

DATA PRIVACY NOTICE

River Church Banff Privacy Notice

This Privacy Notice is provided by River Church Banff to explain what to expect when we collect and process your personal information in accordance with the UK GDPR.

Data Controller

The data controller is:

River Church Banff
Castle Street, Banff, AB45 1DH
admin@riverchurchbanff.co.uk
01261 815790
riverchurchbanff.co.uk

For more information, please go to: riverchurchbanff.co.uk

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Your information is being collected by River Church Banff. The Legal Basis for collecting the information is:

- Personal Data. Consent: you are giving us clear consent to process your personal data for a specific purpose.

1. Why we collect and use your personal data:

We use personal data for the following purposes:

- Name and contact details - To inform you of news and information about events, activities, and services within River Church Banff and the River Church Network.
- To include your details in the Church Directory.

2. The categories of personal data we collect are:

- Name and contact details
- Visual images (photographs, video, live streaming)

We also process 'special' categories of information that may include:

- Age;
- Gender;
- Ethnic origin;

- Religion;
- Health.

3. The lawful basis for processing your personal data:

- Consent – (we will obtain your consent to send you information about church events or newsletters)
- Legal obligation – (we are required by law to collect and process data for weddings, funerals, baptisms, etc.)
- Legitimate Activity – we collect and process this data as part of our legitimate activities as a not-for-profit body.)

4. Where we collected your data from:

- You
- The River Church Network and its related activities
- Funeral director

5. Sharing personal data:

Your personal data will be treated as strictly confidential and will only be shared with River Church Banff or the River Church Network, and with other church members via the church directory. We will only share your data with third parties outside of the Network with your consent or where we need to share your personal information with a regulator or to otherwise comply with the law.

5. How long do we keep data?

We keep data in accordance with the guidance set out in the guide “Keep or Bin: The Care of Your Parish Records”: [Records management guides | The Church of England](#). *

6. Your rights and your personal data

Unless subject to an exemption under the UK GDPR, you have the following rights with respect to your personal data: -

- The right to request a copy of the personal data which River Church Banff holds about you (a Subject Access Request or ‘SAR’);
- The right to request that the church corrects any personal data if it is found to be inaccurate or out of date;
- The right to request your personal data is erased where it is no longer necessary for River Church to retain such data;
- The right to withdraw your consent to the processing at any time where we have obtained your consent;

- The right to request that the data controller provide you with your personal data in a structured, commonly used, and machine-readable format. Also, to transmit that data directly to another data controller (in limited circumstances).
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing;
- The right to object to the processing of personal data (in limited circumstances);
- The right to lodge a complaint with the Information Commissioner's Office.

7. Concerns and/or complaints?

To exercise all relevant rights, or for queries or complaints please in the first instance contact River Church Banff at admin@riverchurchbanff.co.uk or 01261 815790.

You can contact the Information Commissioners Office on 0303 123 1113 or via email

[Contact us - public | ICO](#)

[Data protection and personal information complaints tool | ICO](#)