



MINISTRIES

**Usher, Greeter, & Catcher
Training Manual**

Lance Johnson Ministries Team Covenant

I strive to live a life of purity, free of hidden sins, so that my lifestyle matches my testimony of Christlikeness.

I understand the meaning of submission and honor, especially as it pertains to authority and leadership.

I understand that a *rebellion is as the sin of witchcraft* according to 1 Samuel 15:23 and will not be tolerated in any form.

I commit to live a life above reproach and according to 2 Corinthians 6:3, I will *give no offense to anything, so that the ministry may not be blamed*.

- I do not partake of tobacco products of any kind (this includes, “dipping”, smoking, & vaping).
- I do not partake of alcohol of any kind (this includes wine and homemade alcohol).
- I declare that I am not involved in any type of sexual impurity (this includes all non-marital sex, & common law marriages.)
- I desire to give God my best; wearing clothing that covers my body modestly and doesn’t offend or distract from worshipping God.

I commit to the training required by the ministry in which I have been chosen to serve; to be punctual and flexible in my service.

I promise to cultivate Christian courtesy in all my relationships; to be slow to give or take offense, and to always be ready for reconciliation. I promise to guard the reputation of my fellow believers and co-laborers and not to needlessly expose the details of their lives through my conversation with others.

In the case of a difference of opinion among believers ministering together in this ministry, I promise to avoid a contentious spirit, If at any time I have an offense with someone on the team, I will go to that person in love and attempt to work it out. If I am unable to work it out, then I will approach a ministry leader for assistance in resolving the issue.

Lastly, I understand that serving and leading requires that I have an ongoing relationship with Jesus Christ, prayer and study of God’s word. Therefore, I promise, through the guidance and power of the Holy Spirit, to walk together with my fellow believers in Christ’s love; understanding that a life founded in prayer will naturally promote a life of holiness.

Signature _____ Date _____

Scripture Base for this Ministry

- Colossians 3:23-24 - Work willingly at whatever you do, as though you were working for the Lord rather than for people. Remember that the Lord will give you an inheritance as your reward, and that the Master you are serving is Christ.
- Matthew 25:40 -And the King will say, 'I tell you the truth, when you did it to one of the least of these, my brothers and sisters, you were doing it to me!'
- 1 Peter 4:10 - God has given each of you a gift from his great variety of spiritual gifts. Use them well to serve one another.
- Galatians 5:13 - For you have been called to live in freedom, my brothers and sisters. But don't use your freedom to satisfy your sinful nature. Instead, use your freedom to serve one another in love.
- Ephesians 6:7-8 - Work with enthusiasm, as though you were working for the Lord rather than for people. Remember that the Lord will reward each one of us for the good we do, whether we are slaves or free.

Usher/Greeter/Catcher Ministry Expectations and Commitment

- Lead a life of wisdom and prayer
- Seek to cultivate the Fruit of the Spirit and the Gifts of the Spirit. (Galatians 5:22-25 & 1 Corinthians 12).
- To follow and abide by the Lance Johnson Ministries team covenant which is included as the first page of this training manual.
- To be flexible, you will be working with various ministry teams.
- To be a team member, ask for help when needed and offer it to others.
- To submit to the authority of the team leader.
- To read and understand all parts of this manual and participate in all team meetings and trainings.
- To be punctual to each outreach and follow through with all commitments. If circumstances beyond your control occur and you are unable to keep your commitment, make the team leader aware as soon as possible so that arrangements can be made to cover your absence.
- To prepare for and supply your transportation to and from events and secure lodging in advance of each crusade.
- To represent Jesus Christ in all words and actions and to love and serve as unto him in all things.

Preparation For Ministry

Before you arrive:

- Spend time praying and ask God to cleanse you and prepare you to be a vessel for His use. Make sure all sin is confessed, and you are walking in forgiveness.
- Consider special prayer and fasting before the crusade date(s) you will be serving.
- Arrive to sessions ready to serve, on time, or when possible, early to pray.

Ministry Etiquette

- Keep self (flesh) out of it, do not bring attention to yourself.
- Follow the instructions of the Team Lead.

- Be a team player, it takes all of us to make the media excel.

Ushers

- Avoid strongly flavored foods and drinks before ministering. Use breath mints or make sure your breath and approach are not offensive.
- Don't look too overeager, that 'please come to meeee!!!' look is not appropriate
- Don't look too disinterested, that 'please DON'T come to meeee!!' look is not appropriate
- Know the layout of the area, so you may point to Exits, bathrooms, and escort when needed.
- If they are not pleasant smelling or looking– make sure your expression is still pleasant.
- Look them directly in the face while they are talking to you – show them that you are only interested in what they are saying, not their clothing or anything else about them.
- Avoid saying things that agree with sin to make them feel better. For example, if the person confesses a sin, do not respond, "It is okay." It is not okay, but it is washable! We aren't to be condemning, but we must come into agreement with repentance.
- Express love and care to every person.
- Point out the various areas for seating and assist where necessary.
- Assist with offering in assigned area.
- Ensure that the rules of the venue or church are followed where food and drinks are concerned. Keep areas clean.
- If requested, assist the altar ministry team with spacing, modesty cloths, etc. as people respond to the sermon's invitation.

Greeters

- Avoid strongly flavored foods and drinks before ministering. Use breath mints or make sure your breath and approach are not offensive.
- Greet everyone with a smile and offer a handshake when appropriate.
- Don't look too overeager, that 'please come to meeee!!!' look is not appropriate
- Don't look too disinterested, that 'please DON'T come to meeee!!' look is not appropriate
- Be able to point to Exits, Bathrooms, and if more care is needed then assist them to an usher.
- Express love and care to every person.
- If they are not pleasant smelling or looking– make sure your expression is still pleasant.
- Offer tissues to those weeping. Do not tell people not to cry. Sometimes, we need to let what God is doing on the inside out. Let them cry if they need to!

Catchers

Be prepared to help "catch" those who fall under the power of the Holy Spirit. Cover the legs of ladies in shorts or skirts and also the torso if the blouse is revealing.

- Avoid strongly flavored foods and drinks before ministering. Use breath mints or make sure your breath and approach are not offensive.
- Remain alert and receptive, do not look disinterested.
- If they are not pleasant smelling or looking – make sure your expression is still pleasant.
- Move quickly to respond to needs at the altar.
- Keep you eyes on the person you are “catching” only give gently “touch” between shoulder blades to let person know you are there.
- You may pray **silently** in agreement with Altar minister, otherwise be there to assist the person to the floor as the Holy Spirit works.
- Be ready to assist those up from the floor when ready, if not “steady” get help and assist to chair first.
- Assist with altar spacing, modesty cloths, tissues, etc. as people respond to the sermon’s invitation.
- Offer tissues to those weeping. Do not tell people not to cry. Sometimes, we need to let what God is doing on the inside out. Let them cry if they need to!
- If a person you are assisting begins confessing or telling you additional needs, encourage them to continue at the altar, even be prayed for again.
- Avoid saying things that agree with sin to make them feel better. For example, if the person confesses a sin, do not respond, “It is okay.” It is not okay, but it is washable! We aren’t to be condemning, but we must come into agreement with repentance.

Salvation Decision Forms:

Bishop Lance Johnson is ultimately accountable for each soul during these crusades. Therefore, we must be diligent in obtaining a record of each decision made for Christ. This information will be used to follow up with the new believer and also help them get plugged into their local Spirit-filled church.

This system may vary depending on venue set up, we are going to be flexible.

- At each event we will create a “Gathering Team” from greeters/ushers/catchers to be stationed strategically around the perimeter of the altar and aisles to help gather attendee information and take them to the Information Table (described below).
- Gathering team: You will be given this tri-copy form upon arrival to serve.

LJ LANCE JOHNSON
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Name: _____

Phone: _____

Email: _____

Salvation _____

Rededication _____

Other _____

Location: _____

- When someone comes for salvation, after the altar team member has prayed with them, they can point them over to a “gathering team” member. If the attendee has been on the floor, the person assisting them up will escort them to one of the persons mentioned above.
- Gathering Team- please give the form to the attendee to complete (*name, phone, email* is best) and *be sure to check salvation or rededication* (if appropriate).

- Thank them, as you take the completed form and escort them to the Information Table where they will be provided with salvation & connection materials.
- Finally introduce the attendee and hand the completed form to the table attendant.

Remember:

We are here to serve God and others, honor people and assist where we can.

- Be ready – Be in your area and ready to serve in the capacity you are assigned.
- Be approachable – Use breath Mints and Keep hands clean
- Be friendly – Smile and put people at ease.
- Be attentive – Listen carefully to the media team lead's instruction.