



FAITH

BIBLE CHURCH

Internship Job Description

Overview

Faith Bible Church is a dynamic, growing church located in The Woodlands, Texas. We are an evangelical church recognized for our focus on a Grace-based theology which emphasizes that salvation is through grace by faith in Christ alone. We are committed to building generations of Jesus followers who take grace to our world.

As part of this mission, we are excited to announce our 2026 ministry internship opportunities. A Faith Bible Church ministry internship is designed to give those who have received a calling to ministry a firsthand ministry experience. Interns will gain experience working alongside ministry leaders as members of Faith Bible Church staff. This internship is ideal for college students who are seeking purpose and practical application in a church ministry. We are excited to welcome your application to our internship program, and if accepted, we pray that this experience will help confirm your calling or lead you in another area of ministry.

Qualifications

- Christ follower, passionate, spiritually mature, humble, teachable
- Active team player, servant leader, fits Faith Bible Church's high-trust culture
- Agreement with Faith Bible Church's doctrinal statement, values, vision, and strategy
- Enrolled in, or graduated from, an undergraduate or graduate program from an accredited college or university with a minimum of 1 year of college by start of internship
- Received a calling to ministry or interested in ministry as a career

Application Process

- Complete the on-line application - be mindful of the deadline. Applications are due before **2/13/2026**. Late applications will not be considered.
- Selected applicants will be contacted to schedule phone, virtual or in-person interviews.
- Applicants will be notified by **03/30/2026** if you have been accepted into the internship program.
- 2026 Internship period is **Monday, May 18 – Sunday, August 9, 2025**

Other Information

- Work hours: Typically, 29 hours/week - Monday through Thursday with Friday & Saturday off and 8am-1pm on Sundays. However, ministries may have events and activities requiring work outside these hours.
- Faith Bible Church will provide a host home with a family in the church if needed.
- Interns will need to provide their own transportation throughout their internship.
- Interns will need to provide their own laptop.

Ministry Information

Faith Bible Church Ministry: Faith Students

Ministry Leader Name: Eric Wischmann (Student Pastor)

Preferred Internship Period: Summer

(Standard Summer Internship Period is Monday, May 18 thru Sunday, August 9)

General Ministry Internship Overview: The Faith Students Summer Intern will work alongside the Student Team. This Student Ministry team will function with a clear vision, complete understanding of specified responsibilities, and unified front to accomplish ministry tasks. The Summer Intern will work with students grades 7-12.

Specific Ministry Qualifications/Requirements:

1. Completed, a minimum of 1 year of college towards bachelor's degree program entering summer internship.
2. Has an interest in or calling to ministry
3. An eager developer, disciple-maker, and mentor
4. Skilled in communication, small group facilitation and leadership
5. Action-oriented, great work ethic, responsible, organized, thorough
6. An active team player, showing genuine commitment, is reliable, actively listens, keeps team informed, solves problems together, and strives for a unified front

Intern Ministry Responsibilities:

1. Shepherding of students
 - a. Intentional development and investment of relationships with students
 - b. Preparation and execution of sermons to students
 - c. Facilitating bible studies
2. Organization and success of ministry gatherings and events, which may include international mission trips, retreats, camps, local mission work, collaboration with other local churches, school campus ministries, etc.
3. Other duties as assigned by Student Team
4. Specific administrative or office focus in:
 - a. Assisting in preparation and implementation of ministry events, including but not limited to registrations and communication with parents
 - b. Managing program data from events and weekly programming, including recording attendance of students and their contact information
 - c. Maintaining allotted ministry budget and ensuring the wise stewardship of Student Ministry funds
5. Specific event or ministry oversight in:
 - a. Discipleship of students
 - b. Development of summer events
 - c. Development of curriculum for bible study

Special Ministry Events/Activities:

Small Group Hours: 5:30 to 10pm on Wednesday evenings

Student Summer Camp: June 17-21, 2026