

First Methodist Church Alvin  
Leadership Board Meeting Minutes  
December 16, 2025

Mission: Make More and Stronger Disciples of Jesus Christ  
Vision: Setting the Table for the Next Generation

Members Present:

Katie Austin  
Suzanne Carso  
Kenny Carter  
Kirby Dickinson  
Shary Horn

Chad Fontenot  
NA Keithley  
Cathy Miglicco  
Carol Ortega

Members Absent:

Larry Huffman

Guests:

Roxann Corona

I. Opening Prayer

A. The meeting was called to order at 6:36 p.m.

B. NA Keithley opened the meeting with prayer seeking God's guidance and wisdom in all matters.

II. Spiritual Formation

Shary Horn

Based upon Judges 21:25, "In those days Israel had no king; everyone did as they saw fit." she reflected on the journey of the board over the past four years, drawing parallels to David's battles against the Philistines and the importance of perseverance and unity. Emphasis was placed on the need for guiding principles and strong administrative foundations, recalling how God led the board to become "warriors" for the church's future. The story of Esther was invoked to remind members of their calling "for such a time as this." She expressed gratitude to the members for the unity and integrity displayed during challenging decisions, especially the church's disaffiliation process. Encouragement was given that the groundwork laid through these "battles" will lead to a season of prosperity and growth, much like Solomon's peaceful reign after David.

III. Strategic Formation

Item 1: Approve November Minutes

Carol Ortega

Thank you to Roxann Corona for sharing about the Owl app for condensing meeting minutes, improving accuracy and efficiency. In last month's Owl summary was the following final note: This board meeting reflected a healthy, Spirit-led church culture: prayerful, transparent, collaborative, and focused on both practical needs and spiritual growth. The leadership's gratitude and humor underscored a deep trust in God's ongoing work in and through the congregation.

**MOTION:** Shary Horn motioned that the board approve the November minutes as amended, with minor corrections. Chad Fontenot seconded. Unanimously approved.

## Item 2: Pastor's Report

Kenny Carter

### Ministry and Staff Updates:

- Worship services are going well
- New staff (Cameron Losoya) is integrating effectively.
- Christmas Eve services scheduled for 7:00 p.m. and 11:00 p.m.
- Staff will be out of office between Christmas and New Year's but remain reachable for emergencies.

### Discipleship & Fellowship:

- Fueled Up Family Nights will resume Jan. 7, with new studies and life groups launching.
- A new young adults group is planned for March/April, led by Isaiah Blythe.
- Work continues on a new church directory and ministry brochure led by Brenda Mercer and Tina Lloyd assisted by Roxann Corona and Mathew Gruetzmacher.

### Events and Outreach:

- ACC Concert (Dec. 2) went very well, amazing.
- Town Hall meeting planned for Jan. to keep the congregation informed of what's going on and great things they can become involved.
- Family Promise: Jan. 25 – Feb. 1
- Super Bowl of Caring: Feb.
- Dinner invitations for the board will be coming from the staff. It's a thanksgiving for what the board has done and continues to do in the leadership of our church. It's our way of saying we love you and thanking you.

I am truly excited about what God is doing. We're going to see some growth in this church in the not too far distance. I've already seen a little bit start to happen. It's so positive. I don't think it's anything we're doing. I think it's God stirring people and pointing them this way. We just need to continue to be faithful.

## Item 3: Update from Finance Subcommittee

Katie Austin

- Roxann Corona shared November financials are strong, though cash flow challenges persist due to insurance and operational expenses (especially pay day). Discussion centered on improving cash flow management, including the handling of preschool funds and the use of the money market account for better interest earnings.
- The board agreed on the need to develop monthly projections and clearer communication with staff regarding available funds and expenditures. Emphasis was placed on minimizing financial stress for those managing funds and ensuring transparency and accountability.
- Shary Horn, Cathy Miglicco, and Roxann Corona will discuss further and develop a procedure (Financial Policies and Procedures) to eliminate the burden of stress caused by the ebb and flow of readily available cash.

## Item 4: Update from SPRC Subcommittee

NA Keithley

### Personnel & Job Descriptions:

- Revisions made to job descriptions for Collaborative Pianist and Director of Children’s Ministry ensuring clarity on responsibilities and hours.
- Adjustments made to better reflect actual duties and to allow flexibility as ministry needs evolve.

**MOTION:** NA Keithley proposed that both job descriptions be accepted as amended. Suzanne Carso seconded. Unanimous approval.

Item 5: Update from Trustee Subcommittee

Cathy Miglicco

Investments & Endowments: Detailed review of church investment accounts, their purposes, and how interest and principal may be used.

- Accounts:
  - C1 – Operating Endowment: Merge designated accounts into C1 Account to minimize so many small accounts as recommended by the 2023 Audit Committee.
  - C2 – Scholarships: Scholarship funds were discussed, with a call for clearer criteria and more active church engagement with potential recipients.
  - C3 – Building: New builds
  - C4 – Maintenance: Edling’s interest
  - C5 – Money Market
- Based upon the December 12, 2023 board minutes, explanation given about pooling the various accounts to invest for higher interest rates. Interest accrued at maturity is put back into the various accounts according to the ratio of money used from each account.

Carol Ortega was tasked to report back to the board where this information should be added to our Guiding Principles.

**MOTION:** Chad Fontenot motioned to void and replace 6-18-24 motion and update Guiding Principles accordingly:

6) The Trustees are responsible for the investments of the church, especially endowments. 2 signers on our Edward Jones investments account will be the Chairperson of the Trustees and the Chairperson of the Investment Committee. Suzanne Carso seconded. Unanimous approval.

- Building:
  - Completed:
    - Playground lights
    - Parking lot lights working
    - Front signage letters
  - Pending:
    - Crash bars and doors are still on back order
    - Carpet pending bid
    - Donation to building fund transfer will allow an improved kitchen makeover

**MOTION:** Cathy Miglicco proposed to spend \$6,400 to paint the sanctuary ceiling and \$7,300 to paint the preschool wing walls and doors using the Building Fund after Huser money transfer. Katie Austin seconded. Unanimous approval.

IV. Closing Prayer and Adjournment

A. Suzanne Carso closed the meeting in prayer.

B. The meeting was adjourned at 8:27 p.m. on December 16, 2025.