

Hillside Church

Board of Trustees Meeting Minutes

Meeting Date:	9/17/25
Location:	Room 2204/2205
Minutes Author:	Greg Walker
Next Meeting:	TBD

1. ATTENDEES

Members	Attend	Phone	Email
Greg Walker	x		
Tom Benson	x		
Vince Carver	x		
Heather Gerick			
Chris Philhower	x		
Tina Stanton	x		
Ty Yorke	x		
Herzen Andone – Senior Pastor			
Andy Triplitt – Director of Operations	x		
Jimmy Smith – Facilities Manager (new)	x		

2. DISCUSSION TOPICS & DETAILS

#	Topic	Details
1.	Discussed completed work on maintenance projects.	Projects: • Replacement of 15 Ton HVAC Package Unit Nursery/Office area + wiring from panel to unit. • Replacement of 27 Ton (25 Ton new size) HVAC Package Unit Sanctuary + new Circuit breaker • New high resolution Security Camera system, Video recorder, Network wiring.
2.	Discussed potential future Project Goals/Priorities.	Future Projects: • HVAC Controller Replacement. • Parking Lot Repair and Resurface. • Outside Building Paint. • Narthex Expansion. • Chair Replacement.

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3.	Reviewed Parking Lot Re-paving Estimates.	Andy presented Parking Lot re-paving proposal estimates from three contractor companies, ACE, Carystone, APS. The scope of the work from each contractor needs to be compared and assessed. He asked the Board for further review and any feedback for guidance.
4.	Narthex Expansion Proposal.	Discussed the Narthex Expansion Project. The concept is to re-work the Fellowship Kitchen space and remove wall separating the adjacent hallway to make additional room for the Narthex intersection area at entrance to Sanctuary. Further study will be conducted to detail out the modifications and develop a concept proposal document.
5.		
6.		

3. ACTION ITEMS

#	Assigned To	Action Item/Description
1.	Greg	Meet with Andy and Jimmy to conduct physical parking lot inspection to determine best work scope requirements for second round of proposal updates from contractors.
2.		
3.		