

University Place Presbyterian Church
Associate Pastor of Family, Youth & Children's Ministries
Job Description

University Place Presbyterian Church (UPPC) is a congregation of committed Christ-Followers who strive to be the love of Jesus Christ to our surrounding community. At University Place Presbyterian Church we have people from many faith backgrounds and no faith background worshipping, growing, and serving together. The bottom line for us is Jesus is Lord and invites us to reach out to others in compassion, grace, and authenticity.

PURPOSE

To minister to the congregation of University Place Presbyterian Church as it fulfills its mission to be the love of Jesus through spiritual leadership, counseling, teaching, and pastoral care.

RELATIONSHIPS

This call will maintain close, complementary, and supportive relationships with pastoral and program staff with coordination and accountability to the [Senior Pastor] head of staff and Presbytery. The Associate Pastor will seek and strive to live the values and covenants of the Ministry Team of UPPC:

- We will grow in our faith and in our skills, seeking an ever-deepening relationship with God and expanding our professional competencies and abilities.
- We will speak the truth in love, offering one another respectful, honest, and clear communication in the context of a caring commitment to one another's growth.
- We will seek to maintain spiritual integrity in our professional and personal lives.
- We will be present for one another and for one another's families, in times of celebration and crisis, empowering one another to the good work for the ministry.

PASTORAL RESPONSIBILITIES

- Faithfully spend significant quality time in the study of God's word, prayer, and practice of an abiding faith in Jesus Christ.
- Participate in Worship and sacraments, preach as requested.
- Counsel members and families in crisis or preparing for marriage.
- Assist with weddings and memorial services. Assist with caring ministries when a pastor is needed.
- Teach staff and congregation, adults, and youth
- Mentor others spiritually and lead spiritual retreats for staff and congregation.
- Serve as Vice Moderator on the Session.
- Promote to our congregation appropriate external discipleship opportunities that are consistent with the beliefs and mission of our church.
- Participate in the work and ministry of governing bodies beyond the Session, ecumenical groups, and the life of the community as a representative of UPPC.

FAMILY, YOUTH & CHILDREN'S RESPONSIBILITIES

- Champion the importance of family ministries individually as well as to the congregation so that UPPC is equipped to fulfill the mission of the church.
 - Support and empower families in their call to formation.

- Create programs to support the needs of families at various stages of life development.
- Create Fellowship opportunities outside of traditional work hours.
- Lead, support and give direction to UPPC's Children, Youth, and Early Childhood ministries.
 - Supervise and support the Staff Directors of each of these respective ministries.
 - Help build and grow the Cornerstone, Rock, Foundation & Campfire mid-week and Sunday programs.
 - Assist in recruiting volunteers in youth and children's ministries.
 - Seek increasing opportunities to connect youth and children with the broad UPPC community.
 - Lead in facilitating UPPC's Day Camp (VBS) ministry.
- Lead, support and give direction to Sunset Christian Preschool (SCP):
 - Supervise and support the SCP Director.
 - Be a visible pastoral presence to & for SCP teachers and parents.
 - Find ways to bridge SCP parents with UPPC – relationally and programmatically.
 - Prepare and deliver meaningful monthly chapel programs.
 - Develop and monitor the SCP budget to achieve its' financial objectives.