

The following items are required before an interview appointment for First District License, Renewal of District License, Ordination, or Recognition of Credentials will be made.

All forms/transcripts *must* be submitted to the district office by November 30th through email or mail. Faxed copies will not be accepted. If your forms are not received on time, you should not expect to be granted an interview.

District License or Renewal of District License Checklist:

1. _____ Application for District License completed and signed
2. _____ Local church board recommendation, signed by both the pastor/chairman of the Board and the secretary of the board, including the date of the board meeting approval
3. _____ Supervisor evaluation form filled out by a supervising ordained elder or deacon
4. _____ Mentor evaluation form filled out by mentor
5. _____ Background check application completed. An online training will also be required.
6. _____ Applicants Code of Conduct Agreement form
7. _____ All transcripts must be submitted to the Board of Ministry Secretary (email preferred):

Travis Caldeira
Trinity Church of the Nazarene
500 E. North Ave.
Lompoc, CA 93436
(805) 717-7740
travis@trinaz.com

First time applicants only:

Six classes from the Course of Study must be completed before the first district license can be issued. One of the six **MUST** be Nazarene Church History and Polity.

First time applicants must also complete the credential check form for the denomination (if they have not completed it before). This is a onetime submission.

Divorce Barrier:

A history of divorce creates a barrier for ordination that **MUST** be removed before a candidate can be considered for a district license. If you have a been divorced and have not had this barrier removed, please contact the district office for the necessary forms you will have to fill out and submit.

Ordination and Recognition of Credentials Applicants:

Must complete all forms required for district license as well as the following:

1. _____ Ordination application completed and signed (after being offered this at district license interview)
2. _____ Completed the Ministerial Workshop (required onetime)

Please note: It is the applicant's responsibility to make sure all paperwork is submitted by November 30th, including forms that must be filled out by their church board, supervisor, and mentor. If you have any questions, please contact Shay at the district office.

Nazarene District Office
225 E. Santa Clara St.
Suite 300
Arcadia, CA 91006
shay@ladistnaz.org
626-446-7300.