

Our Team is led by the Operations Team

### **Overview of the team**

The Reception Team are the information point for church members on a Sunday morning. They are "on duty" on reception to answer questions and signpost people to the right contacts to help them get connected at Church.

### **Time and Location**

In between the meetings at King's Community Church, Hedge End (10:30am – 11am approx.)

### **What we're looking for:**

- You enjoy meeting new people and are a "friendly face" to greet people.
- You are confident with using technology as the team use a tablet and take card payments with a card machine.
- You know King's Community Church well and feel confident answering questions about the church.
- You are able to respond effectively to multiple queries and visitors whilst remaining polite and friendly.
- You are able to take messages to pass through to the Operations Team for follow up



### **How often you'll serve:**

- 1 in 4 Sundays

**If you'd like to join the team**, please head to <https://www.kingscommunitychurch.co.uk/joinateam> or email [info@kingscommunitychurch.co.uk](mailto:info@kingscommunitychurch.co.uk)