



COUNTY LINE CHURCH

Restoration Café Key Holder (Assistant Manager) (Part-Time)

General Summary:

The overall goal of a Restoration Café Key Holder is to assist the Café Manager in fostering excellence in hospitality by providing exceptional coffee, beverages, food, and service at the Restoration Café. This will be achieved by assisting in managing all Café volunteers, carrying out opening and closing procedures, rotating stock, assisting the Café Manager in inventory management, special events and maintaining a superior level of cleanliness in the café.

Required Qualifications:

- Meets the character qualifications of a Christ follower.
- Attends worship services on a regular basis.
- Relates well to all types of people and works well within a team approach.
- Reflects a professional image and church standards through dependability, appearance, and attitude.
- Must have a strong ability to use and learn technology as it relates to communication, organization. Knowledge of Square POS helpful.
- Experience as a barista or in the food service area.

Specific Duties:

- Supervisory Management: Responsible to assist Café Manager in training volunteers and to help oversee daily management of Restoration Café.
 - Must have ability to use and properly maintain and clean the Café machinery such as espresso machine, coffee machines, and blenders.
 - Must have basic computer skills to operate POS system
- Inventory Management: Responsible to assist in receiving, and stocking the Café with coffee, drinks, food, equipment, and supplies. Help in maintaining inventory by informing Café manager of any low or out of stock items on your shift.
- Excellent Product: Responsible for ensuring coffee, drinks, and food provided are of a good quality and represent a high value to our customers at the Café.
- Financial Integrity: Responsible for managing cash drawer and Square POS system when opening and closing café'.

- Responsible to be in possession of keys to open and close the building and café' following all building protocols.
- Excellent Service: We seek to serve all people with dignity and respect, adding value to each customer, vendor, volunteer, and employee that encounters the Café experience. Doing so includes friendly interactions, timely service, and efficient checkout system with customers.
- Excellent Environment: Responsible assist the Café Manager to ensure that the café environment is warm, inviting, and conducive to community. The space will be clean and organized at all times. Must be available for and pass health inspection standards. The menu and products should be displayed in a clear and simple fashion.
- Professional Development: Responsible to participate in occasional meetings and trainings with Café' Manager. We encourage growth and continued creativity to keep the café fresh and new to guests.
- Physical Demands: Responsible to meet the physical demands and requirements of this job include lifting over 20 lbs. and standing for long periods of time.

Hours and Salary Range:

- This is a part-time position that offers 12-15 hours each week.
- The hours will vary by needs of café operation hours. This may include worship service times and special services such as Baptism and Souper Bowl.
- The salary range is \$12-14 per hour depending on experience.
- This position offers no paid benefits or vacation time.

Interested candidates should email a resume to Allison Carnahan at acarnahan@countylinechurch.org.