



Mission Statement

Preparing students to give the peace of Jesus to their communities through spiritual, emotional, social, and academic formation.

Parent Handbook

2025-2026

Prince of Peace Preschool

6895 Murrell Rd Viera, FL 32940

321-253-9102

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Dear Families,

Welcome to our Prince of Peace Family where our mission is to prepare students to give the peace of Jesus to their communities through spiritual, emotional, social, and academic formation. We at Prince of Peace are thrilled you have chosen to participate in this early education program and we look forward to sharing God's love with your children this year.

At Prince of Peace we have a high view of children, believing that they have a special part of the church family. Our goal is to provide a Christian, nurturing environment filled with love and family support where children will know they are loved by Jesus and by our teachers.

Our curriculum and activities are designed to instill foundational support for Biblical truths and values while incorporating spiritual, academic, emotional, and social learning concepts in fun and creative ways.

Please know your family is welcome here and we hope you consider Prince of Peace to be a source of connection, support, and belonging. We are committed to serving our community with the gospel of Jesus Christ, and are passionate about supporting the spiritual development of young families.

Feel free to speak with me if you have needs or questions about our programs.

Autumn Mueller
Director of Preschool and Children's Ministry
Prince of Peace School and Church

CLASS SCHEDULE CALENDAR

September 3, 2025— May 20, 2026

Days: Mondays and Wednesdays

Time: 9:00 a.m. — 12:00 p.m.

Location: Prince of Peace
6895 Murrell Rd
Viera, FL, 32940

Important Dates

Day	Date	Holiday
Wednesday	September 3, 2025	First Day of School
Monday	October 13, 2025	Fall Break
All Days	November 24-28, 2025	Thanksgiving Break
All Days	December 22, 2025 - January 2, 2026	Christmas Break
Monday	January 5, 2026	First Day of Spring Semester
Monday	January 16, 2026	MLK Jr Day
Monday	February 16, 2026	President's Day
Wednesday	February 18, 2026	Ash Wednesday
All Days	March 23-27, 2026	Spring Break
Monday	April 6, 2026	Easter Monday
Wednesday	May 20, 2026	Last Day of School

Attendance

Consistent and timely attendance is essential to each child's learning and development, and helps maintain a focused classroom environment. To minimize disruptions, car loop drop off is from 8:45 a.m.-9:00 a.m. The doors will be closed until then so we can prepare for the morning ahead. a.m. which allows time for all to arrive and settle into their classrooms for the start of the day. Outside doors will be closed and locked at 9 a.m. so if children arrive after 9 a.m. parents will need to park, contact the office, and escort children into the building.

It is important for children to arrive on time to fully participate in the day, as well as not distract other students. All students should be in their classrooms by 9:00 a.m. Teachers, serving as functional ministers, have prepared lessons for each school day. It is not easy to establish and maintain the attention of toddlers. When people enter the room late, it's a distraction to other students, and teachers must stop what they're doing to attend to the late comer. This isn't fair to anyone. Those who are habitually late will be assessed a \$20.00 fee for each day tardy.

Prompt pick up at 12:00 p.m. is expected! Students will be dismissed in order of the car drivers. You will receive a Car Loop Tag to hang from your rear view mirror so we can get children out to their cars in a timely manner. Students not picked up by 12:20 p.m. will be escorted to Lunch Bunch, and a fee of \$3.00 per minute will be applied.

The doors adjacent to the school classrooms and playground are EXIT ONLY for safety reasons. Late comers still need to use the office entrance to drop off or pick up children.

Public Health

Prince of Peace Preschool strives for healthy bodies and minds. In order to keep your child, their classmates, and our staff well, children with contagious illnesses are not permitted to attend school until they are no longer contagious. Please do not bring your child to school if he/she has had a fever of 101.1 or higher, yellow or green nasal/eye discharge, cough, diarrhea, vomiting, pink eye, head lice, impetigo or COVID-19 symptoms within the preceding 24 hours or currently exhibits any of these symptoms.

Students will be evaluated for good health every morning and will be sequestered if determined to be ill for immediate family pickup. Students will not be permitted to return until symptom free for 24 hours.

Absences

Children will be absent at times due to illness, emergency, travel, etc. Please contact the school to report absences, especially in advance if an extended absence is planned. If a student misses more than 2 consecutive days, the school will contact the parent or guardians to determine the reason for the absence if the parent or guardian has not already done so.

Medications

Prince of Peace Preschool stocks basic first aid items. In the rare event of injury, we will apply first aid immediately. If the injury is minor, e.g., a scrape or bumped forehead, you will be notified at pick-up time. More serious injuries will include immediate parent notification. Our standard procedure for open wounds is antibiotic cream/spray with a bandage. Ice packs will be applied to bumps and bruises. Hydrocortisone may be applied to relieve a distracting, uncontrollable itch. We do not dispense oral medication. If any first aid is applied, an incident report will be completed, filed at school and a copy will be sent home with the child.

Exception: Epi-pens are permitted with Doctor's Note and Waiver of Liability Completed.

Emergency Procedures

In the event of an emergency, parents and guardians will be notified as promptly as possible using the emergency contact on file. A staff member will remain with the child to provide care and reassurance until a parent or guardian arrives.

In the event of severe weather or unforeseen circumstances, Prince of Peace Preschool will follow Brevard Public School, and notify parents of any school closures or schedule changes as promptly as possible. Please ensure that your contact information is kept up to date to receive timely notifications.

Snack

Prince of Peace Preschool does not provide snacks, lunches, or refrigeration. Please pack a healthy, ready-to-eat snack for your child each day. We are a nut free school: please do not send any snacks or food containing nuts. We kindly ask that you pack:

- Snacks in a ziploc or brown paper bag, not a lunch box
- Items kids can independently open
- A labeled reusable water bottle

Attire

For safety reasons, please send your child in appropriate play clothes, socks, and closed-toe shoes. Flip-flops, crocs, sandals, and costume shoes may lead to injury and should not be worn to school. Optional to wear school shirt on Mondays for chapel.

Please supply an extra set of play clothes, including undergarments or diapers, in a labeled Zip-loc bag that can stay at the school for when they are needed. If the child needs to be bathed as a result of an accident, a parent will be called to the school.

Personal Belongings

Please leave toys and non-essential items at home to avoid loss and arguments. For special circumstances where an item still provides emotional security, not just a favorite toy, they may bring that item to “nap” in their backpack for the morning.

Confidentiality

Due to strict confidentiality laws, Prince of Peace Preschool cannot distribute or share any child and/or parent information.

Conflict Resolution and Termination

Prince of Peace Preschool is committed to fostering community through a peaceful and nurturing environment for students, their families, and staff. We will make every effort to work together to address and resolve any concerns or conflicts that arise. However, if a student or their family consistently engages in behavior that disrupts the environment we strive for, including, but not limited to: making or posting disparaging comments about staff members and their families or members of any Prince of Peace Preschool family, habitually sending sick children to school, smoking, vaping, or drinking alcoholic beverages on Prince of Peace Church grounds, ongoing conflict, hostility, or divisive conduct, and all reasonable efforts for leadership to resolve the matter have been exhausted, Prince of Peace Preschool reserves the right to dismiss any family in order to maintain the well being of the school community.

If a family chooses to withdraw or is dismissed from Prince of Peace Preschool for any reason, that family is responsible for any program fees assessed for the current month that the child attends.

Program Fee

The monthly program fee of \$295 is due by the 1st of each month. Families will be invoiced via email on the 1st of each month. A late fee of \$20.00 per day will be assessed after the 5th of the month. If you choose to keep your child out of school, for any reason, you are still responsible for tuition fees. Program expenditures don't change because we have fewer students for a particular month.

Behavior Correction

Discipline and correction are important for healthy development. Discipline isn't punishment; it is routine training for meeting expectations and following directions. Correction is applying change to an unacceptable behavior. Prince of Peace Preschool will use positive reinforcement as well as redirection when appropriate. Under no circumstance will a child receive: severe, humiliating, or frightening discipline, discipline associated with food, or spanking or any other form of physical contact punishment.

Prince of Peace Preschool strives to teach by example. We encourage students to show Christian love, kindness, and respect for one another, keep hands, feet, and objects to ourselves, follow directions, use materials appropriately, and treat others the way we want to be treated, remembering always that God made each of us in His image.

Curriculum

Prince of Peace Preschool strives to develop the whole child: spiritually, emotionally, socially, and academically. "Wee Learn" is a curriculum published by Lifeway that contains ample teaching using age-appropriate learning activities. Partnering Wee Learn with PEEP and the Big Wide World for STEM, as well as social and emotion focuses each week teachings, a solid foundation of all four aspects of the whole child will be developed.

Monday Morning Chapel

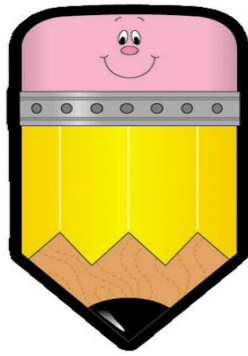
Prince of Peace Preschool hosts a weekly chapel service every Monday morning at 9:15 a.m. This weekly service welcomes the Prince of Peace Preschool community—students, parents, grandparents, faculty and staff—to come together for a special time of fellowship, music, Bible lessons, and real life application of Bible principles. Rector Cameron Scalera, Associate Rector Jay Mueller, Preschool Director Autumn Mueller, or other church leaders will lead each Chapel Service.

Lunch Bunch

Lunch Bunch is offered Mondays and Wednesdays, 12PM-2PM. Families may sign up for Lunch Bunch the morning of each day. Children staying for Lunch Bunch must have a lunch packed, lunch will not be provided for them. Pick up for Lunch Bunch is 2PM. Children not picked up by 2:30 will be escorted to the office and a \$3.00 per minute fee will be applied.

Thursday Play Day

Thursday Play Day is a drop in child care service offered for 2 and 3 year olds on Thursdays 9AM-12PM for Prince of Peace School and Church families. Children must have a snack packed. Drop off and pick up will function the same as a typical school day.



POP Preschool Supply List

- (2) rolls of paper towels
- (2) containers of Lysol Wipes
- (1) ream of white card stock
- (2) ream of construction paper
- (2) glue sticks
- (1) 8 oz. bottle of glue
- (1) watercolor palette
- (1) box of jumbo crayons
- (2) box of 12 oz. cans of Play Doh
- (3) box of any size ziploc bags
- (1) box of washable markers
- (2) containers of baby wipes
- (1) large bottle of hand sanitizer
- (1) blue pocket folder
- (2) boxes of tissues
- (1) backpack large enough to fit a regular sized folder
- (1) Extra set of clothes, underwear, and socks in a Ziploc bag labeled with child's name
(stays in backpack in case of spills or accidents)