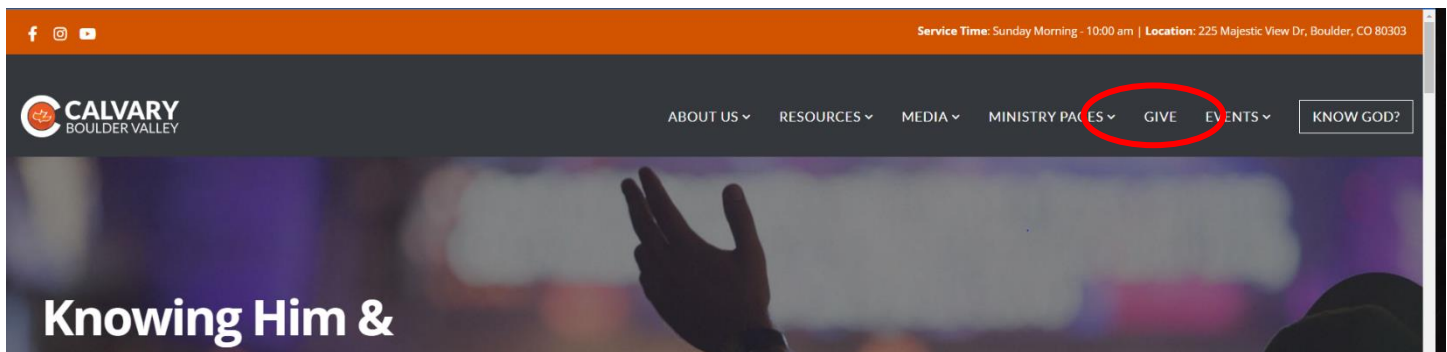
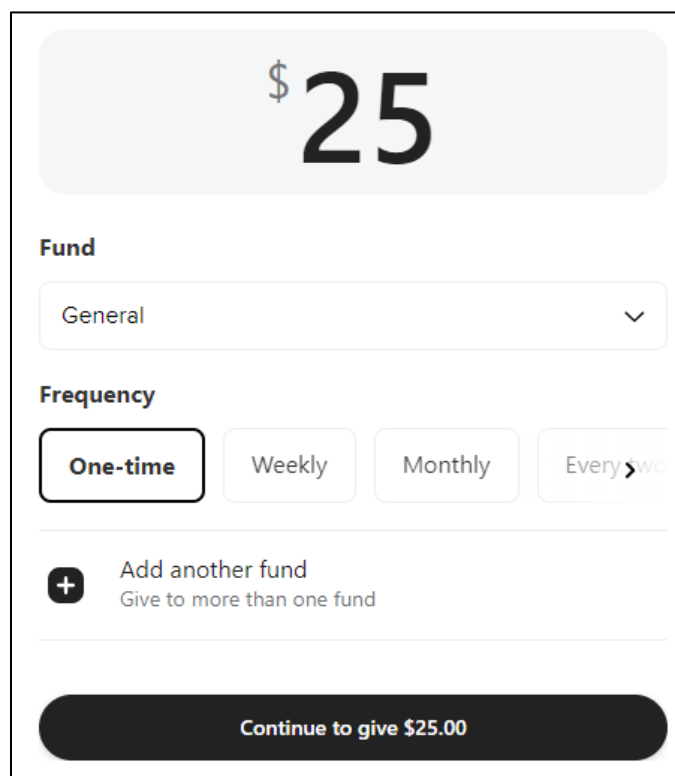


1. Open the Calvary Boulder Valley website at www.calvarybouldervalley.com.
2. From the **Home** page, click “Give”.



3. The **Giving** page is displayed.
4. Click anywhere in the **\$0** field and input a dollar amount.
5. Click the down arrow in the **FUND** field and select the fund to contribute to.
6. Select a **FREQUENCY** by clicking one of the buttons. The available options are:
 - 6.1. One-Time
 - 6.2. Weekly
 - 6.3. Monthly
 - 6.4. Every Two Weeks
 - 6.5. Twice a Month
7. Click the “Continue to give \$xx.xx” button.

A screenshot of the online giving form. At the top, there is a large light gray box containing "\$ 25". Below this, the "Fund" section shows a dropdown menu with "General" selected. The "Frequency" section has four buttons: "One-time" (selected), "Weekly", "Monthly", and "Every two weeks". Below these is a section with a plus icon and the text "Add another fund" and "Give to more than one fund". At the bottom is a large black button with the text "Continue to give \$25.00".

8. The **Give to Calvary Boulder Valley** page is displayed.
9. The **Gift** field is populated with the dollar amount and frequency entered in the previous page.
10. Enter the appropriate information in the following fields:
 - 10.1. First name
 - 10.2. Last name
 - 10.3. Email
 - 10.4. **NOTE:** If you have already created an account, click **Log in** to sign in to your account and complete the transaction.

Give to Calvary Boulder Valley

Gift

\$25.00 • One-time

General

Contact

Have an account? [Log in](#)

Name

Email

Continue to give \$25.00

11. Click the “Continue to give \$xx.xx” button.

12. The **Gift** and **Contact** fields are populated with the information entered in the previous screens.

12.1. These fields may be edited by selecting the pencil icon to the right in each field.

The screenshot shows a donation form titled "Give to Calvary Boulder Valley". It is divided into three main sections: "Gift", "Contact", and "Payment".

- Gift Section:** Displays "\$25.00 • One-time" and "General" with a pencil icon for editing.
- Contact Section:** Includes the text "Have an account? [Log in](#)" and a redacted email address field.
- Payment Section:** Contains three options:
 - A button with a "+" icon and the text "New payment method" and "Add a card".
 - A checkbox labeled "Cover processing fee (\$0.90)".
 - A button with a notepad icon and the text "Add a note", followed by a dropdown arrow.

At the bottom of the form is a large black button with the text "Give \$25.00".

13. In the **Payment** field, click the "+" button to add a payment method.


14. The **Add payment method** pane is displayed.

15. Enter the following information in the appropriate fields:

- 15.1. Card number
- 15.2. Expiration
- 15.3. CVC (Security Code)
- 15.4. Country (the default is United States)
- 15.5. Zip





16. Select the **Add** button.

Add payment method

 Card

Card number

1234 1234 1234 1234




Expiration

MM / YY

CVC

CVC



Country

United States

▼

ZIP

12345

By providing your card information, you allow Calvary Boulder Valley to charge your card for future payments in accordance with their terms.

Cancel

Add

17. The **Give to Calvary Boulder Valley** page is again displayed with the **Payment** field populated with the new payment method.
18. Select the **Cover Processing Fee** radio button if you will extend your contribution by covering our transaction fee.
19. In the **Add a note** field, select the down arrow in the right of the field if you would like to add a note.
20. Select the **Give \$xx.xx** button.

Give to Calvary Boulder Valley

Gift

\$25.00 • One-time

General



Contact

Have an account? [Log in](#)



Payment



New payment method

Add a card



Cover processing fee (\$0.90)



Add a note



Give \$25.00

21. The **Thanks for your gift!** pane is displayed.

22. Your transaction is complete.



Thanks for your gift!

Check your email for a receipt.

[Give another gift](#)

[Give us feedback](#)

If you have any questions, please contact Rex Reed after service
or via email at CalvaryBoulderValley77@gmail.com

**THANK YOU FOR YOUR SUPPORT OF THE MINISTRIES
OF CALVARY BOULDER VALLEY!**

