

## HOKSBA ASSOCIATIONAL POLICIES

### GENERAL GUIDELINES

1. All committees of this association shall be composed of five (5) members except where specifically stated.
2. The Moderator and the Associational Missions Strategist shall be ex-officio members of all associational committees. An ex-officio member may vote only to break a tie.

### ASSOCIATIONAL MISSIONS DEVELOPMENT COUNCIL:

AMDC is to work with the Associational Missions Strategist and staff of HOK to promote the over-all Missions program of the association. This committee will bring recommendations concerning the establishment and support of new church plants. This will be done through funding as well as ongoing training and accountability standards for those receiving support. This committee shall be composed of not more than eight (8).

### BUDGET AND FINANCE COMMITTEE:

This committee, working with the Associational Missions Strategist and staff shall develop a proposed budget to be presented for adoption at the annual meeting of the association. This committee shall receive monthly budget reports from the associational office and give oversight to budgetary and financial matters. This committee shall carry out the provisions of the budget and propose any adjustments which may be necessary.

This committee will also give oversight to the properties owned by the association. The members will ensure that adequate insurance is maintained to protect the association, consider its uses and any structural changes made to property owned by the association.

This committee will provide recommendations for the buying and selling of property owned by the association. Any such recommendations for buying and selling property will require action by the Executive Board or the Association in its annual meeting.

### CAMP COMMITTEE:

This committee is responsible for planning and promoting camp programs, such as Kids Camp and Day Camp. It is also responsible for enlisting the directors. It shall consist of 3-5 members.

### COMMITTEE ON COMMITTEES:

This committee is to work with the Associational Missions Strategist in the recommending of names of those to serve on the various committees of the association. It will function throughout the year to fill any committee vacancies. This committee shall be composed of three (3) members.

#### CREDENTIALS COMMITTEE:

This committee reviews and makes recommendations concerning petitionary letters for recognition of new churches to be affiliated with our association and other related duties as may be assigned to them by the association or Executive Board.

#### ASSOCIATIONAL MISSIONS STRATEGIST SEARCH COMMITTEE: (AD HOC)

When seeking an Executive Secretary Treasurer/Associational Missions Strategist for the Association, the Officers of the Association shall recommend a Search Committee of five (5) persons, with two (2) additional persons being nominated from the floor, to the Executive Board for approval. It will be the task of the Search Committee to bring their nominee for approval to a regular or called Executive Board Meeting where two-thirds (2/3) majority vote will be required for the Executive Secretary Treasurer/ Associational Missions Strategist to be elected.

#### OFFICER NOMINATING COMMITTEE:

The Committee on Committees shall nominate the Officers Nominating Committee consisting of a chairperson and two members to serve for one year. Members cannot serve two consecutive years. This committee will present a recommended slate of officers to the Annual Meeting to serve the Association for the coming year. Additional nominations may be made from the floor.

#### POLICY COMMITTEE:

This committee shall be responsible to study the work of the committees, councils, and programs of the association, determine proper correlation and define their responsibilities. Any questions concerning policy shall be referred to this committee. The Policy Committee will bring any recommended changes to the Association in Session for approval.

#### TASK FORCE APPOINTMENT:

A task force (short-term committee) shall be appointed by the moderator in consultation with the officers of the association as need arises. Should the Executive Board determine that the work of a task force needs to be ongoing, it will be changed to a standing committee.

#### TIME, PLACE, AND PREACHER COMMITTEE:

The purpose of this committee is to recommend a time, place and preacher for the annual meeting. This committee shall be appointed by the Moderator and shall bring its recommendation to the annual meeting for the year.

#### DISASTER RELIEF COMMITTEE:

The Disaster Relief Team shall work with the churches and volunteers to provide training, communicate opportunities, and oversee the equipment for the work of SBC Disaster Relief in HOKSBA.

#### ASSOCIATIONAL MISSIONS STRATEGIST ADVISORY COMMITTEE:

This team will be made up of the Moderator, Vice Moderator, Parliamentarian, and two (2) at-large members selected by the Associational Missions Strategist. Its role will be to provide accountability and advice to the Associational Missions Strategist. This committee also has the authority to call a Special Called Business Meeting of the Association.