



FAITH

BIBLE CHURCH

Internship Job Description

Overview

Faith Bible Church is a dynamic, growing church located in The Woodlands, Texas. We are an evangelical church recognized for our focus on a Grace-based theology which emphasizes that salvation is through grace by faith in Christ alone. We are committed to building generations of Jesus followers who take grace to our world.

As part of this mission, we are excited to announce our 2026 ministry internship opportunities. A Faith Bible Church ministry internship is designed to give those who have received a calling to ministry a firsthand ministry experience. Interns will gain experience working alongside ministry leaders as members of Faith Bible Church staff. This internship is ideal for college students who are seeking purpose and practical application in a church ministry. We are excited to welcome your application to our internship program, and if accepted, we pray that this experience will help confirm your calling or lead you in another area of ministry.

Qualifications

Christ follower, passionate, spiritually mature, humble, teachable
Active team player, servant leader, fits Faith Bible Church's high-trust culture
Agreement with Faith Bible Church's doctrinal statement, values, vision, and strategy
Enrolled in, or graduated from, an undergraduate or graduate program from an accredited college or university with a minimum of 1 year of college by start of internship.
Received a call to ministry or interested in ministry as a career.

Application Process

Complete the on-line application - be mindful of the application deadline. Applications are due before **3/30/2026**. Late applications will not be considered.
Selected applicants will be contacted to schedule phone, virtual or in-person interviews.
Applicants will be notified by **4/13/2026** if you have been accepted into the internship program.
2026 Internship start date is **Monday, May 18th, 2026**

Other Information

Work hours: this is a ministerial position, typically working Monday through Thursday with Friday & Saturday off and working in your area of ministry 8am-1pm on Sundays. However, ministries may have events and activities requiring work outside these hours.
Faith Bible Church will provide a host home with a family in the church if needed.
Interns will need to provide their own transportation throughout their internship.
Interns will need to provide their own laptop.

Ministry Information

Faith Bible Church Ministry: Children's Ministry

Ministry Leader Name: Allison Quick

Preferred Internship Period: Summer May 18th, 2026 – August 9th, 2026

General Ministry Internship Overview:

The Faith Kids Summer Intern will work in coordination with the Faith Kids team and will report to the Children's Pastor. The Faith Kids Ministry team will function with a unified vision, clear understanding of specified responsibilities, and unified front to accomplish ministry tasks. The Summer Intern will work with kids PreK - 6th.

Specific Ministry Qualifications/Requirements:

1. Completed, a minimum of 1 year of college towards bachelor's degree program entering summer internship.
2. Has a calling to the ministry.
3. An eager developer, disciple-maker, and mentor
4. Skilled in communication, small group facilitation and leadership
5. Action-oriented, great work ethic, responsible, organized, thorough
6. An active team player, showing genuine commitment, is reliable, actively listens, keeps team informed, solves problems together, and strives for a unified front

Intern Ministry Responsibilities:

1. Assist in preparation and implementation of weekly Sunday morning services
2. Shadow different directors and learn the Faith Kids' ministry process
3. Assist in preparation and implementation of Faith Kids Summer Bible Study
4. Assist with organization of storage areas
5. Assist with managing program data from events and weekly programming, including recording attendance

Special Ministry Events/Activities:

1. Assist in preparation and implementation of Preteen Camp
2. Attend Preteen Camp
3. Assist in preparation and implementation of any Summer Faith Kids activities
4. Attend all summer activities