

College Church University Avenue  
2025 Regular Board Meeting Minutes #3  
April 27, 2025 – 5:00 PM

**Board members present:** Laura Allen, Lynda Allen, Tyler Bontrager, Charles Carrigan, Tony Fightmaster, Rachel Greenawalt, Shannon Hicks, Jeanette Martinson, Aaron Meyer, Kyle Olney, Don Reddick, Leslie Ruzskowski, and Amy Smith.

**Staff members present:** Pastor Jen Johnson, Tim Mercer, Pastor Mark Quanstrom,

1. DEVOTIONS/PRAYER
  - A. Mark opened the meeting by asking the board to share how they have seen God work.
2. ADMINISTRATION
  - A. **ACTION:** Motion to approve the agenda with the addition of point d. in section 10: STEAM Ministry. (Rachel Greenawalt/Shannon Hicks)
  - B. **ACTION:** Charles reviewed the minutes from the March meeting, highlighting the action items. (Aaron Meyer/Lynda Allen)
3. FINANCE
  - A. Tim Mercer reviewed the year-to-date financial report through March 31, 2025. It was a great report. **ACTION:** Motion to approve the March Finance Report. (Don Reddick/Kyle Olney)
4. NMI
  - A. Amy Smith shared the recent activities of the mission council. Local missions included participating in the Walk for Life fundraising event for the Living Alternatives in Kankakee. She and the council are preparing for the Memorial Roll in May.
5. PASTORAL CARE
  - A. Pastor Jen shared the plans for the prayer initiatives for April and May. The Prayer and Care Team made goody bags for the ONU students during their final weeks of the semester. They also provided encouraging notes for those who came into the café for coffee. The plan for May is to pray for the nurses and other medical professionals who are part of the College Church family.
6. BUILDING AND PROPERTY
  - A. Pastor Jen shared with the board that the flooring for the offices has been ordered, but the installation date is still to be determined.
  - B. Pastor Jen informed the board about the change in hours for the building services personnel. Zach Hall has agreed to take on Sundays as part of his responsibilities. He will now work Sundays, Tuesdays, Wednesdays, and Thursday evenings, working as many as 20 hours/week. Justina will still work Saturdays.
  - C. Pastor Mark led the discussion concerning the security in Kidsland. After discussing the concerns with Pastor Sherry and with John McGarey, who is the safety and security leader, we feel it is necessary to add a set of doors on the other side of the children's bathrooms by the Check-in Desk. This will help the volunteers at the desk during the morning when children need to walk back and forth to the bathrooms, keeping the children secure. The board discussed the different possibilities, and they have agreed to look into the cost of adding a new set of doors equipped with a buzzer/opener.
7. ONU
  - A. Mark informed the board about the change in the study break this semester. Instead of having an all-night late-night study break, we will keep the café and the CLC open for study space on Monday and Tuesday of finals week.
  - B. Mark informed the board and led the discussion concerning the summer interns. We discussed the possibility of increasing the pay from \$2000 to \$3000 plus the cost of housing. In years past, Olivet has offered to house College Church interns in Campus housing. If that is not the case for

this year, the board voted to include the cost of housing with the pay for the interns. We have 3 confirmed interns with the possibility of a 4<sup>th</sup> coming. **ACTION:** A motion was made to approve the increase of pay for the summer interns to \$3000 plus housing costs if applicable. (Tyler Bontrager/Tony Fightmaster) Passed unanimously.

8. PASTOR'S REPORT

- A. Pastor Mark shared the activities over the past month with the board. He has been able to make many visits with members of the congregation.
- B. Pastor Mark shared his meeting with Chuck Classen. Chuck talked to Mark about discerning a possible call into ministry. He felt this call during the recent ordination service at the District Assembly. He wanted to discuss and explore with Mark if this was still a possibility. Mark encouraged him to apply for a local license as a beginning response. It is never too late to answer the call.
- C. Pastor Mark informed the board that he has begun meeting weekly with Tyler Williams, media director, and Luke Olney, Worship Director, to discuss improving the overall sound and visual effects of the livestream of the worship service. The board was helpful in raising some solid points that also helped improve the livestream and sound. A choir monitor would also be beneficial for the choir members to hear the service more clearly while in the chancel. Pastor Mark appreciated their comments and will take them back to his meetings with them.
- D. Pastor Mark shared with the board that John and Sue McGarey are interested in leading a ministry at the Center of Hope for the children of families who are clients at the Center. It would begin as a Saturday morning ministry to teach kids life skills.
- E. Pastor Mark reported that an increase in Luke Olney's compensation would be addressed in the near future.

9. CALENDAR

- A. Upcoming Board meeting dates: May 18 @5PM, June 19, no July, August 17 @5PM, September 18, October 16, November 20, Dec 7- Board Dinner

10. BENEDICTION

Charles Carrigan closed the meeting with prayer.

Minutes respectfully submitted by:

Pastor Jen Johnson