

College Church University Avenue
2024 Regular Board Meeting Minutes #6
August 15, 2024 -- 6:30 PM

Board members present: Laura Allen, Tyler Bontrager, Charles Carrigan, Tony Fightmaster, Shannon Hicks, Russ Lovett, Jeanette Martinson, Aaron Meyer, Kyle Olney, Don Reddick, Amy Smith, and John Thomson.

Staff members present: Pastor Jen Johnson, Tim Mercer, Pastor Mark Quanstrom,

1. DEVOTIONS/PRAYER

- A. Pastor Mark led in prayer to start the meeting

2. ADMINISTRATION

- A. **ACTION:** Motion to approve the agenda. (John Thomson/Shannon Hicks)
- B. Charles Carrigan reviewed the minutes from the July meeting, highlighting the action points. **ACTION:** Motion to approve the minutes from the July 2024 meeting. (Aaron Meyer/Don Reddick)

3. FINANCE

- A. Tim Mercer reviewed the July finance reports that included the budget report, and monthly comparison offering reports through the end of July 2024. **ACTION:** A motion was made to approve the July 2024 finance report. It was a very good report, ending the month ahead of expenses. (Tony Fightmaster/Kyle Olney). All approved.
- B. Tim Mercer led a discussion proposing that Dan Clark be hired as Tim's assistant to learn the job so that he can work while Tim is out of the office. Tim has been training him to fill in. Tim would like to give him some of his hours and divide the tasks to maintain the 15-20 hours. The plan would be for Dan to gain more hours if and when Tim needs it. **ACTION:** Motion was made to hire Dan Clark as Tim's assistant. The hours would be split between them—15-20 per week (Tyler Bontrager/Russ Lovett)

4. NMI

- A. Amy Smith led a discussion concerning the financial needs of the NMI council. Giving is down this year, and they would like to request the board for some financial assistance for the projects yet to be paid out for the year. The projected offerings for the year point to a \$38,000 shortage from the goal of \$125,000. Pastor Mark suggested that the stipends paid to Jesse and Christine for leading the Worship at the Center services be moved from the NMI budget and be made the church's budget responsibility. **ACTION:** Motion to take money out of the unreserved funds to reimburse the NMI funds to pay this stipend for the year and make the official change to make it salary for Christine at the beginning of the next budget year. This equates to \$15,000. (Laura/Jeanette)

5. PASTORAL CARE

- A. Pastor Jen shared what the Prayer and Care Team has been doing this month. The prayer initiative for August has been to pray for the Public School Teachers and the children returning to school. A prayer walk is being organized around the specific schools our Kidsland kids attend. The Olivet professors and staff were prayed over during Sunday morning worship prayer time.

6. DISCIPLESHIP

- A. Pastor Mark shared the changes in the Sunday School Class lineup with the board. He and Charles will lead the College Age Sunday School Class that will be held in the CLC. Daniel Allen and Kent Olney will teach the Parents with Young Children Class. Steven Alvarado will join Jay and Jeanette's class and help teach the Faith and Life Class.

- B. Pastor Mark shared with the board that the plans and details concerning the College Age Ministry for the fall are coming together. Denise Maurer will serve as the director and the point person for the many Connection groups led by 12 individuals/couples in the congregation. He also shared about our meeting with the local college students who count CCUA as their home church. In that meeting, he encouraged them all to be ambassadors to the student body and invited them to be involved in the College Church. The next step will be to have a meeting with the Olivet faculty and staff who count CCUA their home church to include them in the new plans and to encourage them to invite their students to the Sept 1 New and Return student Sunday luncheon and to also ask for their help with connection groups this fall.
- 7. BUILDING AND PROPERTY
 - A. Pastor Jen shared that the bid for a new partition for Room 100 is \$23,500, which includes installation. This is a much-needed partition for the new plan for Sunday school groups.
ACTION: Motion to approve this expense to come from our unreserved funds. (Charles/John)
- 8. PASTOR'S REPORT
 - A. Pastor Mark shared with the board about the staff retreat last week. The theme was "Relentless Pursuit of the Basics." It was a spiritual retreat, and they used the book by Henri Nouwen, "The Way of the Heart." It was a day of healing and regrouping and very helpful for all who participated.
- 9. CALENDAR
 - A. Calendar on the reverse side of the agenda.
 - B. Upcoming Board meeting dates: October 17, November 21, and **December 14 (Saturday) at 6 PM**, Christmas Dinner. **NOTE** the change of date (again!) for the Christmas Dinner.
- 10. BENEDICTION
 - Pastor Mark prayed to end the meeting.

Minutes respectfully submitted by:

Pastor Jen Johnson