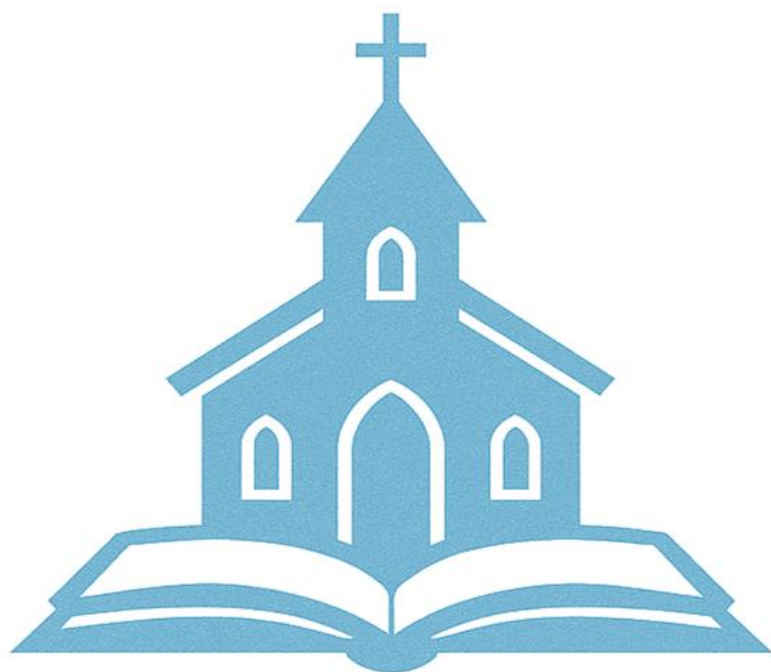




Dagsboro

CHURCH OF GOD
John 13: 35

MANUAL



MINISTRY BOOKLET



Welcome to the **Dagsboro Church of God Ministry Manual**. This manual has been prayerfully designed to serve as a guide and resource for our church family, ministry leaders, and volunteers. At Dagsboro Church of God, we believe that ministry is not limited to a few but is the shared calling of every believer. As Scripture reminds us, *“By this everyone will know that you are my disciples, if you love one another”* (John 13:35).

This booklet outlines the ministries available within our church, the purpose of each ministry, and the responsibilities of those who serve. It also includes ministry job descriptions, so every member will clearly understand their role, expectations, and how their service contributes to advancing the mission of our church.

You will also find a **Leadership Flow Chart** in this manual. This chart illustrates the structure of accountability and teamwork within Dagsboro Church of God. From the pastor and church council to individual ministry leaders and volunteer teams, every position is essential and interconnected. We desire that this structure will help us remain united, organized, and effective in fulfilling the Great Commission.

This manual exists to:

- Provide clarity about each ministry’s mission and duties.
- Equip leaders and volunteers to serve with excellence.
- Encourage every member to find their place of service in the body of Christ.
- Maintain order, communication, and accountability within our ministry structure.

We invite you to prayerfully read through the descriptions, discover where your gifts and passions align, and join us in building the Kingdom of God here in Dagsboro. Every role, no matter how big or small, is vital in making disciples, serving our community, and glorifying Christ through our lives.

Together, let us serve with love, unity, and purpose.

Dagsboro Church of God Leadership Team

The Vision of Dagsboro Church of God

The **vision statement of Dagsboro Church of God** (John 13:35 NIV – “*By this everyone will know that you are my disciples, if you love one another*”) emphasizes love as the identifying mark of discipleship, and a “better church environment” should be built on that foundation. Expanding on the vision means moving it from words into practices, culture, and atmosphere.

Here are some practical ways to do that:

1. Cultivate a Culture of Love & Welcome

- Ensure that every person—whether a member or visitor—feels **seen, valued, and embraced**.
- Train greeters and leaders to reflect Christ’s love from the parking lot to the pew.
- Build intentional spaces for fellowship, not just services.

2. Strengthen Relationships

- Encourage **discipleship relationships**: older individuals mentoring younger ones, families connecting across generations.
- Create support systems for practical needs (meals for the sick, help for new parents, rides for the elderly).
- Emphasize reconciliation and forgiveness as the standard response in conflict.

3. Model Christ’s Compassion in the Community

- Launch outreach ministries that meet real needs: food drives, clothing closets, school partnerships.
- Empower the church to serve the **forgotten, hurting, and marginalized** in the area.
- Encourage members to live out love daily, not just within church walls.

4. Deepen Spiritual Growth

- Provide teaching that not only informs but also **transforms hearts and relationships**.
- Focus on **prayer and worship** as environments where love for God overflows into love for people.
- Promote growth groups, classes, and ministries that help members put love into action.

5. The Vision Statement

- “By this everyone will know that you are my disciples, if you love one another.” – John 13:35 NIV

We exist to create a Christ-centered environment where love is lived out daily. We demonstrate Christ’s love by welcoming all people, building genuine relationships, extending compassion to the hurting, serving our community with humility, and growing together in grace. Our prayer is that through our love, the world will clearly see Jesus.

Our Church Motto: “Living Out Love, So the World Sees Jesus.”

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Audio & Sound Team – Volunteer Description

Purpose:

To support the worship experience and all church ministries by ensuring clear, balanced, and excellent sound. The Audio & Sound Team serves behind the scenes to create an atmosphere where the Word of God and worship can be heard without distraction, helping the congregation encounter God's presence.

Qualifications & Expectations:

- Committed follower of Jesus Christ with a servant's heart.
- Active member (or pursuing membership) of the church.
- Basic knowledge of audio equipment (soundboard, microphones, monitors, etc.) or willingness to be trained.
- Ability to stay attentive and focused throughout services and events.
- Good ear for sound balance and sensitivity to the flow of worship.
- Team player with good communication and a teachable spirit.
- Willingness to arrive early, stay late, and serve faithfully behind the scenes.

Responsibilities:

1. Service Support

- Set up, test, and operate sound equipment for rehearsals, services, and events.
- Monitor and adjust sound levels for clarity and balance during live worship and preaching.
- Ensure microphones, instruments, and playback devices are working correctly.
- Assist with teardown and proper storage of equipment after services/events.

2. Technical Excellence

- Learn and operate the church's specific sound system.
- Maintain equipment and report technical issues promptly.
- Stay updated with training and new tools to improve sound quality.

3. Team & Communication

- Work closely with the Worship Team, Media Team, and Pastoral staff.
- Respond quickly to cues or adjustments during worship and preaching.
- Support special events, including weddings, funerals, conferences, and outreach initiatives.

4. Ministry Mindset

- Serve with humility, recognizing this ministry directly supports the preaching of the Gospel.
- Remain attentive to the Holy Spirit's flow during worship.
- Avoid distractions and always keep your focus on the service.

Time Commitment:

- Weekly rehearsals and assigned service times.
- Special events are scheduled.
- Occasional training and team meetings.

Accountability:

- Reports to the Worship Leader / Media Director.
- Under the spiritual covering of the Senior Pastor.
- Subject to review for reliability, skill growth, and ministry effectiveness.

Benefits of Serving:

- Opportunity to directly support worship and the Word of God.
- Growth in technical knowledge and ministry experience.
- Being part of a creative, Spirit-filled team that impacts lives.
- Eternal reward for serving God faithfully behind the scenes.

Care & Bereavement Team – Volunteer Description

Purpose:

To come alongside individuals and families in times of sickness, grief, or crisis, offering compassionate care, encouragement, and spiritual support. This ministry reflects the love of Christ through presence, prayer, and practical assistance, helping those in need experience the comfort of God and the strength of the church family.

Qualifications & Expectations:

- Must be a committed follower of Jesus Christ with a heart of compassion and mercy.
- Active member (or pursuing membership) of the church.
- Sensitive, empathetic, and able to offer comfort without judgment.
- Maintains confidentiality and exercises discretion in personal matters.
- Willing to listen more than speak; able to comfort with Scripture and prayer.
- Dependable, trustworthy, and consistent in ministry follow-through.
- Lives a lifestyle consistent with biblical values inside and outside the church.

Responsibilities:

1. **Support in Times of Loss**
 - Visit and comfort grieving families during times of sickness, hospitalization, or death.
 - Assist with arrangements for funerals and memorial services (as directed by pastoral staff).
 - Provide meals, cards, flowers, or other practical expressions of care.
 - Follow up with families after services to ensure continued care.
2. **Compassionate Presence**
 - Offer a ministry of presence by being available to listen, pray, and comfort.
 - Walk alongside individuals in grief with patience and understanding.
 - Share God's Word in a way that encourages hope and healing.
3. **Practical Assistance**
 - Organize meal trains, household support, or errands as needed.
 - Partner with other ministries (hospital, hospitality, intercessory prayer, etc.) to provide holistic support.
4. **Team Commitment**
 - Attend scheduled meetings, trainings, and ministry events.
 - Communicate with pastoral leadership regarding family needs or special situations.
 - Work in unity with other team members, showing mutual care and encouragement.

Time Commitment:

- As needed during times of crisis, bereavement, or sickness.

- Rotation availability for visitations, funerals, and follow-up.
- Periodic team meetings and training.

Accountability:

- Reports to the Care & Bereavement Team Leader / Pastoral Care Coordinator.
- Under the spiritual covering of the Senior Pastor and church leadership.
- Subject to periodic review for spiritual health, effectiveness, and ministry fit.

Benefits of Serving:

- The privilege of being Christ's hands and feet to the hurting.
- Growth in compassion, spiritual maturity, and servant leadership.
- Opportunity to build deep and meaningful connections with others.
- Eternal reward for comforting those who mourn (Matthew 5:4).

Eldership Team

Dagsboro Church of God

The **Dagsboro Church of God** has prayerfully established the **Eldership Program** to strengthen the spiritual foundation, leadership structure, and overall health of the church body. Elders are a biblical model of leadership found throughout the New Testament (Acts 14:23; Titus 1:5; 1 Peter 5:1–3), serving alongside pastors to provide spiritual guidance, counsel, and oversight for the congregation.

Why We Established the Eldership Program

- **Biblical Mandate:** Elders reflect God's design for shared leadership and accountability in the local church.
- **Spiritual Support for the Pastor:** Elders come alongside the pastor in prayer, counsel, and ministry partnership, ensuring no leader carries the burden of ministry alone.
- **Unity and Order:** By establishing elders, we create a clear structure of guidance, accountability, and spiritual care that benefits the entire church.
- **Equipping the Saints:** Elders help disciple, mentor, and encourage members to grow in maturity and take active roles in ministry.

What the Eldership Program Offers to DCOG

1. **Spiritual Covering and Leadership** – Elders assist in guarding the church's doctrine, guiding members in biblical truth, and fostering a healthy spiritual atmosphere.
2. **Pastoral Support** – Elders pray with and for the pastor, offer wise counsel, and assist in carrying the weight of ministry responsibilities.
3. **Member Care** – Elders are available to visit the sick, encourage those who are discouraged, and support families in times of need.
4. **Discipleship and Teaching** – Elders serve as mentors and teachers, helping to raise up firm believers and future leaders.
5. **Accountability and Stability** – By offering godly oversight, elders strengthen the church's witness, ensure integrity in leadership, and promote unity within the body.

Eldership Program: Qualifications and Responsibilities

Qualifications of Elders

Elders at Dagsboro Church of God are called to serve as spiritual leaders and examples to the congregation. In alignment with Scripture (1 Timothy 3:1–7; Titus 1:5–9) and our church's standards, elders must demonstrate spiritual maturity, integrity, and faithfulness. To be eligible, an elder must:

1. **Be a loyal member of the church, adhering to its teachings for no less than two (2) years.**
2. **Be baptized in the Holy Ghost,** giving evidence of a Spirit-filled life.

3. **Be faithful in tithing**, supporting the church with consistent stewardship.
4. **Be a regular church attendant**, committed to worship and fellowship.
5. **Be a cooperative worker in harmony with the pastor and congregation**, displaying unity and a supportive spirit.

These qualifications ensure that elders serve as trustworthy, Spirit-led leaders who uphold the mission of Dagsboro Church of God.

Responsibilities of Elders

The role of an elder is both an honor and a sacred responsibility. Elders serve in partnership with the pastor to guide, protect, and strengthen the church. Their primary duties include:

1. **Spiritual Leadership**
 - Guard the doctrine and teachings of the church in accordance with the Word of God.
 - Pray diligently for the pastor, congregation, and community.
 - Encourage spiritual growth through personal discipleship, teaching, and mentoring.
2. **Pastoral Support**
 - Provide counsel and encouragement to the pastor.
 - Assist in carrying the spiritual and practical responsibilities of ministry.
 - Stand as examples of integrity, humility, and faithfulness before the congregation.
3. **Member Care**
 - Visit the sick, comfort the grieving, and encourage the discouraged.
 - Support families and individuals in times of spiritual or personal need.
 - Promote unity, love, and peace among church members.
4. **Accountability and Stewardship**
 - Serve as guardians of integrity and accountability in church leadership.
 - Model faithful stewardship in giving, service, and lifestyle.
 - Encourage others to be faithful in their commitments to God and the church.

The **Eldership Program** provides a structure of biblical leadership that ensures the pastor is supported, the congregation is shepherded, and the church's mission is advanced with strength and unity. Elders are not only leaders but also servants, called to build up the body of Christ through prayer, wisdom, and godly example.

Finance Counting Committee

Purpose

The Finance Counting Committee exists to ensure the faithful, accurate, and transparent handling of all church funds. This committee ensures accountability and integrity in financial stewardship, enabling Dagsboro Church of God to maintain a reputation of trust and transparency in managing the resources entrusted to it by God's people.

Qualifications

Members of the Finance Counting Committee must:

1. Be loyal members of the church in good standing. (6-month membership minimum)
2. Be faithful titheers and givers, demonstrating personal integrity in stewardship.
3. Exhibit honesty, confidentiality, and trustworthiness.
4. Work cooperatively with the pastor, treasurer/finance secretary, and one another.
5. Be appointed and approved by the pastor and/or council.

Responsibilities

The Finance Counting Committee is responsible for the careful and prayerful management of church finances. Duties include:

1. **Collection Oversight**
 - Receive and safeguard tithes, offerings, and other contributions during and after services.
 - Ensure offerings are counted immediately following collection in a designated secure area.
2. **Accurate Recording**
 - Count all funds with at least two committee members present for accountability.
 - Record totals clearly on a finance sheet, including cash, checks, and electronic giving reports.
3. **Deposit Preparation**
 - Prepare deposits promptly and deliver to the church's financial institution in a secure manner.
 - Ensure deposits match recorded totals and are appropriately documented.
4. **Confidentiality**
 - Maintain strict confidentiality regarding individual contributions.
 - Discuss financial matters only within the scope of duty and only with authorized leaders.
5. **Accountability and Integrity**
 - Provide signed verification sheets to the church treasurer/finance secretary for bookkeeping.
 - Report any irregularities immediately to the pastor and/or council for review.

The Finance Counting Committee serves as a safeguard for the financial integrity of DCOG. By handling funds responsibly and transparently, this ministry not only protects the church but also builds trust with the congregation, ensuring that every gift given is managed with excellence and honor unto the Lord.

Greeter & Hospitality Team – Volunteer Description

Purpose:

To create a warm, welcoming, and Christ-centered environment where every person who enters the church feels loved, valued, and prepared to experience the presence of God. Greeters serve as the “first impression” of the church by extending hospitality and reflecting the heart of Christ.

Qualifications & Expectations:

- Must be a committed follower of Jesus Christ with a genuine love for people.
- Active member (or pursuing membership) of the church.
- Displays a friendly, approachable, and positive attitude.
- Dependable, punctual, and committed to the assigned schedule.
- Willing to serve as a team player under the direction of leadership.
- Lives a lifestyle consistent with biblical standards inside and outside the church.

Responsibilities:

1. Hospitality & Welcome

- Greet each guest and member warmly with a smile, handshake, or kind word.
- Assist visitors with directions to the children’s ministry, restrooms, sanctuary, and other areas.
- Help create a welcoming atmosphere in lobbies, entrances, and worship areas.

2. Assistance & Care

- Offer support to those in need (elderly, families with children, first-time guests).
- Escort visitors when needed and connect them with ushers or other ministries.
- Distribute bulletins, welcome packets, or other materials.

3. Spiritual Atmosphere

- Pray before each service for God’s love and joy to flow through your service.
- Show Christ’s love through kindness, compassion, and intentional care.
- Be attentive to opportunities for ministry (encouragement, prayer, connection).

4. Team Commitment

- Arrive on time and remain at the assigned station until service begins.
- Communicate scheduling conflicts promptly.
- Support fellow greeters and ushers as needed.

Time Commitment:

- Weekly or biweekly rotation for assigned services.
- Occasional special events, conferences, and outreach.
- Team meetings and prayer times are scheduled as planned.

Accountability:

- Reports to the Greeter Team Leader / Hospitality Ministry Coordinator.
- Under the spiritual covering of the Senior Pastor and church leadership.
- Subject to periodic review for growth, faithfulness, and ministry effectiveness.

Benefits of Serving:

- Opportunity to make a lasting spiritual impact as the first point of contact.
- Growth in hospitality, servant leadership, and people skills.
- Building meaningful relationships with church members and guests.
- Eternal reward for serving God's people with love and joy.

Grounds Keep Care Team – Description

Purpose:

To glorify God by maintaining the beauty, safety, and cleanliness of the church grounds. The team ensures that the church property reflects excellence, order, and hospitality, creating an inviting environment where members and guests can encounter God without distraction.

Qualifications & Expectations:

- Committed follower of Jesus Christ with a servant's heart.
- Active member (or pursuing membership) of the church.
- Willingness to serve with consistency, reliability, and teamwork.
- Physically able to perform outdoor tasks (mowing, trimming, lifting, planting, etc.).
- Basic knowledge of landscaping, gardening, or grounds care (training can be provided).
- Commitment to stewardship of God's house and attention to detail.

Responsibilities:

1. Grounds Maintenance

- Mow, trim, edge, and maintain lawns and outdoor spaces.
- Plant, water, weed, and care for flowerbeds, shrubs, and trees.
- Clear litter, debris, and hazards from parking lots, sidewalks, and outdoor areas.
- Assist with seasonal upkeep (snow/ice removal, fall leaves, spring planting).

2. Property Care

- Inspect grounds regularly for safety and maintenance needs.
- Report issues (broken sprinklers, unsafe walkways, pest concerns, etc.) to leadership.
- Help maintain outdoor signage, lighting, and fencing as needed.

3. Teamwork & Stewardship

- Work collaboratively with other team members and facility staff.
- Use church tools and equipment responsibly and safely.
- Model care, excellence, and stewardship as an act of worship to God.

Time Commitment:

- Flexible, based on team rotation and seasonal needs.
- Weekly or bi-weekly service recommended.
- Additional time during church events, workdays, or special projects.

Accountability:

- Reports to the Grounds Team Leader / Facilities Coordinator.
- Under the spiritual covering of the Senior Pastor and leadership.
- Subject to periodic review for effectiveness and ministry growth.

Benefits of Serving:

- Opportunity to serve God with your hands in a practical way.
- Fellowship and teamwork with others who value God's house.
- Joy of creating a welcoming and safe environment for worshippers and guests.
- Eternal reward for faithfully caring for the Lord's property.

Kids Zone Team - Volunteer Ministry Position

Dagsboro Church of God

Purpose of the Role

To serve the children of Dagsboro Church of God by creating a safe, Christ-centered, and fun environment where kids can learn about Jesus, grow in their faith, and experience God's love.

Qualifications

- A growing personal relationship with Jesus Christ.
- A love for children and a heart to serve.
- Commitment to the vision and mission of Dagsboro Church of God.
- Dependable, flexible, and able to work as part of a team.
- Willingness to complete a background check and follow church safety policies.

Responsibilities

- 1. Spiritual Care & Teaching**
 - **Model Christlike behavior and demonstrate God's love to children.**
 - **Assist with Bible lessons, activities, and worship designed for kids.**
 - **Encourage kids to participate, learn, and grow in their faith.**
- 2. Safety & Supervision**
 - **Ensure children are safe and supervised at all times.**
 - **Follow church guidelines for child protection and emergency procedures.**
 - **Help maintain a clean and organized classroom/area.**
- 3. Teamwork & Support**
 - **Serve under the direction of the Kids Zone leader/children's pastor.**
 - **Arrive on time and be prepared for scheduled services.**
 - **Assist with setup, check-in, cleanup, and transitions.**
 - **Communicate any concerns about children to the leader promptly.**
- 4. Encouragement & Relationship-Building**
 - **Build positive, encouraging relationships with children and families.**
 - **Pray regularly for the children and families in Kids Zone.**
 - **Encourage unity and joy within the volunteer team.**

Commitment

- **Serve faithfully on scheduled Sundays or midweek services (as assigned).**
- **Attend volunteer training sessions and meetings.**
- **Demonstrate reliability, consistency, and a servant's heart.**

Medical Team – Volunteer Ministry Description

Purpose:

To provide immediate medical support and assistance during church services, events, and outreach, ensuring a safe and caring environment for all who attend. The Medical Team serves with compassion, professionalism, and prayerful support to meet physical needs while reflecting the love of Christ.

Qualifications & Expectations:

- Must be a committed follower of Jesus Christ with a servant's heart.
- Active member (or pursuing membership) of the church.
- Licensed or certified in a medical-related field (e.g., nurse, EMT, doctor, paramedic, CPR/First Aid certified) or willing to be trained in basic first aid.
- Ability to remain calm and exercise sound judgment under pressure.
- Demonstrates confidentiality, integrity, and respect in dealing with sensitive health matters.
- Willingness to work as part of a team under church leadership.
- Lives a lifestyle consistent with biblical standards inside and outside the church.

Responsibilities:

- 1. On-Site Medical Support**
 - Provide first aid and emergency medical care during services, events, and church functions.
 - Respond quickly and appropriately to medical incidents.
 - Assess situations and, when necessary, coordinate with emergency services (911).
- 2. Preparedness & Prevention**
 - Keep medical supplies stocked, organized, and up to date.
 - Maintain knowledge of safety procedures and emergency response protocols.
 - Assist with safety checks for events (heat, crowding, accessibility, etc.).
- 3. Team & Communication**
 - Work closely with ushers, security, and pastoral staff in emergency situations.
 - Document incidents as required by church policy.
 - Communicate effectively with patients, families, and emergency personnel.
- 4. Ministry & Care**
 - Provide compassionate care that reflects Christ's love.
 - When appropriate, pray with and comfort those receiving care.
 - Support the congregation by fostering a sense of safety and trust.

Time Commitment:

- Scheduled rotation during weekly services.
- Availability for special events, conferences, and outreach.
- Occasional training and team meetings.

Accountability:

- Reports to the Medical Team Leader / Ministry Coordinator.
- Under the spiritual covering of the Senior Pastor and church leadership.
- Subject to periodic review for readiness, skills, and ministry effectiveness.

Benefits of Serving:

- Opportunity to use professional skills for Kingdom impact.
- Growth in teamwork, servant leadership, and ministry.
- Assurance of being a vital part of church safety and care.
- Eternal reward for serving the body of Christ with compassion.

Nursery Team: Volunteer. Position Church

Dagsboro Church of God

Purpose

To provide a safe, nurturing, and Christ-centered environment for infants and toddlers during services. The Nursery Team supports parents by caring for their children with love and excellence, allowing families to worship without distraction while little ones experience God's love through age-appropriate care.

Qualifications

- A committed follower of Jesus Christ, demonstrating Christian character and love.
- A heart for children and families, with patience and gentleness.
- Dependable, punctual, and willing to serve as scheduled.
- Ability to work well with a team.
- Background check and child safety training (required before serving).

Responsibilities

1. Care & Safety

- Supervise children with attentiveness, ensuring a secure and loving environment.
- Follow all safety and check-in procedures.
- Keep nursery area clean, organized, and stocked.

2. Spiritual Nurturing

- Show Christ's love through words, songs, play, and prayer.
- Model Christlike character to children and parents.
- Introduce simple Bible truths through songs, stories, or activities (age-appropriate).

3. Support for Families

- Greet parents warmly and assist with the check-in/out process.
- Communicate clearly and kindly with parents about their child's needs or activities.
- Uphold confidentiality regarding families and children.

4. Teamwork & Commitment

- Serve faithfully according to the schedule.
- Work in cooperation with the Nursery Coordinator and ministry leaders.
- Attend training sessions and team meetings as needed.

Time Commitment

- Serve on a rotating schedule (e.g., once a month or as mutually agreed upon).
- Arrive 20 minutes before service begins and remain until all children are picked up.

Reports To

Nursery Coordinator and Children's Ministry Director (or Pastor, if no coordinator is in place).

Prayer & Altar Team Ministry

Reports To: Pastor / Ministry Coordinator

Purpose of the Ministry

The Prayer & Altar Team exists to intercede for the congregation, support the pastor and church leadership, and minister to the spiritual needs of members during services, events, and in response to personal requests. This team upholds the spiritual atmosphere of the church through prayer, counsel, and spiritual guidance, helping believers encounter God's presence.

Qualifications

- A mature, committed follower of Jesus Christ.
- Spiritually discerning and sensitive to the guidance of the Holy Spirit.
- Committed to confidentiality and maintaining integrity in all matters.
- Able to work as part of a team and submit to church leadership.
- Knowledge of Scripture and prayer practices is preferred.
- Available for ministry during worship services, special events, and designated prayer times.

Primary Responsibilities

- 1. Intercessory Prayer**
 - Pray for the congregation, leadership, and specific needs as requested.
 - Maintain a lifestyle of personal prayer and devotion to God.
 - Uphold the spiritual covering of the church.
- 2. Altar Ministry**
 - Assist members in coming to the altar for prayer, counsel, or ministry.
 - Guide individuals in receiving prayer, deliverance, or encouragement.
 - Ensure a safe, respectful, and spiritually focused environment at the altar.
- 3. Support Pastor & Leadership**
 - Pray for the pastor and ministry leaders consistently.
 - Assist in creating a spiritually conducive environment for worship and ministry.
 - Serve with humility, supporting the vision and directives of church leadership.
- 4. Counseling & Spiritual Guidance**
 - Offer prayer, encouragement, and scriptural guidance when appropriate.
 - Listen with compassion and refer individuals to leadership for follow-up if needed.
- 5. Team Participation & Unity**
 - Attend team meetings, training sessions, and practice times.
 - Collaborate with other Prayer & Altar team members to maintain excellence and unity.

- **Submit to team leaders and participate in team decision-making and assignments.**

Commitment & Expectations

- Be faithful in attending scheduled services and ministry events.
- Maintain a life of integrity, prayer, and godly character.
- Practice confidentiality and discretion with sensitive information.
- Be teachable, humble, and accountable to the pastor and ministry leadership.

Spiritual Impact

- Strengthens the spiritual life of the church through intercession.
- Supports the pastor and ministry leaders in fulfilling God's vision.
- Assists in creating an environment where lives are touched, healed, and transformed

Platform Team Member – Ministry Support

Reports To: Pastor / Service Coordinator

Ministry Area: Worship Service Support

Purpose

The Platform Team Member serves on the church platform during worship services to assist the Pastor and/or guest speakers. This role ensures services flow smoothly, maintains an atmosphere of reverence, and provides practical and spiritual support to those ministering.

Responsibilities

1. Service Support

- Be present and ready on the platform during assigned services.
- Assist the Pastor or guest speaker with microphones, water, pulpit materials, and other immediate needs.
- Transition smoothly between segments (announcements, offering, prayer, altar call).

2. Spiritual Atmosphere

- Maintain a prayerful, worshipful spirit on the platform.
- Demonstrate attentiveness and engagement, modeling worship for the congregation.
- Support altar ministry when called upon (prayer, laying on of hands, encouragement).

3. Communication & Hospitality

- Welcome and assist guest speakers before, during, and after service.
- Provide guidance on service flow or platform expectations if needed.
- Serve as a bridge between the Pastor, the guest, and the congregation.

4. Team Commitment

- Arrive at least [time] before service for prayer and preparation.
- Dress modestly and appropriately for platform ministry (following church guidelines).
- Serve with humility, flexibility, and unity with the Pastor and leadership team.

Qualifications

- Must be a faithful member of Dagsboro Church of God.
- Displays spiritual maturity, reverence, and discretion.
- Committed to confidentiality, unity, and servant leadership.
- Comfortable in front of the congregation and able to model worship.
- Willingness to take direction from the Pastor or service leader.

Time Commitment

- Assigned services (Sunday, midweek, or special events).
- Occasional extra services for conferences, revivals, or guest ministers.

Summary

A Platform Team Member is a visible servant-leader who supports the Pastor and guest speakers, models worship and helps ensure services honor Christ and flow with excellence. This ministry is both practical and spiritual, requiring humility, attentiveness, and faithfulness.

Praise & Worship Team

Purpose:

To lead the congregation into authentic worship that glorifies God, creates an atmosphere for the presence of the Holy Spirit, and prepares hearts for the Word of God. Members serve as spiritual leaders on and off the platform, modeling a lifestyle of worship and dedication to Christ.

Qualifications & Expectations:

- Must be a committed follower of Jesus Christ with evidence of a growing spiritual life.
- Active member (or pursuing membership) of the local church.
- Demonstrates humility, servant-heartedness, and teamwork.
- Exhibits musical/vocal skill, willingness to grow, and a heart for worship rather than performance.
- Consistently attends church services, rehearsals, and special events.
- Lives a lifestyle consistent with biblical standards inside and outside the church.
- Faithful in church attendance, tithing, and committed to worshipping God.
- Open to feedback, training, and spiritual covering from leadership.

Responsibilities:

1. **Spiritual Leadership**
 - Cultivate personal prayer and worship life daily.
 - Serve as a role model of Christlike character on and off the platform.
 - Encourage the congregation through authentic, Spirit-led worship.
2. **Musical & Practical Duties**
 - Attend and actively participate in scheduled rehearsals, sound checks, and services.
 - Learn and prepare assigned songs, parts, and arrangements in advance.
 - Follow worship leader's direction with unity and excellence.
 - Maintain punctuality, professionalism, and readiness to serve.
3. **Team Commitment**
 - Work collaboratively with other team members, media/sound crew, and leadership.
 - Communicate promptly about scheduling conflicts or availability.
 - Support fellow team members with encouragement and prayer.
4. **Lifestyle & Witness**
 - Represent Christ and the church with integrity in public and private life.
 - Avoid conduct that would bring reproach to the name of Christ or the ministry.
 - Commit to ongoing growth musically, spiritually, and relationally.

Time Commitment:

- Weekly rehearsal (as scheduled).
- Assigned Sunday services and/or special events.
- Occasional extra practices, conferences, or outreach events.

Accountability:

- Reports to the Worship Leader / Music Director.
- Under the spiritual covering of the Senior Pastor.
- Subject to periodic review for growth, spiritual health, and team fit.

Benefits of Serving:

- Opportunities to use your God-given gifts to glorify Him.
- Growth in personal worship, musical skills, and teamwork.
- Joy of leading others into the presence of God.
- Building relationships with a community of like-minded worshippers

Social Media Team – Volunteer Description

Purpose:

To extend the ministry of the church beyond the building by using social media platforms to inspire, inform, and engage people with the gospel message, church events, and testimonies of God's work. The team serves to creatively and strategically represent Christ and the church online.

Qualifications & Expectations:

- Must be a committed follower of Jesus Christ with a heart for ministry.
- Active member (or pursuing membership) of the church.
- Passion for communication, storytelling, and creativity.
- Basic knowledge of social media platforms (Facebook, Instagram, YouTube, TikTok, etc.).
- Skilled in writing, photography, videography, or design (preferred but not required).
- Willing to learn new tools and stay updated with trends that align with the church's mission.
- Demonstrates integrity, responsibility, and discretion with online content.
- Lives a lifestyle consistent with biblical standards both online and offline.

Responsibilities:

- 1. Content Creation**
 - Capture and edit photos/videos of services, events, and ministry moments.
 - Write engaging captions, posts, and stories that inspire and inform.
 - Develop creative ideas to share testimonies, scriptures, and church updates.
- 2. Platform Management**
 - Schedule and post content across church social media platforms.
 - Monitor comments, messages, and interactions with grace and professionalism.
 - Assist in livestreaming services and events (if assigned).
- 3. Team & Strategy**
 - Work with the Communications/Media Director or church leadership to maintain a consistent voice and vision.
 - Ensure all content aligns with church mission, values, and brand.
 - Collaborate with other ministries to highlight their work and stories.
- 4. Outreach & Engagement**
 - Use social media as a tool for evangelism, encouragement, and connection.
 - Respond to messages and prayer requests (or direct them to the right ministry leaders).
 - Create a welcoming, uplifting online presence that represents Christ.

Time Commitment:

- Weekly involvement in posting, scheduling, or capturing content.
- Rotational schedule for services and events as assigned.
- Occasional meetings for planning, training, and creative collaboration.

Accountability:

- Reports to the Social Media Team Leader / Media Director.
- Under the spiritual covering of the Senior Pastor and church leadership.
- Subject to periodic review for alignment with the church's mission and ministry effectiveness.

Benefits of Serving:

- Opportunity to creatively spread the gospel and reach beyond church walls.
- Growth in digital communication, media, and ministry skills.
- Being part of a team that impacts lives through online presence.
- Joy of seeing God work through digital platforms for His glory.

Usher: Ministry Position

Dagsboro Church of God

Purpose

To serve as a welcoming, helpful, and orderly presence in the church, ensuring that all guests and members feel comfortable, valued, and guided throughout services. Ushers assist in facilitating worship, maintaining safety, and supporting other ministries as needed.

Qualifications

- A committed believer with a servant's heart.
- Friendly, approachable, and attentive to the needs of guests and members.
- Able to follow instructions and work as part of a team.
- Trustworthy, discreet, and dependable.

Primary Responsibilities

- 1. Welcoming & Assisting Guests**
 - Greet attendees warmly and provide directions or assistance as needed.
 - Ensure guests are seated comfortably and feel cared for.
- 2. Service Support**
 - Help maintain order during services.
 - Assist with communion preparation and distribution when needed.
- 3. Offering Assistance**
 - After the service concludes and most attendees have left, assist the Security Team in collecting offerings from the giving boxes.
 - Ensure offerings are handled respectfully, securely, and with integrity.
- 4. Safety & Security Support**
 - Help monitor the auditorium and entrances to ensure the safety of all attendees.
 - Report any concerns to the Security Team or church leadership.
- 5. Member Assistance**
 - Aid church members with mobility, seating, or other needs.
 - Provide guidance during exits, special events, or emergencies.
- 6. Team Collaboration**
 - Work closely with the Security Team, Worship Team, and other volunteer ministries.
 - Attend volunteer meetings and training sessions as scheduled.

Commitment

- Attend and serve faithfully during scheduled services.
- Follow the guidance of the Head Usher and church leadership.
- Serve with a spirit of humility, patience, and excellence.

Visual & Arts Ministry – Volunteer Description

Purpose:

To help capture, produce, and present worship services, events, and ministry moments with excellence and creativity. The Camera Team serves by ensuring the visual presentation reflects the glory of God, enhances the worship experience, and extends the church's reach beyond the walls.

Qualifications & Expectations:

- A committed follower of Jesus Christ with a servant's heart.
- Active member (or pursuing membership) of the church.
- Teachable spirit and willingness to learn camera operation and production skills.
- Dependable, punctual, and able to follow directions from leadership.
- Team-oriented, respectful, and able to remain focused during services.
- Previous camera or AV experience is a plus but not required (training provided).
- Lives a lifestyle consistent with biblical standards inside and outside the church.

Responsibilities:

1. Service Production

- Operate cameras during worship services, conferences, and special events.
- Follow production cues to capture worship, preaching, and ministry moments.
- Ensure clear, steady, and engaging video shots that enhance live and online viewing.

2. Creative Excellence

- Support the church's vision by helping produce high-quality visuals.
- Learn and apply basic framing, composition, and camera movement techniques.
- Stay attentive and engaged throughout the service to anticipate transitions.

3. Team Commitment

- Attend scheduled rehearsals, run-throughs, and team meetings.
- Communicate availability promptly and honor scheduled rotations.
- Collaborate with the Production, Sound, and Media teams to create a seamless worship experience.

4. Spiritual & Ministry Role

- Serve as a worship leader behind the lens, helping people connect with God through media.
- Model humility, excellence, and a heart for ministry, not performance.
- Support the church's mission by extending the gospel through the visual arts.

Time Commitment:

- Weekly rotation for Sunday services.
- Additional time for special events, conferences, or outreach.
- Team training sessions and workshops are scheduled.

Accountability:

- Reports to the Media/Production Director or Visual Arts Ministry Leader.
- Under the spiritual covering of the Senior Pastor and leadership.
- Subject to periodic review for growth, performance, and ministry effectiveness.

Benefits of Serving:

- Opportunity to use creative gifts and technical skills for God's glory.
- Growth in media production, teamwork, and leadership.
- Joy of helping extend the church's ministry to those watching online and in person.
- Being part of a dynamic team that impacts lives through worship and the Word.

Youth Group Team – Volunteer Ministry Description

Purpose:

To disciple, mentor, and support the next generation by creating a Christ-centered, safe, and engaging environment where youth can grow in faith, build godly relationships, and discover their identity and purpose in Christ.

Qualifications & Expectations:

- Must be a committed follower of Jesus Christ with a genuine love for young people.
- Active member (or pursuing membership) of the church.
- Demonstrates spiritual maturity, integrity, and a consistent Christian lifestyle.
- Able to build healthy, appropriate relationships with students (middle school, high school, or college-age depending on ministry focus).
- Willingness to serve as a mentor, encourager, and role model.
- Committed to church's vision, mission, and leadership.
- Open to training, accountability, and teamwork.
- Background check required.

Responsibilities:

- 1. Spiritual Leadership & Mentorship**
 - Model a Christlike example in speech, conduct, and lifestyle.
 - Pray regularly for the students and ministry.
 - Mentor and disciple youth through teaching, small groups, and one-on-one connections.
- 2. Youth Program Support**
 - Assist with planning and leading youth services, Bible studies, and small group discussions.
 - Participate in and help facilitate youth activities, retreats, and outreach events.
 - Support worship, games, or creative elements of youth gatherings as needed.
- 3. Safety & Care**
 - Provide a safe, welcoming environment where students feel valued and accepted.
 - Enforce church safety and conduct policies for all activities.
 - Maintain appropriate boundaries with youth while building trust.
- 4. Team Commitment**
 - Work in unity with the Youth Pastor/Leader and fellow volunteers.
 - Be dependable, punctual, and prepared for scheduled events.
 - Communicate effectively with leadership and parents when necessary.
 -

Time Commitment:

- Weekly youth services and/or small group gatherings.
- Monthly team meetings or training sessions.
- Participation in youth trips, retreats, and outreach opportunities as scheduled.

Accountability:

- Reports to the Youth Pastor / Youth Ministry Leader.
- Under the spiritual covering of the Senior Pastor and church leadership.
- Subject to evaluation for spiritual growth, effectiveness, and continued fit within the ministry.

Benefits of Serving:

- Opportunity to impact the next generation for Christ.
- Growth in leadership, discipleship, and ministry skills.
- Joy of building meaningful relationships with students and families.
- Eternal reward for investing in young lives for the Kingdom of God.

Dagsboro Church of God

Volunteer Ministry Application

Personal Information

- **Full Name:** _____
- **Date of Birth:** _____
- **Address:** _____

- **Phone Number:** _____
 - **Email Address:** _____
 - **Marital Status:** ☐ Single ☐ Married ☐ Widowed ☐ Divorced
 - **Spouse's Name (if applicable):** _____
-

Spiritual Background

- How long have you attended Dagsboro Church of God? _____
- Are you a member? ☐ Yes ☐ No
- Have you accepted Jesus Christ as your Lord and Savior? ☐ Yes ☐ No
- Please share a brief testimony of your salvation:

- Have you been baptized in water? ☐ Yes ☐ No
 - Have you been baptized in the Holy Spirit? ☐ Yes ☐ No
-

Ministry Interest

Please check the areas where you are interested in serving:

- | | | |
|---|--|--|
| ☐ Audio & Sound Team | ☐ Kids Zone Team | ☐ Social Media Ministry |
| ☐ Care & Bereavement Team | ☐ Medical Team | ☐ Usher Team |
| ☐ Eldership Team | ☐ Nursery Team | ☐ Visual & Arts Team |
| ☐ Finance Counting Committee | ☐ Payer & Altar Team | ☐ Youth Group Team |
| ☐ Greeter & Hospitality Team | ☐ Platform Team Member | |
| ☐ Grounds Keep Care Team | ☐ Praise & Worship Team | |

☐ Other: _____

Why do you feel called to serve in these areas?

Experience & Availability

- Have you previously served in ministry? ☐ Yes ☐ No
If yes, where and in what role? _____
- Current Occupation: _____
- Skills, training, or certifications that may benefit the ministry: _____
- Availability: ☐ Sundays ☐ Wednesdays ☐ Special Events ☐ Flexible

Background & Accountability

- Do you have any prior criminal convictions? ☐ Yes ☐ No
(If yes, please explain on a separate sheet.)
- Are you currently struggling with any life-controlling issues that may affect ministry service? ☐ Yes ☐ No
- Do you agree to submit to church leadership and follow the teachings of Scripture in conduct and character? ☐ Yes ☐ No

References

Please list two references (not relatives) who know your character and faith:

1. Name: _____ Phone: _____
2. Name: _____ Phone: _____

Applicant's Covenant

I understand that as a volunteer at Dagsboro Church of God, I am committing to live a Christ-centered life, to walk in unity with church leadership, and to serve with humility and integrity. I agree to faithfully serve where needed, to the best of my ability, and to honor the mission and vision of this church.

Signature: _____ **Date:** _____

For Office Use Only

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|---|--|---|
| ☐ Application Received _____ | ☐ Ministry Approval _____ | ☐ Staring Date _____ |
| ☐ Interview Completed _____ | ☐ Assigned Ministry _____ | |

