

KENTUCKY UPCI GLOBAL MISSIONS SCHEDULING POLICY

The purpose of Global Missions is to help us as individual pastors, preachers and churches fulfill the Great Commission by spreading the Gospel into all the world.

Scheduling missionaries is a very time consuming job that should be planned for the 12 months ahead for the benefit of the pastors, churches and missionaries traveling.

90% of the missionaries traveling through Kentucky are “relatively unknown” to the local pastors.

This is because of all the new missionaries being appointed and I AM GLOBAL being an efficient means to get our missionaries back to the field faster than ever.

By permission of the District Board we schedule missionaries FOR the churches and inform them of the schedule and work out any conflicting scheduling once the schedules are sent out to pastors.

This is how it works:

- 1) Each October/November we do “Open Scheduling” for pastors and churches, allowing them to request the dates/missionaries they wish to have for services for the following year via the online scheduling form or communication to the KYGM Director,
- 2) In the months of November/December ALL missionaries/dates for the following year will be assigned to churches according to gathered information about the wishes of the pastor/church such as: number of services desired, days of the week preferred, hosting and/or missionary fellowships,
- 3) Each church will be scheduled for no more than (2) two services, hosting or missionary fellowships unless otherwise requested by the pastor. (Preferably one scheduled in the first half of the year, the other scheduled in the last half of the year),
- 4) Scheduling happens based upon where the missionary is coming from and what direction they will leave Kentucky, we try to keep them in the same areas/sections as much as possible while they are in the state.
- 5) After the completed schedule has been sent out (usually by December 10th), a pastor will need to express their wishes to change the schedule, should a change need to be made. After this point the planned schedule will remain firm unless there is an emergency in which case all parties will remain flexible to the circumstances. (Pastors can cancel or “switch” any services through the DGMD that they desire to, even to the point of NOT HAVING any services or hostings if they wish to do so. - It is simply requested that they do this in December barring any unforeseen emergencies.)
- 6) Pastors and churches will be informed (usually by January) of their scheduled services or hostings for the year, as well as a reminder the month prior to their scheduled missionary involvement.
- 7) Any pastor who wishes to opt out of the auto-scheduling process must send their opt out request in to the Kentucky Global Missions Director by December 1st.