



St Paul Freedom School Employment Application



A. APPLICANT'S NAME AND ADDRESS

Name_____			
Last	First	Middle	
Address_____			
Street	City	State	Zip Code
Telephone Number		Email Address	

B. POSITION DESIRED

Position(s) applying for: Check box to indicate. Write 1st, 2nd and/or 3rd to show preference of position and grade

☐ Site Coordinator ☐ Servant Leader ☐ Rising Kindergarten ☐ 1st Grade ☐ 2nd Grade

List job related skills:

Achievements (training/special skills/language proficiency):

Have you been convicted of a felony in the last seven (7) years? ☐ Yes ☐ No (Such conviction may be relevant if job related but does not automatically bar you from employment consideration.) If yes, please explain

Please list activities that you would be capable and willing to direct, sponsor, or coach:

C. PROFESSIONAL QUALIFICATIONS

NOTE: Please attach photocopies of all your postsecondary transcripts. Should you be offered a position, official copies of your transcripts must be provided for inclusion in your personnel file. (A) List the last three schools attended, starting with most recent. (B) List number of years completed. (C) Indicate degree or diploma earned, if any. (D) State GPA or class rank. (E/F) State major and minor field of study (if applicable).

A. School	B. Years Completed	C. Degree Diploma	D. GPA Class Rank	E. Major	F. Minor

List your teaching experience with most recent first.

School's Name	Grades or Subjects	Dates

List medical certifications (if any):

What level? _____ Remains valid for _____ years.

Do you have any state teaching certificates? ☐ Yes ☐ No If yes, please specify type(s): _____

List State _____, Expiration Mo./Yr. ____/____ List State _____, Expiration Mo./Yr. ____/____ List State _____, Expiration Mo./Yr. ____/____

D. PERSONAL REFERENCES

Give three references who are qualified to speak about your character. (Do not list family members.)

Name	Telephone	Years Known

E. EMPLOYMENT HISTORY

Please start with your current or two most recent employer(s).

Employer	Telephone	Dates Employed		Summarize the nature of the work performed and job responsibilities:
		From	To	
Address				
Job Title				
Immediate Supervisor and Title				
Reason for Leaving				
May be contacted for reference <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later				

Employer	Telephone	Dates Employed		Summarize the nature of the work performed and job responsibilities:
		From	To	
Address				
Job Title				
Immediate Supervisor and Title				
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		From	To	
Address				
Job Title				
Immediate Supervisor and Title				
Reason for Leaving				
May be contacted for reference				

Have you ever worked under a different name for any of the employers you have listed? If so, please list aliases.

F. BACKGROUND

In what ways do you invest in your personal growth and development?

Please describe your community service and or social action involvement?

G. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that St Paul Freedom School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize St Paul Freedom School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize St Paul to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position. I authorize references and my former employers to disclose to the St Paul any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release St Paul, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given.

Since I will be working with children, I understand and agree that any offer of employment that I may receive is conditioned upon the receipt of background information. St Paul may refuse employment or terminate conditional employment if St Paul deems any background information unfavorable or that it could reflect adversely on St Paul or on me as a role model. I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant: _____

Date: _____

The employer is an Equal Opportunity Employer. The employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state or federal law.

Consistent with the Americans with Disabilities Act (ADA) and NJ civil rights law, it is the policy of St Paul Freedom School to provide reasonable accommodation when requested by a qualified applicant or employee with a disability, unless such accommodation would cause an undue hardship.