

College Church University Avenue
2024 Regular Board Meeting Minutes #1
February 20, 2023 -- 6:30 PM

Board members present: Laura Allen, Tyler Bontrager, Charles Carrigan, Rachel Greenawalt, Shannon Hicks, Russ Lovett, Jeanette Martinson, Aaron Meyer, Kyle Olney, Don Reddick, Amy Smith, and John Thomson.

Board members absent: Tony Fightmaster.

Staff members present: Pastor Jen Johnson, Tim Mercer, Pastor Mark Quanstrom,

1. ORIENTATION/PRAYER

- A. Pastor Mark led the board through some scriptures concerning the church. What a privilege we have to serve the church, created by God through which He will reveal Himself. This orientation time was finished with prayer around the table as each board member led out in prayer for this new board.

2. ADMINISTRATION

- A. **ACTION:** Motion to approve the agenda for tonight's meeting with the insertion of point 6: NMI. (John Thomson/Rachel Greenawalt)
- B. Pastor Mark reviewed the E-minutes from December and January when the previous board had jurisdiction. This was for informational purposes only.
- C. Mark led the appointments of the stewards and trustees as per the manual's instruction. Each board member was appointed as follows: Laura Allen (S), Tyler Bontrager (S), Charles Carrigan (T), Tony Fightmaster (T), Rachel Greenawalt (S), Shannon Hicks (S), Russ Lovett (S), Jeanette Martinson (S), Aaron Meyer (T), Kyle Olney (T), Don Reddick (T), Amy Smith (NMI), and John Thomson (T). All Approved.
- D. Mark led the discussion concerning the election of the Secretary and Treasurer. Amy Smith nominated Charles Carrigan for Secretary and Tim Mercer as Treasurer. **ACTION:** All approved. (Amy Smith/Rachel Greenawalt)

3. FINANCE

- A. Tim Mercer reviewed the January 2024 finance report, which is a summary of the financial activity of the church through January 31, 2024. All accounts are reconciled. He also reviewed the income comparison document that compares each month's totals with the previous year's totals. He also reviewed the budget page and how the expenses impacted each budget in January. This report will be posted to our website once this board has approved it. A question was raised concerning the Fidelity account. Tim has moved \$200,000 out of it. After the discussion was concluded, a vote to approve occurred. **ACTION:** A motion was made to approve the January 2024 finance report. (Shannon Hicks/Aaron Meyer) All approved.
- B. Mark led the discussion to request approval for the new 2024 ministry budget. While discussing the new budget, he compared it with last year's budget. The plan includes a decrease in the total salaries of the staff as a result of the changes to the staff. As explained in the document, the total budget reflects some changes to total \$1,243,230.00. **ACTION:** A motion was made to approve the 2024 budget. (Don Reddick/John Thomson)
- C. The housing allowances for the 2024 fiscal year were approved for Joel Heald, who is requesting \$2210, and Jen Johnson, who is requesting \$1674. **ACTION:** A motion was made to approve these payroll changes. (Kyle Olney/Tyler Bontrager)

4. PASTORAL CARE

- A. Pastor Jen shared that the prayer initiative for February is to ask the church to pray for the folks on the prayer panel: Family and Extended Family. The Prayer and Care Team has reached out to each on the list to ask them how they are doing and to let them know they are being prayed for.

5. BUILDING AND PROPERTY

- A. John Thomson updated the board on the new water heater that was installed to replace the old one that was not working correctly. The new water heater was purchased from Bennett Heating and Cooling and installed for \$4150. This new heater is smaller but has a higher output and is better suited for the building.
- B. John Thomson updated the board about the recent Ejector pump failure that caused some backup in the hallway and room 103. Precision Piping repaired the pump, which is now in working order.
- C. Pastor Jen informed the board of the bid submitted for a new rubber roof over the basement kitchen. Earlier in December/January, a substantial leak occurred that resulted in water leaking into the kitchen cabinets along the cement walls inside the basement kitchen. The rubber roof has never been replaced but has been repaired several times. A bid was submitted to replace the roof for \$24,950 by Langlois Roofing, the only roofer in Kankakee County that does flat roofs. However, another roofer is going to submit a bid to give a comparison. ACTION: A motion was made to approve the expenditure for the cost of a new roof after the second bid has come in to see what the best value would be. A maximum of \$25,000 will be spent. (Russ Lovett/Laura Allen)
The motion passed with ten affirmative and 2 Nays.

6. NMI

- A. Amy Smith informed the board about the upcoming Missions Weekend, which will be held on March 16 and 17. There will be a Trivia Night Fellowship on Saturday evening beginning at 5:30 PM and a Prayer Walk on Sunday morning. The council is asking that every adult Sunday school class coordinate a time for each class to have 10-15 minutes that morning to walk through the prayer walk during the 9 AM hour. The Missionary Speakers will be Robin and Carlos Radi, who serve in Argentina.

7. CALENDAR

- A. Pastor Jen pointed out the calendar on the reverse side of the agenda.
- B. Upcoming Board meeting dates: March 21, April 18, May 16, June 6, NO July meeting, August 15, September 19, October 17, November 21, December 6 (Friday) Christmas Dinner.

Minutes respectfully submitted by:

Pastor Jen Johnson
Executive Administrator
Pastoral Care Pastor