

Faith Christian Fellowship Facility Rentals

Address: 860 Bancroft Rd, Walnut Creek, CA

Website: faithfellowship.com/rentals

Contact: info@faithfellowship.com

925-433-2832

Faith Christian Fellowship welcomes the responsible use of our facilities for community events, weddings, memorials, meetings, and celebrations. We seek to offer fair rates that bless our neighbors while supporting the stewardship of our buildings and equipment.

Rental Rates

Facility	Capacity	Hourly (up to 4 hours)	Half Day (≤5 hrs)	Full Day (≤10 hrs)	Notes
Worship Center	Seats ~350	\$200/hr	\$500	\$700	Includes projection, lighting, and sound system. AV tech required if using church equipment.
Fellowship Hall	Seats ~150 (100 at tables)	\$100/hr	\$400	\$600	Includes tables, chairs, and kitchen access (for serving, not cooking).
Both Spaces (Package)	—	\$275/hr	\$600	\$1,000	Ideal for weddings, conferences, or large gatherings.

- Set-up/clean-up time may be billed at 50% rate when approved in advance.

Fees & Deposits

Item	Amount	Details
Refundable Damage Deposit	\$300	Returned after inspection if no damage or excessive cleaning needed.
Cleaning Fee	\$150	Covers janitorial service post-event. Required for any food event.
AV Technician Fee	\$75/hr	Required when using church sound or projection systems.
Kitchen Use (Cooking/Prep)	\$100 flat	Includes refrigerator (if space is available, church use takes priority), ovens, and serving area. Must clean after use.
Site Host (if required)	\$35/hr	For large or late-night events at church discretion. Events going beyond 9pm qualify as late-night.

Facility Rental Policy

- Purpose & Use:

Rentals must align with FCF's mission and values. The church reserves the right to decline events inconsistent with our beliefs or that could damage facilities.

- Scheduling:

Reservations are confirmed only after the rental form, deposit, and signed agreement are received. Church ministries take scheduling priority. Minimum rental time: 2 hours.

- Payment:

50% deposit required at booking (applied to total). Balance due 7 days prior to the event.

- Cancellations:

Full refund if cancelled ≥ 14 days before event. 50% refund if cancelled 8-14 days before event. No refund if cancelled within 7 days, unless rescheduled..

- **Setup & Cleanup:**

Groups are responsible for returning rooms to their original condition, unless otherwise directed by church staff. Trash must be placed in designated bins; decorations removed. If additional cleaning is required, costs will be deducted from deposit.

- **AV & Equipment:**

Use of church sound, projection, or lighting requires FCF technician. Outside AV may be used with prior approval.

- **Kitchen Use:**

Light serving is allowed without extra charge; full cooking use incurs the kitchen fee. All dishes, counters, and appliances must be cleaned after use.

- **Liability:**

Renters assume all responsibility for damage or injury arising from their event.

- **Prohibited Activities:**

No smoking, vaping, or illegal substances on property. Alcohol only with written approval and proof of insurance. No open flames except approved candles (e.g., unity candle for weddings).

- **Supervision & Conduct:**

Adult supervision required for minors at all times. Sound levels and behavior must respect neighbors and ongoing church ministries.

Contact & Booking

To inquire or reserve, please complete the Facility Rental Request Form at faithfellowship.com/rentals or email info@faithfellowship.com