



Calvary Chapel Sun City



CHILDREN'S MINISTRY

HANDBOOK

OUR MISSION

Our mission is to teach God's Word to children.

"Come, you children, listen to me;
I will teach you the fear of the LORD."

Psalm 34:11

OUR VISION

Our vision is to equip the next generation to learn and

"Grow in the grace and knowledge of
our Lord and Savior Jesus Christ."

2 Peter 3:18

OUR STRATEGY

**Our strategy is to use age-appropriate Bible teaching that is
suitable for understanding God's truth.**

"The entirety of Your word is truth."

Psalm 119:160

OUR GOAL & AIM

**Our goal and aim is to provide a safe and caring environment
where children learn, grow and understand God's truth,
and how to apply it to their lives.**

"Apply your heart to instruction, and your ears to words of knowledge."

Proverbs 23:12

LEADERSHIP

VOLUNTEERS



Fernando Castor
Leading Elder



Hector Cano
Children's Ministry
Director



Sonia Reynaga
Assistant Children's
Ministry Director



Scott MacDonald
Puppet Master

STAFF



Mel Mancillas
Children's Ministry
Secretary

SERVICE TIMES

Sundays – 9am & 11am

Nursery (0–2 1/2 yrs)

In the Sanctuary (Classroom on left)

Toddlers (2 1/2 – 4 yrs)

In the Sanctuary (Classroom on right)

Pre-K – Elementary (4yrs–5th grade)

Children's Ministry Building

Wednesday Nights – 7pm

Pre-K – Elementary (4yrs–5th grade)

Children's Ministry Building

CLASSROOM POLICIES

Check-In

Calvary Chapel Sun City (CCSC) uses KidCheck to check in children. Guardians should create their own secure, free, online account at **go.kidcheck.com** or download the **KidCheck Mobile app** from the App Store or Google Play Store to easily create, manage, and update your account right on your mobile device, including receiving electronic guardian receipts. Also, with the KidCheck Mobile App, you may use our Express Check-in, or at the console, by using your phone!

1. Upon check-in, your child(ren) will receive a name tag and a parent receipt with a matching alpha numeric code.
2. **Check-in receipt is required to pick up child(ren).** If you lose the parent receipt, you will need to go to the Children's Ministry Director or representative for assistance before you will be able to pick up your child(ren).
3. If we need to contact you during the service, we will text your cell phone. Parents must be on church guest wifi. If you receive a text from us, please proceed to your child's location (Nursery or Toddler classroom, or Children's Ministry Building).
4. Please pick up your child(ren) promptly at the end of service. **You must remain on the Calvary Chapel Sun City campus while your child(ren) is/are in the Children's Ministry.** Adult services are provided at the same times as Children's Ministry classes. Check-in is for one service only. If you are staying for more than one service, please pick up your child(ren) and then re-check your child(ren) in for the next service.

Ready to Learn

Please ensure your child(ren) utilize the restroom before class, if needed, and particularly if he/she is not potty-trained. If your child needs assistance in the restroom during class, we will text you via our KidCheck system so that you may come assist.

Illness

Please **do not** bring your child to the classroom if he/she has any of the following symptoms: rash, fever, sore throat, eye drainage, diarrhea, vomiting, cough with fever or chills, or nasal secretions that are thick, yellow or green, or if your child is simply not feeling well.

Please **do not** bring him/her to the classroom if your child has a communicable disease (i.e. Chicken Pox, Hepatitis A, Hepatitis B, Influenza, Pneumonia, TB, Meningitis, Pink Eye, etc) until a doctor has stated that he/she is no longer contagious.

Allergies

No child is to bring outside food or drink into the Children's Building without prior approval. We may provide Cheerios, Goldfish crackers, popcorn, and rice Chex as snacks to the nursery and pre-school. Water is also provided.

- Please provide allergy information in KidCheck so that information is printed and available.
- Inform your child's teacher of any allergies and the severity.
- Make sure your child understands his/her allergies.
- Keep your cell phone (on vibrate) accessible during the service in case we need to contact you.

Discipline

Should a child require correction:

- The teacher will speak with the child.
- Children's Ministry Director or representative will speak with the child.
- Parents are notified.

Injury

Should one child injure another (i.e. biting, scratching, etc) the following action is taken:

- First aid provided when necessary.
- Parents of both children will be notified.

Emergencies

In the event of an emergency that requires us to vacate the building, children and teachers will proceed to the most direct and safest exit.

Toys

Please do not allow your child(ren) to bring toys into the building. This is a distraction to all the children.



Safety

Never leave the property while your child(ren) is/are in class. For the safety of your child(ren), only screened teachers are allowed in the building once class has begun.

Any child who arrives after classes have begun will be escorted to their class by a Children's Ministry Director or representative.

Promotion to the next grade level

Children 6 weeks - 3 yrs: move to the next level class on their birthday.
Children 4 yrs - 5th grade: We have a promotion day each fall at the beginning of the school year. We will notify you via KidCheck when it is time to move your child to the next level.



**But Jesus said,
“Let the little children come to Me,
and do not forbid them; for of such
is the kingdom of heaven.**

- Matthew 19:14

