

Alvin Methodist Church
Leadership Board Meeting Minutes
March 25, 2025

Mission: Make More and Stronger Disciples of Jesus Christ

Vision: Setting the Table for the Next Generation

Members Present:

Katie Austin
Suzanne Carso
Kenny Carter
Kirby Dickinson
Wesley Duncan
Chad Fontenot

Shary Horn
Larry Huffman
NA Keithley
Cathy Miglicco
Carol Ortega

Guests:

Roy Chapman
Roxann Corona
Larry Griffin
Harold Horton
Mike Seger

I. Opening Prayer

- A. The meeting was called order at 6:30 p.m.
- B. Suzanne Carso opened the meeting with prayer.

II. Spiritual Formation

Shary Horn opened with a reading from Psalm 27: Before battle, asking for help. Declares hope comes from God. Trusting in God. Concluding with not trusting in chariots which are man-made but trust in horses which are God-made.

III. Strategic Formation

Item 1: Update from Finance Subcommittee - March 3, 2025 meeting

A. Katie Austin informed the board:

- 1. Our income is down \$30,000.
- 2. Apportionments are up \$14,000. They will check with GMC.
- 3. Copier rental up \$3,700.
- 4. Tweaking budget but still short. Need \$30,000 of the total \$150,000. May dip into reserves if necessary. If no interest and will we be able to pay it back?

B. Roxann Corona shared the average monthly bills are \$46,000/month.

C. Harold Horton explained that our income realistic so we need to find ways to lower expenses.

MOTION: Katie Austin moved that the Finance Committee wants the Board's blessing, if we need to use reserve money to make up budget short fall of approximately \$30,000. Seconded by NA Keithley. Unanimous approval.

MOTION: Katie Austin, representing the Finance Committee, motioned that we reinstitute policy that 10% of fund raisers be donated to the operational budget. Suzanne Carso seconded. Unanimous approval.

D. Mike Seger addressed the board that Texas Advantage Community Bank does not charge fees for nonprofits, there is no limit on the number of transactions, and there is no minimum required balance.

MOTION: Shary Horn made the motion to authorize the Treasurer to make changes to the existing bank account and open additional banking accounts at Texas Advantage Community Bank as described by attachment.

Item 2: Update from Trustee Subcommittee - ADA issues

Cathy Miglicco shared the following

1. Stage lights in choir loft - change lights and control to media center
2. Front porch lights need changing - difficult to get equipment for height.
3. Cutting of trees - money has been donated.
4. Fire Inspection - Liberty. 2 new tests costing \$1200 every 2-3 years.
5. Hot Water Heater in Kitchen - money has been donated.
6. Flooring outdoors - getting estimates.
7. Preschool buying snow cone machine. It will be stored in kitchen and available for everyone to use.
8. Library fire place and lights - donated to 4-5-25.
9. Room sharing policy needed i.e., Sunday School classes and Preschool.
10. ADA inspection by Bill Winning. Cathy Miglicco getting estimate.
 - a. Microwave located too high.
 - b. Sink area too high (2") for wheelchair.
 - c. Harold Horton asked who the architect responsible was. Wesley Duncan said it was not him since his seal was not on the document.
11. Sanctuary Air Conditioner - One fan not connected and added Freon. Getting estimate for new ones.

Item 3: Update from SPRC Subcommittee - Adopt Motions

NA stated that the Job Evaluations were completed by Wesley Duncan on Monday and the staff has one week to return them. This will be discussed during next month's meeting.

MOTION: NA Keithley made motion to adopt the position of Social Media Coordinator as presented in handout. Katie Austin seconded. Unanimous approval.

MOTION: NA Keithley motioned that the board accept two items, Workplace Favoritism and Non-compliance Policy to our Personnel policies and Procedures. Katie Austin seconded. Unanimous approval.

Pastor's Report

A. Wesley Duncan shared that plans have been made for:

1. Palm Sunday
2. Maundy Thursday
3. Good Friday
4. Easter
 - a. Breakfast Potluck
 - b. Butterfly Release
 - c. Easter Egg Hunt

B. Scholarship applications are due March 30, 2025.

C. Kenny Carter shared planning for the Spring Festival from 10:00 a.m.-5:00 p.m. on April 5, 2025. Some items include: 15 vendors and a meat sale

D. Sunday, March 30, 2025 will be multigenerational.

IV. Closing Prayer and Adjournment

A. NA Keithley closed the meeting in prayer.

C. The meeting was adjourned at 8:40 p.m. on March 25, 2025