

**St. Paul's Episcopal Church  
Vestry Minutes  
18 August 2025**

**Members:**

+Deacon Otto Anderson	-Paul Sampson, Sr. Warden	+Joe Cairo, Jr. Warden
+Bob Neben, Treasurer	+Ruth Anne Alexander	-Linda Bumiller
+Chris Brandt	+Steve Ireland	+Charlie Campbell
+Cheryl Strine	+Kathleen Walters	+Jill Davis
+Micky Neben, Clerk	+Randy Young, Guest	-Spencer Izor
+Pastor Jean Vargo		
+ In attendance	- Absent	

**I. Call to order/opening prayer:**

Joe called the meeting to order at 6:05 and Jean offered a prayer.

**II. Reviewed and Approved June Minutes:**

The July minutes were reviewed and approved electronically.

**III. Properties Report and Recommendations:**

Joe gave the properties report. Bob reported on apartment 701 status. The tenant has moved out and the entire apartment has been painted. Next week the flooring will be replaced and the apartment should be available sometime in September. We want to increase the rent to \$1900 or \$2000 per month and when it is ready to sell, it could list for about \$450,000.

Lois's computer has been replaced. We have an estimate from Skynet to replace Sue's computer and three others in use and not upgradeable for \$4,415.04. We may have to get additional bids for this computer. Randy will check to see what the threshold amount is where we have to get a minimum of three bids. Sue's computer will need to be in place by the end of October.

Sam Davis provided HVAC information. The Cloister units have been addressed by Butler HVAC. We had extreme water usage by the sanctuary chiller resulting in a \$2000 water bill. This problem was addressed by Rieck. Sue is getting quotes to replace or repair several doors. We need to develop a long term landscaping plan for the area around the church and the apartments.

**IV. Financial Report:**

Randy discussed the July Treasurer's report and the Balance sheet. We also discussed the Auditor's Compilation report. There were no issues with what we're doing however, the congregation size was overstated & was corrected to 229. With that correction, Charlie moved we send the report to the diocese, Chris seconded and the motion carried.

**V. Sunday Service Discussion:**

One church will have an earlier service and one church will have a later service. The four Wardens will get together and develop a plan. We also need Cara's input since choir members, particularly those traveling from Cincinnati, will also be affected.

**VI. Service Operations Discussion:**

Announcements will now be made by Pastor Jean at the beginning of each service. We also discussed a parish picnic with a Ministry Mall that will be held in the parish hall and the date is TBD.

**VII. New Business:**

The Stewardship campaign will be chaired by Margaret and Paul Sampson. The kickoff luncheon will be held in October. The Diocese convention will be held in Hamilton on November 14 and 15.

The next Vestry meetings will be held on September 17, October 15, November 19, and December 17.

Where is the air conditioning control in the library?

**VIII. Closing Prayer:**

We adjourned at 7:15. Otto said a closing prayer.

**The next meeting is on Wednesday September 17. Future meetings will be held on the third Wednesday of each month at 6:00. The Finance meetings will be at 5:00 on the same date.**

Respectfully submitted,

Micky Neben, Clerk of the Vestry