. Enrollment will then take place as space becomes available. Priority will be given to families with currently enrolled children.

Termination of Care

Crosby Church's Mother's Day Out Program reserves the right to terminate childcare for the following reasons (but not limited to):

- Failure to pay invoices as they are due.
- Failure to complete required forms, as required.
- Lack of parental cooperation
- Physical or verbal abuse of any person or property by a child and/or parent that is not corrected by an improvement plan set by the director and the parents.
- Lack of compliance with handbook regulations
- False information given by parents either verbally or in writing.
- Disciplinary reasons as outlined previously.

Withdrawal Policy

Parents may withdraw a child from the program at any time. A 30-day notice is required to be emailed to the Director of Admissions. Parents wishing to withdraw their child, but who fail to provide 30-day notice, will still be liable for the next month's tuition. Withdrawal and subsequent re-enrollment will entail an additional registration fee, provided space is still available. Your account must be in good standing to reenroll.

Safety and Emergency Plans of Action

- Children will never be left alone or unsupervised.
- 90% or more of employees onsite will be certified in CPR and First Aid.
- Teachers will be trained in Fire / Emergency plans.
- Fire drills will be held quarterly and at varying times. Parents will be notified on Brightwheel.
- Lock-down drills will be held periodically.
- In the event of an emergency when evacuation is necessary children will be taken to a location that is based on the evacuation reason.
- Parents will then be notified and informed of when/where to pick up their children.

Bad Weather

If for any reason we need to close due to (hurricanes, severe weather, maintenance issues, ice storms, etc..) parents will be notified through Brightwheel app. There will be no make-up days or reimbursements for inclement weather.

Safe Conditions Policies

Transportation Safety Policy

Crosby Church's Mother's Day Out Program employees are not allowed to transport students while on duty or acting on behalf of the program. If a staff transports any child enrolled in the program and they are not the guardian of, a waiver will need to be signed by the guardian stating they understand that Crosby Church is not liable and gives permission for child to be released to designee.

Clean Conditions Policy

The Mother's Day Out Department will take the following steps to maintain the facility:

- Clean the facility daily.
- Keep the facility in a sanitary condition always.
- Sanitize toys, furniture, and other equipment used by children, daily, weekly and when they become soiled or contaminated.
- Wash all soiled items prior to sanitization.

Operational Policies:

Advisory Board

- Crosby Church's Mother's Day Out has an Advisory Board made up of members chosen by the Senior Pastor.
- The Advisory Board assists the Directors and Leadership in areas of policy, budget preparation and management, staffing decisions, and other facility operations.

Parent/Guardian Communication

- All communication will be through Brightwheel or email.
- Conferences may be held with the teachers, or Director, at any time. To ensure that your child's teachers are available to speak with you, please schedule your conference with the director. We want to exchange thoughts and information about your child whenever necessary and we are open to questions or concerns you may have. Please do not try to conference with your child's teacher at drop-off/pick up times as this interferes with their interactions with the children.
- Written communication may also be in your child's binder, so please make sure to check it daily.
- Parents will also receive and/or send communication to the director and staff through the communication application Brightwheel. All events and information are logged into the Brightwheel Calendar, so please pay careful attention to the calendar throughout the school year.
- Special conferences may be requested by the director or child's parents as needed.
- To further foster whole family relationships, parents or guardians of children enrolled in our program
 are welcome to visit at any time, by scheduling a time that works best for both the teachers and
 them. Contact the Office at 281-328-1310 or MDO@crosbychurch.com to schedule and set up a
 time.
- Please note that all messages and communication will be until 4pm Monday- Thursday during business hours through Brightwheel only. Staff will respond to after-hours messages and emails the following business day.

Mother's Day Out Contacts

Administration Assistant – Hayleigh Tramel – mdo@crosbychurch.com

Director of Academic Service - Danielle Walter - danielle@crosbychurch.com

Office 281-328-1310 Message on Brightwheel App

All communication is to be through the Brightwheel app or email. Communication with staff through text or Facebook messenger will not be allowed.

Arrivals and Departures

Please enter by the back entrance on Crosby/Dayton Road and exit on Hwy 90. Arrivals and Departures will all be in the car rider line. We have 2 locations, so assure you know which one you are to use. Two signs will be given per student to place in your car's window; each replacement sign will be \$1.00 each. Parents will sign in and out students on arrival and dismissal through Brightwheel app.

- Drop off in the car line is 9:00AM-9:15AM.
- After 9:15AM the doors will be locked, and you must walk your child to the side MDO gate.
- Children will not be permitted to attend school after 9:45am.
- Parents/guardians are required to sign children in and out each day they are in attendance through the parent communication app.
- Individuals listed in the child's file may be asked for photo identification to confirm their identity.
- If someone other than the listed individuals will be picking up your child, you must notify the administrative assistant. Staff will ask for photo identification before the child is handed over to them.
- Pick-Up inside must be before 12:00pm, or between 1:45pm-2:00pm. Students will not be
 allowed to be picked up during nap time, we do not want to disrupt the class during nap time. If
 students are consistently picked up early, it will be up to the director and oversight paster to move
 child(ren) to half day. The building will be locked during the in-between time as students are getting
 ready for pickup.
- Pick-Up in the car line from 2:35pm-2:50pm. If you arrive before or after that time you will need to enter at MDO Entrance.
- Please notify admin through Brightwheel admin message only if, due to some emergency, you are unable to pick up your child on time.
- Overtime charges of \$5.00 per minute will apply after the scheduled pick-up time of 2:45pm.

Records

It is to your child's benefit that you keep the school informed as to a change of phone numbers, addresses, email addresses, employment, allergies, physicians, etc. This information must be turned into the office so we can keep your child's records up to date. Some updates can be done on Brightwheel.

All records must be submitted <u>before the first day of school</u> or we will be unable to admit your child to our program. If your child must be excluded from care due to a lack of needed immunizations or records, a refund of tuition will <u>NOT</u> be given.

Medical Policies

Immunizations and Physical Exam

- Every child must be current on immunizations and verification of a physical exam (well child checkup) prior to their attendance. These records must be provided prior to your child's first day of attendance.
- Without this documentation, your child may not attend.
- If your child receives new immunizations and/or has an updated physical, please update the record on file in the administrative assistant office.
- Immunizations exemptions for medical or religious reasons must have proper documentation on file.

Medication

Parents are to fill out a Medication Authorization Form for long term medication.

Long-term medications needed for emergency care, such as Epi-Pens or inhalers, will be kept in the emergency backpack in the child's room. A copy of the medication form will be kept there as well. No other medications will be given.

A teacher cannot administer any medication to any child for any reason whatsoever. **NO** medication may be kept in diaper bags and/or back packs. If you feel your child will need sunscreen or insect repellant, please message your teacher on Brightwheel and let them know that you have provided the sunscreen or insect repellant in their backpack along with directions on when it's needed.

Communicable Diseases

- Staff members are trained in the signs and symptoms of illnesses and in proper hand washing procedures to prevent the spread of communicable disease.
- Every means possible will be taken to prevent the spread of communicable diseases.
- Please do not send your child if he/she is ill or has been ill in the last 24 hours. If your child is too ill to go outside or participate in activities with their class, they are too ill to attend.
- You will be called to remove your child if any of the following symptoms exist:
 - 1. vomiting
 - 2. severe coughing
 - 3. temperature of 100 or higher
 - 4. diarrhea
 - 5. suspicious rash
 - 6. difficult or rapid breathing
 - 7. lice (may only return when deemed "nit free")
 - 8. red, encrusted, or runny eyes
 - 9. lethargic behavior
- Parents are expected to have the child picked up within 30-45 minutes of being notified that the child
 is ill to minimize the spread of illness. Students will not be permitted to come back the next school
 day. After 45 minutes there will be a \$25.00 fee.

- Every effort will be made to separate a sick child from the rest of the class while they are waiting to be picked up.
- Children should be free of all symptoms for 24 hours, without medication, and will be required to have a note from the doctor stating when they are able to return to class.
- Please do not give your child medication and send them to class if they have been ill through the
 night. If the staff is aware of a child receiving medication because of being ill through the night or
 that morning the child will not be allowed to attend school that day.
- Parents should have a backup plan of care established if a child is sent home from class with an illness.
- If a staff member has a communicable illness, parents will be notified. A substitute caregiver will be assigned in his/her place as needed.

Accidents

- All injuries or illnesses not requiring immediate parental notification will be documented and reported to the parents when the child is picked up at the end of the day.
- The staff member who has observed the accident will fill out the accident report and send it through Brightwheel.
- Minor cuts, bruises, bug bits will be handled by staff with basic 1st aid given or Band-aids, disinfectant wipe and Neosporin applied.
- If the child requires medical attention, the parent will be called, informed of the injury, and asked to pick up the child by admin.
- Parents are asked to report any instances of the child being treated by a physician, clinic, or hospital.
- If the injury requires immediate medical attention, 911 will be called.

Parental Responsibilities

Meals and Snacks

- Parents are welcome to bring a goody bag for their child's friends for their birthday, other special
 events, or just for fun, BUT we require that all foods be commercially prepackaged. No homemade
 foods are allowed.
 - Please consider healthier options, free of red dye for those children who do not eat sweets
 often
 - Once a month the program will provide a sweet treat to all the students to celebrate everyone's birthdays together.
- Lunches must be provided by the parents at this time. Door Dash/Uber Eats or any other delivery services will not be allowed.
- All lunches must be packed cold; however, warm lunches may be brought in stainless steel
 thermoses that keep foods at 140 degrees or warmer. Parents must heat the food at home before
 putting it in the insulated container. Please remember that younger children usually eat small
 portions. All opened and uneaten food must be thrown away at the end of lunch.
- Foods that need to be made and prepared by teachers will not be permitted. Parents will be called to bring a child lunch if this happens.

- Cups, containers, and lunchboxes are required to be labeled.
- Please pre-cut items that could be choking hazards.
- We do have some with peanut allergies, we ask that no peanut products be sent in meals.
- Water will always be available throughout the day.
- Please send plastic ware and drink cups we do not provide these products.

Naps/Rest Period

- Children in Preschool 3 and Under will participate in a rest period of hour and a half after lunch each
 day. During rest period times students will not be allowed to be picked up. We do not want to disturb
 other students during this time.
- Children are not required to nap but will be asked to stay quiet on a nap mat or designated area to help their bodies rest. Quiet activities will be provided for them after a period of time.
- Please provide a nap mat, or small pillow and blanket. There will be no security items (stuffed animal), allowed.
- Every week the child's nap items will be sent home to be washed and returned on the following school day. (Or sooner if soiled)

Clothing

- Dress your child in clothing that is comfortable for a variety of active, and sometimes messy, activities as well as outdoor play. We do go outdoors as often as possible.
- Each child should be able to handle fastenings with minimal help.
- Accidents happen. In case of a toileting accident, crafting accident or spill, students are required to
 provide a complete set of clothing that is appropriate for the season (i.e., no shorts for winter
 weather). This includes socks and underwear for those potty training or potty trained.
- If a child has no extra clothes parents will be called to drop off clothes
- Mark your child's name clearly on all articles of clothing.
- Flip-flops, dress up shoes, heels or shoes without a heel strap may not be worn (Please have a pair of tennis shoes for outdoor play). All students are required to be dropped off with shoes on and wear shoes throughout the entire day.
- Tennis shoes or some other comfortable shoes are preferred for daily activities and playing, both in and out of doors.
- Please have your female child wear leggings/shorts under her dresses. Parents will be called to come drop off clothing for her to put under her dress.
- As the weather changes, be sure to send sweaters, jackets, coats, gloves, hats, boots, etc. as warranted. Please label all items with the child's name. Again, our program is not responsible for items lost or misplaced that are not labeled.
- Children will be expected to go outside to play (even if just for a brief period of time) when the
 weather permits. If your child requires bug spray due to outdoor allergies or sensitivity, please notify
 the teacher. All bug spray must be provided by parents labeled with child's name.
- Children without proper clothing for outdoor play (i.e., winter coat, jackets), will not be allowed to participate.

Toys & Electronic Devices

- We are well stocked with a variety of toys and materials for the children to play with.
- Personal toys are often the cause of arguments among children and are not allowed to be brought to school.
- No toys shall be brought into the classrooms, these items are required to be left in vehicles.
 At drop off.
- Electronic devices (phones, gaming systems, tablets, laptops) are not allowed.

Lost and Found

- Items often get misplaced or put in the wrong backpack. All items are required to be labeled with your child's name on items that the child may remove (coats, sweatshirts, gloves, hats, etc.).
- Check with your child's teacher through the Brightwheel app if an item comes up missing.
- We are not responsible for items that the child has misplaced.

Discipline Policy

Children are small, tough, exasperating, interesting, and loveable. To be "good" with children, we watch each face and listen to each voice. We observe what each child is like, how each is feeling, how each child plays and moves around. We get to know the weaknesses and strengths of each child and of the group. This is how good discipline begins.

The word "discipline" is derived from the word "disciple," someone who follows the teachings of another. Discipline means learning. It does not mean punishment, tears, or humiliation. It means a chance to learn how to live in a social world. Discipline is not something adults do to children. It is something they do with children.

The goals of discipline are self-control, responsibility, and self-discipline. Children need help in controlling their behavior. Most important, they need to become responsible for their own behavior and develop self-control.

Teachers are most likely to achieve the goals of discipline when they respond to the cause of behaviors as well as to the behaviors themselves. We ask, "why?" silently before reacting/responding.

Teachers may utilize a variety of discipline techniques to meet the needs of different situations:

- Let children make some decisions and choices one effective way to teach responsibility is to give the child as much responsibility as possible.
- Give reasons for rules understanding the reasons for rules makes it easier to remember and follow them
- Be consistent in our language and behavioral response to children consistent behavior by adults facilitates development of inner control through modeling.

- Remove children from situations they can't handle if a child is too young to understand, or there is no way to change the cause, it may be possible to change the situation.
- Redirect children's behavior often there is a way to let children do something in a better place or safer way.
- Let children learn the consequences of their actions experience is the best teacher.

Children do not like those moments when they are out of control. They need adults, at those times, to firmly, with gentleness, exert control. Returning negative behavior deepens frustration. Firmly holding and gently verbalizing, calms, and fosters control.

In cases where a child cannot gain control of his or her behavior, the child will be removed from the classroom situation to meet with the Director or other designee. If the child is still not able to gain control, then they will be sent home for the day.

We may call the parents, or write a note, so that we can keep the communication lines open regarding your child, and the choices they have made. Together we will try to provide a loving, consistent, disciplined environment for all our children.

If we have concerns about a child's behavior, the parent/guardian will be notified as soon as possible to schedule a parent/teacher/director conference to collaborate on a plan of action that encourages positive behaviors. On rare occasions, persistent or excessive behavior problems, such as a child who exhibits disruptive behavior that causes continual interference to classroom activities, or a child who presents a danger to themselves or to others in the classroom, the child may be released from the program.

This policy is to ensure a safe, happy, and productive classroom environment for the benefit of all children.

Difficult Behavior

We will make every effort to work with the parent or guardian to ensure a cooperative approach for children having difficulties with behavior. We are here to serve and protect all our children! A parent may be called at work or home at any time the child exhibits uncontrollable behavior that cannot be modified by the center's staff. The parent may be asked to take the child home immediately. The following steps may be taken regarding children who display chronic disruptive behavior, upsetting the emotional or physical well-being of another child or an adult.

Director Consultation:

The director will require that a parent or guardian meet for a conference after three behavioral reports. During the meeting, the problem and intervention strategies will be discussed and defined on paper towards solving the problem. At the end of the meeting with the center director, teacher, and parent or guardian everyone will be required to sign a plan of action for the child. After a fourth behavioral report the child will be put on a one-week probationary period. After the fifth behavioral report the child will then be released from the Mother's Day Out Program.

Biting

Biting is a common problem in children 12 to 36 months old. As young children are developing their communication skills, they, at times, will bite (out of frustration, anger, tiredness, or for no apparent reason). We will work with your child to express themselves with their words and teach them that biting hurts. Each biting incident is separate and will be handled according to the individual situation at the discretion of the Director's and Teacher.

After 3 bite reports there will be a parent conference.

After 4th bite report the child will receive a one school week suspension with no reimbursement.

After 5th bite report the child will then be removed from the program.

Toilet Training

In order to move up to Preschool 3 & PreK 4 children must be fully potty trained. Children will be moved down to transitional class if accidents persistently happen.

We are happy to assist your child in meeting their potty-training goals. Please keep in mind that we must also provide a sanitary environment for all the children to learn and play. Positive reinforcement and consistency encourage a successful transition.

Children are offered potty breaks throughout the day. The schedule is arranged to accommodate set times for using the restroom. In the younger rooms, where they are still potty training, each child is called upon individually to use the restroom and at least attempt to go. This is offered approximately every two hours throughout the day. Please understand that we will do our best to assist you in potty training your child, however the classroom routine cannot revolve around any one child consistently being brought to the restroom. Not only is this not feasible considering the teacher to child ratio we must comply with, but your child will not benefit from being pulled from their activities or disrupting their routine. In addition to the assigned restroom breaks, children may use the restroom at their request at any time.

Potty Training is a huge accomplishment for your child, and we want to make it a smooth transition for them. As such, if your child is not consistently ready to go for that length of time without having accidents, we will require them to wear a diaper or pull-up for sanitary purposes. As such, we want you to realize that we understand your child may have an occasional accident, and that is to be expected during the training stage. However, if they are unable to keep dry for a two-hour timespan, you will need to utilize pull-ups, to help us maintain a healthy and clean environment for the entire class.

Photographs and Publicity

Photographs of the children participating in our programs may be taken from time to time and may appear in / on Facebook, brochures, or other publicity materials or advertisements. Your permission for photographs including your child to be used without compensation is part of this agreement. If you do not wish for your child to be photographed, please submit your request, in writing, to the Director of Administration Service by the first day of school.

Crosby Church Involvement

On occasion, you will receive information about Crosby Church in your child's binder. This will keep you informed of Crosby Church's activities. Please accept our warm welcome to attend any service or program. We have a pastoral staff to serve you. If you are not part of a church family, please consider making yourself a part of the family at Crosby Church. Everyone is welcome.

Service times:

Huffman Campus – 9 AM on Sundays and 7PM on Wednesdays Crosby Campus – 10:15AM on Sundays and 7PM on Wednesdays

Parent Agreement

I have received a copy of the Crosby Church – Mother's Day Out, Parent Handbook.

I read and understand the policies and the guidelines as described in the Handbook, and I agree and abide by them.

This copy for Your Records only

(Signature of Parent/Guardian)

(Date)

(Name of Child enrolled)