



Org Chart Clarity

Home Team Member

Description:

- Carries out the roles and responsibilities assigned.
- Serves faithfully within their scheduled position.
- Upholds excellence and the Leadership Honor Code presented at Home Track.
- Reports to Team Lead.

Responsibilities:

- Accept or decline on Planning Center Services.
- Arrive on time for Team Rally.
- Be fully equipped and prepared to serve in position.
- Unable to lead Team Rally or Team Huddle.

Team Lead

Description:

- Leads a group of Home Team Members well within an area.
- Creates and executes the plan for a specific area.
- Guides team members spiritually and relationally.
- Identifies giftings within the church and encourages them accordingly.
- Delegates tasks, manages schedules, and gives real-time feedback.
- Partners with the Coordinator and Director for strategy and support.
- Reports to Coordinator.

Responsibilities:

- Train team members within your position.
- Create and manage the serving schedule.
- Care for Home Team members under your leadership.
- Ensure materials are all ready for service.
- Able to lead Team Huddle. Unable to lead Team Rally.
- Have quarterly 1:1 check-ins with Home Team member.



Coordinator

Description:

- Oversees multiple areas of a team.
- Works closely with Team Leads to organize roles, schedules, and events.
- Facilitates communication across the team.
- Provides and receives feedback.
- Utilize existing resources to serve well and reach goals.
- Recognizes, develops, and empowers new leaders.
- Makes decisions that align with the vision of Home Church.
- Leads well in 1:1 and group settings.
- Reports to Director.

Responsibilities:

- Take the current vision and refine it until it is excellent.
- Maintain continuity across all serving positions.
- Able to lead Team Huddle. Unable to lead Team Rally.
- Bi-monthly 1:1 check-ins with Team Lead.

Director

Description:

- Responsible for one ministry area.
- Directs, manages, and mentors Coordinators.
- Builds team systems, schedules, and positions.
- Identifies emerging leaders and develops them accordingly.
- Leads with vision, communication, and collaboration.
- Sets goals for their area of ministry and tracks progress.
- Reports to Executive Director.

Responsibilities:

- Continually clarify the vision with the Executive Director.
- Maintain continuity across the entire team.
- Manage budget provided.
- Able to lead Team Rally and Team Huddle.
- Monthly 1:1 check-ins with Coordinator.



Executive Director

Description:

- Responsible for several ministry areas (e.g., Next Gen, Creative, Guest Experience).
- Inspires others with vision from the Lead Pastor.
- Oversees Directors and supports them in leadership and problem-solving.
- Ensures ministries align with the church's overall mission and values.
- Develops leaders at multiple levels and builds healthy team culture.
- Reports to Lead Pastor.

Responsibilities:

- Continually clarify vision from the Lead Pastor and pass it to the Director.
- Collaborate with the Lead Pastor to create a budget for the team to work within.
- Able to lead Team Rally and Team Huddle.
- Bi-weekly 1:1 check-ins with Director.

Lead Pastor

Description:

- Sets the overall vision, spiritual direction, and culture of the church.
- Provides spiritual leadership and preaching.
- Oversees and empowers the Executive Team.
- Ensures theological accuracy and alignment across ministries.
- Casts long-term goals and major initiatives.
- Models servant leadership and kingdom values.
- Works alongside The Elders to protect theology and ensures accurate and ethical financial and business matters.
- Reports to Overseers.

Responsibilities:

- Provide vision for the church and specific ministry areas.
- Weekly 1:1 check-ins with Executive Director.

