

**COS Leadership Team Monthly Meeting**  
**Minutes**  
**Sunday evening, March 23, 2025**  
**6:00 p.m.**

**1. Call to order:** 6:00 p.m.

Meeting called to order by Todd Neaves (Dana Renner) 6:02 p.m.

Present at the meeting:

- Ron Hendricks
- Dana Renner
- Clarke Farmer
- Kara Mitchell
- Kyle Anderson
- Julie Kriegel

Absent:

- Todd Neaves
- Brian Dickerson
- Jeff Knight
- Carolyn Clark

**2. Opening Prayer:** Kara Mitchell

**3. Consent Calendar and Packet Items:** Dana Renner

Consent items

1. Minutes of the previous meeting
2. Financial reports: February, 2025
3. Pastor's Report

Motion to approve consent items

Motion: Ron Hendricks

Second: Clarke Farmer

All in favor

**4. Creative Work:** Todd Neaves (Dana Renner)

- a. Senior Pastor Report Highlights -Kyle Anderson
  - i. End of February- Gifts and Passion Surveys of Congregants
    1. 90-100 surveys have been completed so far

2. Kyle will keep the information with limited access to others, but with usability for the LT to search so that we can connect with more people with more intentionality.
  3. It was exciting that several youths completed the survey. Kyle will share those results with Ms. Chris.
- ii. Kyle is developing a 3 mo. process with the staff where, on a recurring basis, they talk about what they do, when they do it, why they do it. And, is there alignment in the budget for these things? This is a collaborative process with the staff as a way to navigate moving forward when in the recent past staff have worn many hats (some within their defined role, some outside of their defined role) due to limited resources. What is redundant and what is cooperative?
- b. “Future Planning” Introduction-Todd Neaves (Dana Renner & Kyle Anderson)
    - i. Strategic Goal Planning- Plan a date in June for the LT
  - c. May Listening Post Planning-Todd Neaves (Dana Renner & Kyle Anderson)
    - i. Survey the congregation
      1. Kyle suggested an online system “ment-i-meter” where you scan a QR code and the responses are live.
      2. Categories/Ministry areas
      3. Strengths and areas of improvement
      4. 2-3 LT members can help generate questions for the May listening post:
        - a. Kara Mitchell volunteered
        - b. Ron Hendricks volunteered
        - c. Other LT members can send thoughts to Kara and Ron as suggestions
          - i. Julie suggested consideration between online participants and in-person participants and the variation of needs between the two.
  - d. Facilities Team Update-Brian Dickerson (Kyle Anderson)
    - i. Kyle shared that the original name of the task force groups has been changed into “teams”
      1. Leadership Team
      2. Servant Foundation “Team”
      3. Nominations Team
    - ii. Facilities and Missions will be ongoing teams that will meet long-term.
    - iii. Other “teams” will be short-term and will be created on an as needed basis. (Ex. Facility usage, financial, personnel, church policy review)
  - e. Servant Foundation Board Update-Clarke Farmer

- i. Met again. The primary topic of conversation was with Billy Mead. Billy is with the OK Methodist Foundation, who manages the assets of the Servant Foundation. They are working on the bylaws so that they reflect a clear understanding of how the foundation will operate. The OK Methodist Foundation will continue to serve as the fiduciary. The Foundation would like the LT to be intentional about how we ask for funds. The Foundation may have different funds that can be used in different ways. Any questions from the Foundation are in an effort to better support the LT.

## **5. Next Steps**

- a. Communications: LT update for the newsletter
  - i. Message: comments from this months LT meeting
  - ii. Person Responsible: Dana Renner
  - iii. Mode of Communication: Email to Heather DeShazo
  - iv. Timeline: Monday, March 24, 2025
  - v. Task Completed
- b. Action Items
  - i. Action-Kyle, Ron and Kara Develop Listening Post Survey
  - ii. Person Responsible- Kyle Anderson, Ron Hendricks, and Kara Mitchell
  - iii. Timeline-April LT meeting
  - iv. Deliverable-Kyle, Ron and Kara will meet and discuss questions for the Listening Post survey. They will communicate back to the LT about the survey questions at the April LT meeting.
  - v. Task Completed

## **6. Executive Session:**

Move to adjourn into executive session Kara Mitchell  
Second Julie Kriegle  
All in Favor

Closing to executive session: 7:59 p.m.

## **7. Adjournment and Closing prayer: Kyle Anderson**

Next Meeting April 27, 2025

\*All meetings begin at 6:00 p.m. and are held in Rm 12 of the Adult Education area.